

additional papers 1



Executive Committee

Tue 11 Jan
2022
6.30 pm

Council Chamber
Town Hall
Redditch

REDDITCH BOROUGH COUNCIL

*making
a
difference*

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**If you have any queries on this Agenda please contact
Jess Bayley-Hill**

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Executive

Tuesday, 11th January, 2022

6.30 pm

Council Chamber Town Hall

Agenda

Membership:

Cllrs:

Matthew Dormer
(Chair)
Gemma Monaco
(Vice-Chair)
Joanne Beecham
Aled Evans
Peter Fleming

Anthony Lovell
Nyear Nazir
Mike Rouse
Craig Warhurst

10. Fees and Charges 2022/23 (Pages 1 - 34)

This pack contains an updated version of the appendix to the report.

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Business Transformation & Organisational Development

Rounded to the nearest 10p.

Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS
<u>New & Existing Properties</u> Naming a Street Additional charge for each new premise on a street Naming and numbering of an individual premise Additional charge for each adjoining premise (eg Blocks of flats) Confirmation of address to solicitor/conveyancer/ occupier or owner Additional charge including naming of building	312.80 130.00 146.70 77.00 36.40 72.30	5.00% 5.00% 5.00% 5.00% 5.00% 48.45%	15.60 6.50 7.30 3.90 1.80 35.00	328.40 136.50 154.00 80.90 38.20 107.30	Increase to cover the additional costs being incurred in order to provide the service A 48% increase has been applied in order to bring into line with other Local Authorities.

REDDITCH BOROUGH COUNCIL

Chief Executive

Roundings to the nearest 10p.

Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS
Photocopying per copy					All printing costs rationalised, individual quotes will be provided. Quote based on how many copies, size, media, finishing and design requirements, using current paper and contract pricing.
A4 (black & white)	0.30				
A4 (colour)	0.40				
A4 binding	Variable rate				
A4 plastic cover	Variable rate				
A3 (black & white)	0.40				
A3 (colour)	0.70				
A2 (black and white)	5.00				
A2 (colour)	5.00				
A1 (black and white)	7.00				
A1 (colour)	7.00				
A0 (black and white)	10.00				
A0 (colour)	10.00				
Other Corporate Charges					
Copy P60	5.90	0.00%	0.00	5.90	
Replacement ID badge	5.90	0.00%	0.00	5.90	
Attachment of Earnings per deduction	1.10	0.00%	0.00	1.10	
Venue hire additional services				0.00	
Feature on official social media & website	Please contact us £30-£100				
Place your promotional material in reception	10.00			Request a quote	
Print your materials	Request a quote				
Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS

Full design & print services:					
Luxury roll-up banner - Flat rate	100.00				
- any additional	50.00			Request a quote	
Vinyl banner	50.00				
- any additional	25.00				
Posters (10)	25.00				
- any additional	Request a quote			Request a quote	
Leaflets (500)	50.00				
- any additional	Request a quote				
Printing up to A0 size, with a range of finishing options on papers and cards. Tiny labels to large banners, binding and laminating, booklets, copies, reports, posters, duplicate pads, brochures, leaflets, flyers, & more. Integrated in-house Design team services also available.	Request a quote			Request a quote	Quote based on how many copies, size, media, finishing and design requirements, using current paper and contract pricing.
Your bespoke requirements	Request a quote	0.00%		Request a quote	

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REDDITCH BOROUGH COUNCIL						
Community Fees and Charges						
Roundings to the nearest 10p.						
Service Category	Charge 1st April 2021 £	VAT Treatment	% Change	increase/ decrease	Proposed charge from 2022 £	COMMENTS
Private Sector Housing						
House Fitness Inspections	127.00	Exempt	5.00%	6.40	133.40	Rounded Sept RPI - Inflation Rate
Registration of housing in multiple occupation: per occupant	125.00	Exempt	5.00%	6.30	131.30	Rounded Sept RPI - Inflation Rate
Service and Administration of Improvement,	35.00	Exempt	5.00%	1.80	36.80	Rounded Sept RPI - Inflation Rate
Prohibition, Hazard Awareness or Emergency Measures Notices under Housing Act 2004, per hour	Actual + officer p/hr + 10% admin				Actual + officer p/hr + 10% admin	
Enforcement of Statutory Notices, Supervision of Work in Default etc						
Lifeline						
Installation Fee - New Charge (Private & HRA)	52.00	Exempt	0.00%	0.00	52.00	
Lifeline (per week)	4.25	Exempt	4.71%	0.20	4.45	Rounded Sept RPI - Inflation Rate
Alarms private user pre April 2004 x 52 weeks*	2.60	Exempt	0.00%	0.00	2.60	
Replacement Pendant	Actual cost + 17% admin fee				Actual cost + 17% admin fee	
- Key Safe	Manufacturers cost + 17% admin fee				Manufacturers cost + 17% admin fee	
- GSM Alarm Hire	5.50	Exempt	0.00%	0.00	5.50	
- GPS Tracker Hire	7.00	Exempt	5.00%	0.40	7.40	Rounded Sept RPI - Inflation Rate
- Daily Living Activity Equipment	7.00	Exempt	5.00%	0.40	7.40	
*This is a lifetime set price and cannot be increased						
Hire Products (Linked to Lifeline and activated in the monitoring centre)						
Hire of smoke alarm per week	1.40	Exempt	5.00%	0.10	1.50	
CO2 Detector per week	1.40	Exempt	5.00%	0.10	1.50	
Bogus Caller Panic Button (per week)	1.40	Exempt	5.00%	0.10	1.50	
Flood Detector (per week)	1.40	Exempt	5.00%	0.10	1.50	Rounded Sept RPI - Inflation Rate
Falls Detector (per week)	1.40	Exempt	5.00%	0.10	1.50	
Additional pendant (per week)	1.40	Exempt	5.00%	0.10	1.50	
Dial a Ride Service						
Minibus - single journey	4.00	Exempt	0.00%	0.00	4.00	
Minibus - single journey with concessionary pass	3.00	Exempt	0.00%	0.00	3.00	
Customers with a concessionary bus pass (per single medical journey)	4.00		0.00%	0.00	4.00	
Customers without a concessionary bus pass (per single medical journey)	5.00		0.00%	0.00	5.00	
Registration fee	15.00	Exempt	0.00%	0.00	15.00	
Promotional offer for customers who register with both dial a ride and shopmobility (with the new charges it would normally be £30.00 - £15.00 per service)	20.00		0.00%	0.00	20.00	
Shopmobility						
Annual registration fee	15.00		0.00%	0.00	15.00	
Daily Charge (Redditch resident)	3.50		0.00%	0.00	3.50	
Service Category	Charge 1st April 2021 £	VAT Treatment	% Change	increase/ decrease	Proposed charge from 2022 £	Comments
Daily Charge (Non Redditch resident)	5.00		0.00%	0.00	5.00	
Daily Escort fee charge	2.50		0.00%	0.00	2.50	
Daily Pay as you go charge (no registration fee)	6.50		0.00%	0.00	6.50	
Manual Wheelchair (resident)	2.00		0.00%	0.00	2.00	

COST CENTRES

COST CENTRES

Manual Wheelchair (non-resident)	3.00		0.00%	0.00	3.00
Wheelchair Hire - per day	5.00		0.00%	0.00	5.00
Wheelchair Hire - per week	20.00		0.00%	0.00	20.00
Wheelchair Hire - per month	70.00		0.00%	0.00	70.00

REDDITCH BOROUGH COUNCIL

Environmental

Roundings to the nearest 10p.

Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS
Bulky Household Waste					
The Bulky Service operates based on a standard unit price based on size and weight, with collection from the boundary of the property with the public highway. 1 Unit is equivalent to an under unit appliance, and this measure is multiplied up for multiple or larger items and items that cannot be lifted by two people will need to be quoted seperately.					
Bulky collection - per single unit*	9.00	5.56%	0.50	9.50	Increased diesel and maintenance costs. Collection non-refundable in order to protect residents where items are taken by persons unknown which may later be fly-tipped once valuable elements removed.
*Dependant on size, these items charged for as a multiple of units. Items that are classed by WCC as non domestic waste	Quotation				
Items not on the boundary of the property	Quotation				
Mechanically Sweep Private Road / Car Park - HGV Sweeper per Hour	50.00	0.00%	0.00	50.00	Rarely used - No need to increase cost.
Garden Waste Collection Service - new charge	46.00	0.00%	0.00	46.00	Prices held in recognition of disruption in 2020 & 2021 due to Covid 19
Garden Waste Set up fee - new charge	20.00	0.00%	0.00	20.00	
Re-issue of service - new charge	40.00	0.00%	0.00	40.00	
MOT					
Class 4 (car)	Set by VOSA			Set by VOSA	
Class 7 (van)	Set by VOSA			Set by VOSA	
Class 5 vl (minibus)	Set by VOSA			Set by VOSA	
VOSA have yet to set a revised charge. Council have agreed that the workshop can increase fee in line with VOSA charges (rounded down to the nearest whole £) as VOSA change them.					
Crematorium/Cemetery					
The following charges would be subject to 25% plus or minus in year adjustment facility delegated to Bereavement Services Manager or Head of Service to allow for supplier increases such as utilities or memorial suppliers etc					
Interment					
Full earth interment under 1 year (non resident only)	0.00	0.00%	0.00	0.00	
Full earth interment under 1 year (Redditch resident)	No Charge			No Charge	
Interment 1 year to 17 (inc) years (non resident only)	0.00	0.00%	0.00	0.00	
Interment 1 year to 17 years (inc) (Redditch Resident)	No Charge			No Charge	
Interment 18 years and over*					
Single Depth	649.00	5.00%	32.50	681.50	Rounded Sept RPI - Inflation Rate
Double Depth	649.00	5.00%	32.50	681.50	
Interment of cremated remains *	216.00	5.00%	10.80	226.80	
Interment of cremated remains - non resident under 18 years	No Charge			No Charge	
Interment of cremated remains (Redditch Resident under 18 years only)	No Charge			No Charge	
Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS

	£		£	£	
Scattering cremated remains in grave or in rose/memorial garden (roll back turf)	90.00	5.00%	4.50	94.50	Rounded Sept RPI - Inflation Rate
Charges for Burials					
Exclusive Right of Burial for 75 years					
In adult size grave	1,634.00	5.00%	81.70	1,715.70	
In babies grave	281.00	5.00%	14.10	295.10	
In child's grave (4 x 2)	299.00	5.00%	15.00	314.00	Rounded Sept RPI - Inflation Rate
In ashes grave	625.00	5.00%	31.30	656.30	
Extending Rights in existing grave for 25 years					
In existing full earth grave	466.00	5.00%	23.30	489.30	
In child's grave	99.00	5.00%	5.00	104.00	
In ashes grave	182.00	5.00%	9.10	191.10	Rounded Sept RPI - Inflation Rate
Assignment / Transfer of Exclusive Right	106.00	5.00%	5.30	111.30	
Certified copy of entry in Register of Burials	23.00	5.00%	1.20	24.20	
Disinterment of Remains - Cremated Remains	568.00	5.00%	28.40	596.40	
Cemetery Memorials					
Memorial application administration fee	106.00	5.00%	5.30	111.30	Rounded Sept RPI - Inflation Rate
Cremation related fees					
Direct Cremation 18+ years	434.00	5.00%	21.70	455.70	Rounded Sept RPI - Inflation Rate
Cremation 17 years and under	No Fee			No Fee	
Cremation 18+ years 09:00am and 09:30am	577.00	5.00%	28.90	605.90	Rounded Sept RPI - Inflation Rate
Cremation 18+ years 10:15am onwards	746.00	5.00%	37.30	783.30	
None Resident Cremation Fees					
Cremation 18+ years 9:00 am ans 09:30am	677.00	5.01%	33.90	710.90	
Cremation 18+ years 10:30am onwards	846.00	5.00%	42.30	888.30	
Scattering of ashes from other Crematoria	64.00	5.00%	3.20	67.20	
Certified extract from Register of Cremations	23.00	5.00%	1.20	24.20	
Replacement certificate of cremation	12.00	5.00%	0.60	12.60	
Organist's fee	58.00	5.00%	2.90	60.90	
Extra Service Time in Chapel	181.00	5.00%	9.10	190.10	
Use of chapel for burial service of child 16 or under (not RBC Cemeteries)	251.00	5.00%	12.60	263.60	Rounded Sept RPI - Inflation Rate
Use of Chapel for burial service (RBC Cemeteries)	181.00	5.00%	9.10	190.10	
Use of Chapel for burial/ memorial service (not RBC Cemetery) 9.00 am and 09:30am	577.00	5.00%	28.90	605.90	
Use of Chapel for burial/ memorial service (not RBC Cemetery) 10:15am onwards	746.00	5.00%	37.30	783.30	
Use of chapel for burial service of child 16 or under (RBC Cemeteries)	84.00	5.00%	4.20	88.20	
Late arrival at Crematorium (only if service runs into next time slot)	181.00	5.00%	9.10	190.10	
Cremation of a body part where the original cremation was elsewhere -	168.00	5.00%	8.40	176.40	
Caskets					
Wooden cremated remains casket	119.00	5.00%	6.00	125.00	Rounded Sept RPI - Inflation Rate
Chapel music additional options					
Webcast of Chapel Service inc VAT	88.00	5.00%	4.40	92.40	
Webcast Live & 28 Day view inc downloadable version inc VAT	50.00	5.00%	2.50	52.50	
Keepsake copy of Webcast (DVD/USB) inc VAT	74.00	5.00%	3.70	77.70	
Single Photo inc VAT	27.00	5.00%	1.40	28.40	
Slideshow (up to 25 photos) inc VAT	75.00	5.00%	3.80	78.80	
Pro Tribute (up to 25 photos set to music) inc VAT	99.00	5.00%	5.00	104.00	
Family made video for checking inc VAT	24.00	5.00%	1.20	25.20	Restructured - Rounded Sept RPI - Inflation Rate
Keepsake copy of Pro Tribute (DVD/USB/Downloadable) inc VAT	30.00	5.00%	1.50	31.50	
Additional physical copies (DVD/USB) inc VAT	44.00	5.00%	2.20	46.20	
Each extra 25 photos inc VAT	38.00	5.00%	1.90	39.90	
Extra work (such as adding videos to pro tribute) inc VAT	38.00	5.00%	1.90	39.90	
Administration for first visual tribute in a service - new charge	24.00	0.00%	-24.00	0.00	These to be deleted as replaced with lines above
Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS

	£		£	£	
Administration for additional visual tributes in same service - new charge	12.00	0.00%	-12.00	0.00	These to be deleted as replaced with lines above
Visual tribute cost per photograph - new charge	3.00	0.00%	-3.00	0.00	These to be deleted as replaced with lines above
Visual tribute cost per minute of video - new charge	6.00	0.00%	-6.00	0.00	These to be deleted as replaced with lines above
Visual tribute(s) only provided on USB - new charge	30.00	0.00%	-30.00	0.00	These to be deleted as replaced with lines above
CD of Chapel Service	61.00	0.00%	-61.00	0.00	These to be deleted as replaced with lines above
Additional copies of CD of chapel service - new charge	38.00	0.00%	-38.00	0.00	These to be deleted as replaced with lines above
DVD of Chapel Service	74.00	0.00%	-74.00	0.00	These to be deleted as replaced with lines above
Additional copies of DVD of chapel service - new charge	44.00	0.00%	-44.00	0.00	These to be deleted as replaced with lines above
Visual tribute(s) added to DVD / USB recording of service - new charge	24.00	0.00%	-24.00	0.00	These to be deleted as replaced with lines above
Webcast of Chapel Service	88.00	0.00%	-88.00	0.00	These to be deleted as replaced with lines above
Memorials					
Book of Remembrance - Name + 1 line	94.00	5.00%	4.70	98.70	
Each additional line in the Book	35.00	5.00%	1.80	36.80	
Miniature Book of Remembrance - Name + 1 line	83.00	5.00%	4.20	87.20	
Remembrance Card - Name + 1 line	41.00	5.00%	2.10	43.10	Rounded Sept RPI - Inflation Rate
Additional lines in miniature and cards	29.00	5.00%	1.50	30.50	
Crests - Floral depiction	59.00	5.00%	3.00	62.00	
- Badge or other	71.00	5.00%	3.60	74.60	
Bench with 10 year lease & top rail engraving (max 40 letters) -	880.00	35.00%	308.00	1,188.00	
Bench with 10 year lease & standard silver plaque (max 60 letters) -	837.00	35.01%	293.00	1,130.00	Supplier increase over last two years = 35%
Bench replacement plaque - £110.00	121.00	35.04%	42.40	163.40	
Wall Plaques – Internal					
Indoor single (12" x 3") - 5 year lease	200.00	5.00%	10.00	210.00	Rounded Sept RPI - Inflation Rate
Indoor single (12" x 3") - 10 year lease	318.00	5.00%	15.90	333.90	
Indoor single (12" x 3") - 20 year lease	436.00	5.00%	21.80	457.80	
Indoor double (12" x 6") - 5 year lease	318.00	5.00%	15.90	333.90	Rounded Sept RPI - Inflation Rate
Indoor double (12" x 6") - 10 year lease	436.00	5.00%	21.80	457.80	
Indoor double (12" x 6") - 20 year lease	554.00	5.00%	27.70	581.70	
Outdoor Wall Plaques					
5 year lease	224.00	5.00%	11.20	235.20	
10 year lease	342.00	5.00%	17.10	359.10	Rounded Sept RPI - Inflation Rate
20 year lease	459.00	5.00%	23.00	482.00	
Photo or motif	188.00	5.00%	9.40	197.40	
Bird Bath Memorial					
5 year lease					
Size 1 - small	212.00	5.00%	10.60	222.60	
Size 2	236.00	5.00%	11.80	247.80	
Size 3	260.00	5.00%	13.00	273.00	Rounded Sept RPI - Inflation Rate
Size 4	283.00	5.00%	14.20	297.20	
Size 5 - large	307.00	5.00%	15.40	322.40	
10 year lease					
Size 1 - small	330.00	5.00%	16.50	346.50	
Size 2	354.00	5.00%	17.70	371.70	
Size 3	378.00	5.00%	18.90	396.90	Rounded Sept RPI - Inflation Rate
Size 4	401.00	5.00%	20.10	421.10	
Size 5 - large	423.00	5.00%	21.20	444.20	
20 year lease					
Size 1 - small	448.00	5.00%	22.40	470.40	
Size 2	472.00	5.00%	23.60	495.60	
Size 3	496.00	5.00%	24.80	520.80	Rounded Sept RPI - Inflation Rate
Size 4	519.00	5.00%	26.00	545.00	
Size 5 - large	543.00	5.00%	27.20	570.20	
Motif	118.00	5.00%	5.90	123.90	
Barbican Memorial					Memorial added as not previously on price list
Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS

	£		£	£	
Inscribed tablet including 3 year lease	262.00	5.00%	13.10	275.10	
Standard Motif	105.00	5.00%	5.30	110.30	
Photo of 1 person	126.00	5.00%	6.30	132.30	
Photo of 2 people	199.00	5.00%	10.00	209.00	
Photo of 3 people	257.00	5.00%	12.90	269.90	
Other items are available but quoted individually					
Additional inscription on plaque	147.00	5.00%	7.40	154.40	
Memorial Plaque extension fee 5 years ONLY - Withdrawn	148.00			Not Applicable	Withdrawn option to extend for 10 and 20 years due to the lack of space and price people will pay
Indoor Memorial Tree					
Standard Leaf - 3 year lease - new charge	69.00	5.00%	3.50	72.50	Rounded Sept RPI - Inflation Rate
Additional Leaves - new charge	48.00	5.00%	2.40	50.40	
Memorial Vaults					
Double Unit - 20 year lease including first interment and casket	1,324.00	5.00%	66.20	1,390.20	
2nd interment of remains including casket	182.00	5.00%	9.10	191.10	
Inscribed tablet upto 80 letters	148.00	5.00%	7.40	155.40	
Additional Letters (per letter)	4.20	5.00%	0.20	4.40	Rounded Sept RPI - Inflation Rate
Standard Motif	106.00	5.00%	5.30	111.30	
Photo of 1 person	127.00	5.00%	6.40	133.40	
Photo of 2 people	201.00	5.00%	10.10	211.10	
Photo of 3 people	259.00	5.00%	13.00	272.00	
Other items are available but will be quoted individually	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY	
High Hedge Complaints	237.60	5.00%	11.90	249.50	No increase last year
Memorial Posts					
Memorial plaque - 3 year lease	254.00	5.00%	12.70	266.70	
Motif	48.00	5.00%	2.40	50.40	Rounded Sept RPI - Inflation Rate
Replacement Plaque	127.00	5.00%	6.40	133.40	
Private Memorial Garden					
Including memorial - 20 year lease	1,694.00	5.00%	84.70	1,778.70	Rounded Sept RPI - Inflation Rate
Purchase of memorial plaque (bronze)	191.00	5.00%	9.60	200.60	Rounded Sept RPI - Inflation Rate
Road Closures	87.70	5.00%	4.40	92.10	Rounded Sept RPI - Inflation Rate
Parking Fines PCN's On Street - statutory					
Set by Statute					
Certain Contraventions	70.00	0.00%	0.00	70.00	
If paid within fourteen days	35.00	0.00%	0.00	35.00	Set by Statute
Other Contraventions	50.00	0.00%	0.00	50.00	
If paid within fourteen days	25.00	0.00%	0.00	25.00	
These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)					

REDDITCH BOROUGH COUNCIL

Legal, Democratic and Property Services

Roundings to the nearest 10p.

Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS
	£		£	£	
Legal Costs					
Legal work - General hourly rate	146.80	6.00%	8.80	155.60	
Legal Consent - Admin Fee	26.10	6.00%	1.60	27.70	
Mortgage Redemption Fee	69.60	6.00%	4.20	73.80	
Second Mortgage questionnaire	47.80	6.00%	2.90	50.70	
Surrender of Garage Lease	79.50	6.00%	4.80	84.30	
Discount questionnaire	36.30	6.00%	2.20	38.50	
Leasehold Questionnaire	83.80	6.00%	5.00	88.80	
Notice of Postponement during Right to Buy	26.40	6.00%	1.60	28.00	
Notice of Postponement post Right to Buy	36.30	6.00%	2.20	38.50	
Re-mortgage	62.20	6.00%	3.70	65.90	
Consent for alterations to former Council house/flat	161.20	6.00%	9.70	170.90	
Retrospective Consent for alterations to former Council house/flat	201.60	6.00%	12.10	213.70	
Garden licence - initial administration fee (plus annual fee)	249.80	6.00%	15.00	264.80	Increase in line with October RPI to maintain cost recovery
WayLeave Agreement	374.70	6.00%	22.50	397.20	
Deed of Grant/Easement	392.70	6.00%	23.60	416.30	
* Licence to Assign	392.70	6.00%	23.60	416.30	
* Rent Deposit Deed	392.70	6.00%	23.60	416.30	
* Authorised Guarantee Agreement	392.70	6.00%	23.60	416.30	
* Licence for Alterations	392.70	6.00%	23.60	416.30	
* Licence to Sub-let	392.70	6.00%	23.60	416.30	
* Deed of Variation	392.70	6.00%	23.60	416.30	
* Grant of Lease	531.10	6.00%	31.90	563.00	
* Extended Lease	531.10	6.00%	31.90	563.00	
* Deed of Surrender	392.70	6.00%	23.60	416.30	
* Please note that each document shall be charged for separately, except where one transaction involves more than two documents, in which case fees will be capped at £765.00					
Tenancy at Will	392.70	6.00%	23.60	416.30	Increase in line with October RPI to maintain cost recovery
Renewal of Lease	392.70	6.00%	23.60	416.30	
Minor land sales - legal fees upto the value of £1,000	515.70	6.00%	30.90	546.60	Increase in line with October RPI to maintain cost recovery
Major land sales - legal fees £10,000+ - 2.75% of the purchase price, with a minimum charge of £500	Fixed fee			Fixed fee	
Major land sales - legal fees £50,000+ - 2.75% of the purchase price, with a minimum charge of £750	Fixed fee			Fixed fee	
Deed of release of covenant - 1% of the release consideration with a minimum of £750	Fixed fee			Fixed fee	
Footpath Diversion Orders	2,165.50	6.00%	129.90	2,295.40	Increase in line with October RPI to maintain cost recovery
Freehold reversions - admin fee	392.70	6.00%	23.60	416.30	Increase in line with October RPI to maintain cost recovery
Copy of lease (up to 25 pages)					
Copies of RTB service charges (up to last three years)					
Extra copies of valuation - S.125 Notice					
Section 106					
Private Owner	529.50	6.00%	31.80	561.30	
Each additional unit added (up to a maximum of £1,500) *	71.10	6.00%	4.30	75.40	
100% Affordable housing schemes	984.10	6.00%	59.00	1,043.10	Increase in line with October RPI to maintain cost recovery
Deed of Variation **	374.00	6.00%	22.40	396.40	
Fee for agreeing a unilateral undertaking	374.00	6.00%	22.40	396.40	
LOCAL LAND CHARGES					
Search Type					
Official Certificate of Search (LLC1) only	29.20			Not Applicable	LLC searches now carried out by HMLR
CON29R Enquiries of Local Authority (2016)					
- Residential	111.60		0.00	111.60	Figures never provided by County therefore will reflect 2021 charge

Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS
	£		£	£	
- Commercial	156.30		0.00	156.30	Figures never provided by County therefore will reflect 2021 charge
Standard Search Fee: LLC1 and CON 29R combined					
- Residential	138.40			Not Applicable	LLC searches now carried out by HMLR
- Commercial	184.40			Not Applicable	
CON 290 Optional enquiries of Local Authority (2007)					
(Questions 5,6,8,9,11,15) per question	13.50	5.00%	0.70	14.20	Rounded Sept RPI - Inflation Rate
(Questions 7,10,12,13,14,16-21) per question	6.80	5.00%	0.30	7.10	
(Question 22)	30.00	0.00%	0.00	30.00	Figures not provided by County therefore will reflect 2021 charge
(Question 4)	15.10		0.00	15.10	
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	52.70	5.00%	2.60	55.30	Rounded Sept RPI - Inflation Rate
Each additional parcel of land (LLC1 and CON29R)	24.70	5.00%	1.20	25.90	Rounded Sept RPI - Inflation Rate
Expedited (within 48 hrs)	33.70	5.00%	1.70	35.40	
Committee Room 1:					
4 hour minimum - Standard	58.52	5.00%	2.90	61.45	
Concession 25	43.91	5.00%	2.20	46.11	Rounded Sept RPI - Inflation Rate
Concession 50	29.26	5.00%	1.50	30.72	
Concession 75	14.66	5.00%	0.70	15.39	Rounded Sept RPI - Inflation Rate
8 hour minimum - daytime and/or evening	77.28	5.00%	3.90	81.14	
Concession 25	57.94	5.00%	2.90	60.84	Rounded Sept RPI - Inflation Rate
Concession 50	38.66	5.00%	1.90	40.59	
Concession 75	19.33	5.00%	1.00	20.30	
CIVIC SUITE COMMERCIAL CHARGES					
Committee Room 2/3:					
4 hour minimum - daytime	118.14	4.37%	5.20	123.30	Room Hire has been limited due to covid and the need to continue to support Council services in our meeting rooms.
Concession 25	88.62	4.27%	3.80	92.40	Additional cleaning/set up requirements along with additional PPE (hand gel/gloves/face coverings etc.) has contributed to price increases,The Council remains competitive in the market place
Concession 50	59.10	4.23%	2.50	61.60	
Concession 75	29.52	4.34%	1.30	30.80	
8 hour minimum - daytime and/or evening	167.63	4.40%	7.40	175.00	Room Hire has been limited due to covid and the need to continue to support Council services in our meeting rooms.
Concession 25	125.70	4.14%	5.20	130.90	Additional cleaning/set up requirements along with additional PPE (hand gel/gloves/face coverings etc.) has contributed to price increases,The Council remains competitive in the market place
Concession 50	83.78	4.44%	3.70	87.50	
Concession 75	41.92	4.25%	1.80	43.70	
Council Chamber:					
4 hour minimum - daytime	162.74	4.34%	7.10	169.80	Room Hire has been limited due to covid and the need to continue to support Council services in our meeting rooms.
Concession 25	122.04	4.06%	5.00	127.00	Additional cleaning/set up requirements along with additional PPE (hand gel/gloves/face coverings etc.) has contributed to price increases,The Council remains competitive in the market place
Concession 50	81.35	4.36%	3.60	84.90	
Concession 75	40.70	4.18%	1.70	42.40	
8 hour minimum - daytime and/or evening	265.86	4.19%	11.10	277.00	Room Hire has been limited due to covid and the need to continue to support Council services in our meeting rooms.
Concession 25	199.41	4.31%	8.60	208.00	Additional cleaning/set up requirements along with additional PPE (hand gel/gloves/face coverings etc.) has contributed to price increases,The Council remains competitive in the market place
Concession 50	132.96	4.17%	5.50	138.50	
Concession 75	66.45	4.29%	2.80	69.30	
Full Civic Suite: Monday to Saturday (including servery)					
4 hour minimum - daytime	265.86	4.19%	11.10	277.00	Room Hire has been limited due to covid and the need to continue to support Council services in our meeting rooms.
Concession 25	199.41	4.31%	8.60	208.00	Additional cleaning/set up requirements along with additional PPE (hand gel/gloves/face coverings etc.) has contributed to price increases,The Council remains competitive in the market place
Concession 50	132.96	4.17%	5.50	138.50	
Concession 75	66.45	4.29%	2.80	69.30	
8 hour minimum - daytime and/or evening	482.66	4.32%	20.80	503.50	Room Hire has been limited due to covid and the need to continue to support Council services in our meeting rooms.

Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS
	£		£	£	
Concession 25	362.00	4.14%	15.00	377.00	Additional cleaning/set up requirements along with additional PPE (hand gel/gloves/face coverings etc.) has contributed to price increases,The Council remains competitive in the market place
Concession 50	241.33	4.21%	10.20	251.50	
Concession 75	120.67	4.25%	5.10	125.80	
<u>Full Civic Suite: Sunday - exceptional (including servery)</u>					
4 hour minimum - daytime	302.23	4.23%	12.80	315.00	Room Hire has been limited due to covid and the need to continue to support Council services in our meeting rooms.
		4.32%			Additional cleaning/set up requirements along with additional PPE (hand gel/gloves/face coverings etc.) has contributed to price increases,The Council remains competitive in the market place
Concession 25	226.70		9.80	236.50	Additional cleaning/set up requirements along with additional PPE (hand gel/gloves/face coverings etc.) has contributed to price increases,The Council remains competitive in the market place
Concession 50	151.11	4.29%	6.50	157.60	
Concession 75	75.58	4.26%	3.20	78.80	
8 hour minimum - daytime and/or evening	549.88	4.20%	23.10	573.00	Room Hire has been limited due to covid and the need to continue to support Council services in our meeting rooms.
Concession 25	412.44	4.26%	17.60	430.00	Additional cleaning/set up requirements along with additional PPE (hand gel/gloves/face coverings etc.) has contributed to price increases,The Council remains competitive in the market place
Concession 50	274.94	4.20%	11.60	286.50	
Concession 75	137.50	4.36%	6.00	143.50	
<u>CIVIC SUITE COMMERCIAL CHARGES</u>					
<u>Equipment Hire</u>					
OHP/Screen	23.82	4.32%	1.00	24.85	As above
TV/Video	23.82	4.32%	1.00	24.85	
Conferencing Sound System	23.82	4.32%	1.00	24.85	
Flipchart stand					As above
4 hour minimum - daytime	7.91	4.30%	0.30	8.25	
8 hour minimum - daytime and/or evening	9.03	4.10%	0.40	9.40	
<u>Other Fees</u>					
Security	250.51	4.19%	10.50	261.00	As above
Retainer					
<u>CIVIC SUITE - REFRESHMENT CHARGES</u>					
Teas and Coffees	1.12	7.14%	0.10	1.20	Ease of Collection
Commercial - per cup					
<u>Learning online</u>					
Personal Development					
<i>Unemployed</i>					
Maths *	FREE			FREE	
English *	FREE			FREE	
*Must demonstrate a need after initial assessment.					
<i>Employed</i>					
Maths *	FREE			FREE	
English *	FREE			FREE	
*Must demonstrate a need after initial assessment.					
<i>IA Eligibility</i>					
IA Not Eligible **	350.00	0.00%	0.00	350.00	There has been no increase in costs and therefore keeping rates the same - there is not much demand for this type of exam and need to remain competitive
*Must demonstrate a need after initial assessment.	350.00	0.00%	0.00	350.00	
**When the IA shows you are working above Level 2 and therefore not eligible for government funding but wish to gain a recognised qualification.					
[Full course includes OCR registration, online materials, offline resources, practice papers, tests & certification]					
Computer Courses					

Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS
	£		£	£	
Full Awards [Full course includes BCS registration, online materials, offline resources, practice papers, tests & certification]					
Unemployed					
BCS IT Level 1 (ECDL) (3 units)	300.00	0.00%	0.00	300.00	There has been no increase in costs and therefore keeping rates the same - there is not much demand for this type of exam and need to remain competitive
BCS Level 2 (ECDL Extra) 4 units	360.00	0.00%	0.00	360.00	
Employed					
BCS IT Level 1 (ECDL) (3 units)	300.00	0.00%	0.00	300.00	There has been no increase in costs and therefore keeping rates the same - there is not much demand for this type of exam and need to remain competitive with the College
BCS Level 2 (ECDL Extra) 4 units	360.00	0.00%	0.00	360.00	
Testing only option [Testing only option includes BCS Registration, 4 tests and certification]					
Unemployed					
Tests only	n/a			n/a	
Practice papers & tests only	n/a			n/a	
Resits	n/a			n/a	
Unemployed - no benefits not seeking work					
Tests only	200.00	0.00%	0.00	200.00	There has been no increase in costs and therefore keeping rates the same - there is not much demand for this type of exam and need to remain competitive with the College
Practice papers & tests only	240.00	0.00%	0.00	240.00	
Resits	30.00	0.00%	0.00	30.00	
Employed - Less than 16 hours					
Tests only	n/a			n/a	
Practice papers & tests only	n/a			n/a	
Resits	n/a			n/a	
Employed					
Tests only	200.00	0.00%	0.00	200.00	There has been no increase in costs and therefore keeping rates the same - there is not much demand for this type of exam and need to remain competitive with the College
Practice papers & tests only	240.00	0.00%	0.00	240.00	
Resits	30.00	0.00%	0.00	30.00	There has been no increase in costs and therefore keeping rates the same - there is not much demand for this type of exam and need to remain competitive with the College
Single Awards 1 unit only [includes BCS registration, online materials, offline resources, practice papers, test certification]					
Unemployed					
Word Processing	n/a			n/a	
Spreadsheets	n/a			n/a	
Presentations (PowerPoint)	n/a			n/a	
Improving productivity	n/a			n/a	
Unemployed - no benefits not seeking work					
Word Processing	80.00	0.00%	0.00	80.00	There has been no increase in costs and therefore keeping rates the same - there is not much demand for this type of exam and need to remain competitive with the College
Spreadsheets	80.00	0.00%	0.00	80.00	
Presentations (PowerPoint)	80.00	0.00%	0.00	80.00	
Improving productivity	80.00	0.00%	0.00	80.00	
Employed					
Word Processing	80.00	0.00%	0.00	80.00	There has been no increase in costs and therefore keeping rates the same - there is not much demand for this type of exam and need to remain competitive with the College
Spreadsheets	80.00	0.00%	0.00	80.00	
Presentations (PowerPoint)	80.00	0.00%	0.00	80.00	
Improving productivity	80.00	0.00%	0.00	80.00	
Testing only option Per module [Testing only option includes BCS Registration, 1 test and certification]					
Unemployed					
Tests only	n/a			n/a	
Practice papers & tests only	n/a			n/a	

Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS
	£		£	£	
Resits	n/a			n/a	
Unemployed - no benefits not seeking work					
Tests only	50.00	0.00%	0.00	50.00	There has been no increase in costs and therefore keeping rates the same - there is not much demand for this type of exam and need to remain competitive with the College
Practice papers & tests only	60.00	0.00%	0.00	60.00	
Resits	30.00	0.00%	0.00	30.00	
Employed					
Tests only	50.00	0.00%	0.00	50.00	There has been no increase in costs and therefore keeping rates the same - there is not much demand for this type of exam and need to remain competitive with the College
Practice papers & tests only	60.00	0.00%	0.00	60.00	
Resits	30.00	0.00%	0.00	30.00	
<p>Enrolments and testing can only be carried out at our registered training centre (Greenlands Business Centre, Redditch, Worcestershire B98 7HD).</p> <p>You must be able to provide proof of ID in the form of a current passport or driving licence or two forms of ID that show your current address. To be eligible for free courses you must show proof of eligibility if self-declaring.</p> <p>To sign up for a course call or email us to arrange a date and time to meet and set up the initial assessments.</p> <p>Enrolments need to be done in the Centre because of the need for I.D. checks, however the initial assessments and learning can take place from home.</p> <p>Contact details for further information: Learningonline - Redditch 01527 524762</p> <p>Email: learningonline@redditchbc.gov.uk</p>					
Property Services					
Minor Land Sales Request for Information	52.90	36.11%	19.10	72.00	VAT not included in previous year plus Inflationary Increase
Minor Land Sales Full Application	387.35	27.02%	104.70	492.00	VAT not included in previous year plus Inflationary Increase
Advertising - Estimated Fee	657.30	0.00%	-657.30	0.00	To be deleted to be replaced by line 260
Advertising - Estimated Fee per Advert (new charge based on cost per advert)	NEW			360.00	New charge based on cost per advert
Surveyors Fees - Estimated Fee	528.25	0.00%	-528.30	0.00	To be deleted to be replaced by line 262
Surveyors Fees - Estimated Fee (new charge based on an hourly cost)	NEW			90.00	New charge based on an hourly rate

BUILDING CONTROL - VAT AT 20%

Explanatory notes:

1 Before you build, extend or convert a building to which the building regulations apply, you or your agent must submit a Building regulations application. The charge you have to pay depends on the type of work, the number of separate properties, or the total floor area. You can use the following tables with the current charges regulations to work out the charges. If you have any difficulties, please do not hesitate to call us.

2 The charges are as follows.

Category A: New domestic homes, flats or conversions etc

Category B: Extending or altering existing homes

Category C: Any other project including commercial or industrial projects etc.

Individually determined fees are available for most projects. We would be happy to discuss these with you if you require. In certain cases, we may agree that you can pay charges in instalments. Please contact us for further discussions.

3 Exemptions and reductions in charges.

a) If your plans have been approved or rejected, you won't have to pay again if you resubmit plans for the same work which has not started, provided you resubmit with 3 years of the original application date.

b) You don't have to pay charges if the work will provide access to a building or is an extension to store medical equipment or provide medical treatment facilities for a disabled person. In order to claim exemption, an application must be supported by appropriate evidence as to the nature of the disabled persons disability. In these regulations, a 'disabled person' is a person who is described under section 29(1) of the National Assistance Act 1948 (as extended by section 8(2) Mental Health Act 1959).

4 You have to pay VAT for all local authority Building Regulation charges, except for the regularisation charge. VAT is included in the attached fees.

5. Regularisation applications are available for cases where unauthorised building work was undertaken without an application. Such work can only be regularised where the work was undertaken after October 1985 and not within the last 6 months. The Authority is not obliged to accept Regularisation applications. Regularisation application fees are individually determined. Please contact us to discuss regularisation application fees.

6. Reversion applications. Where the control of a building project passes from a third party to the Council a reversion application will be required. Reversion application fees are individually determined.

7. The additional charge refers to electrical works undertaken by a non qualified person who is unable to certify their work to appropriate electrical regulations.

Other information:

1 These notes are for guidance only and do not replace Statutory Instrument 2010 number 0404 which contains the full statement of the law, and the Scheme of Recovery of Fees dated April 2014.

2 These guidance notes refer to the charges that you have to pay for building control services within North Worcestershire.

Telephone payments are accepted. Please contact the relevant payment centre with your address and card details:

Redditch 01527 64252

Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS
<u>TABLE A: STANDARD CHARGES FOR THE CREATION OR CONVERSION TO NEW HOUSING</u> 1,2,3 or More Properties: Application Regularisation	Please Ring for Quote Please Ring for Quote			Please Ring for Quote Please Ring for Quote	
<u>TABLE B: Domestic Extensions and alterations to a Single Building (please contact us)</u> Application Regularisation Additional	Please Contact Us Please Contact Us Please Contact Us			Please Contact Us Please Contact Us Please Contact Us	

Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS
Garage Conversion to habitable room					
Application	375.00	0.00%	0.00	375.00	No increase required in order to fully recover costs. As per The Building (Local Authority Charges) Regulation 2010
Regularisation	450.00	0.00%	0.00	450.00	
Additional	Please Contact Us			Please Contact Us	
Extension project Consolidated to just the Table B heading (delete)					
Application	Please Contact Us			Please Contact Us	
Regularisation	Please Contact Us			Please Contact Us	
Additional	Please Contact Us			Please Contact Us	
All other extensions Consolidated to just the Table B heading (delete)					
Loft Conversions Consolidated to just the Table B heading (delete)					
Detached garage over Consolidated to just the Table B heading (delete)					
Electrical works by non-qualified electrician					
Application	Please Contact Us			Please Contact Us	
Regularisation	Please Contact Us			Please Contact Us	
Renovation of thermal element					
Application	Please Contact Us			Please Contact Us	
Regularisation	Please Contact Us			Please Contact Us	
Installing steel beam(s) within an existing house					
Application	225.00	0.00%	0.00	225.00	No increase required in order to fully recover costs. As per The Building (Local Authority Charges) Regulation 2010
Regularisation	270.00	0.00%	0.00	270.00	
Window replacment					
Application	225.00	0.00%	0.00	225.00	No increase required in order to fully recover costs. As per The Building (Local Authority Charges) Regulation 2010
Regularisation	270.00	0.00%	0.00	270.00	
Installing a new boiler or wood burner etc.					
Application	440.00	0.00%	0.00	440.00	No increase required in order to fully recover costs. As per The Building (Local Authority Charges) Regulation 2010
Regularisation	530.00	0.00%	0.00	530.00	
TABLE C: All Other works - Alterations and new build					
£0 +	Please Contact Us			Please Contact Us	

For Office or shop fit outs, installation of a mezzanine floor and all other work where the estimated cost exceeds £50,000, please contact the Building Control Office on 01527 881402 for a competitive quote

These charges have been set on the following basis:

1. That the building work does not consist of, or include innovative or high risk construction techniques and / or duration of the building work from commencement to completion does not exceed 12 months
2. That the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not, the building control service may impose supplementary charges.

Building Control – Supplementary Charges

If you are selling a property that has been extended or altered, you need to provide evidence to prospective purchasers that any relevant building work has been inspected and approved by a Building Control Body. That evidence is in the form of a Building Regulations Completion / Final Certificate and / or an Approval or Initial Notice (called the 'authorised documents' in the Home Information Pack Regulations).

Legal entitlement to a Completion Certificate is subject to conditions. In cases where the Council is not told that building work is completed, or the building is occupied without addressing outstanding Building Regulation matters, a certificate is not issued. Despite the best efforts of the Council's Building Control Surveyors, many home owners who undertake building works fail to obtain a Completion Certificate and their application is archived. A fee is payable to re-open archived building regulations applications for the purposes of issuing a completion certificate.

Other charges are payable where we are asked to withdraw a Building Regulations application and refund fees, or asked to re-direct inspection fee invoices. Fees are payable in cleared funds before the release of any authorised documents or other actions listed below.

ARCHIVED APPLICATIONS

Process request to re-open archived building control file, resolve case and issue completion certificate	55.40	0.00%	0.00	55.40	No increase required in order to fully recover costs. As per The Building (Local Authority Charges) Regulation 2010
Each visit to site in connection with resolving archived building control cases	72.30	0.00%	0.00	72.30	

WITHDRAWN APPLICATIONS

Process request	55.40	0.00%	0.00	55.40	No increase required in order to fully recover costs. As per The Building (Local Authority Charges) Regulation 2010
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Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS
With additional fees of.....					
Withdraw Building Notice application where no inspections have taken place	refund submitted fee less admin fee			refund submitted fee less admin fee	
Withdraw Building Notice application where inspections have taken place	refund less admin fee less £72.30 per visit made			refund less admin fee less £72.30 per visit made	No increase required in order to fully recover costs. As per The Building (Local Authority Charges) Regulation 2010
Withdrawn Full Plans application without plans being checked or any site inspections being made	refund submitted fee less any inspection fee made			refund submitted fee less any inspection fee made	No increase required in order to fully recover costs. As per The Building (Local Authority Charges) Regulation 2010
Withdraw Full Plans application after plan check but before any inspections on site	refund submitted fee less admin fee less plan check fee			refund submitted fee less admin fee less plan check fee	No increase required in order to fully recover costs. As per The Building (Local Authority Charges) Regulation 2010
Withdraw Full Plans application after plan check and after site inspections made	refund submitted fee less plan fee less £72.30 for each inspection made			refund submitted fee less plan fee less £72.30 for each inspection made	No increase required in order to fully recover costs. As per The Building (Local Authority Charges) Regulation 2010
RE-DIRECT INSPECTION FEES / ISSUE COPY DOCUMENTS					
Process request to re-invoice inspection fee to new addressee or issue copies of previously issued Completion Certificates, Plans Approval Notices or Building Notice acceptances. Optional Consultancy Services	55.40 Please Contact Us	0.00%	0.00	55.40 Please Contact Us	No increase required in order to fully recover costs. As per The Building (Local Authority Charges) Regulation 2010

Charges note

Under the Building (Local Authority Charges) Regulations 2010 local authority building control is not permitted to make a profit or loss. The service is to ensure full cost recovery and no more. Any surplus or loss made against expenditure budgets is to be offset against the following years fees and charges setting. In addition, the level of competition from the private sector needs to continually defended against therefore it is proposed to curtail both the extent of fee categories published and to make extensive use of the fact that legislation now allows local authorities to offer site specific quotations for building regulations applications. In addition expenditure of the service has reduced since the creation of a shared service resulting in a reduction in the hourly rate charged by the service. Inspection fees equate to 70% of the total fee payable for a project.

Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS
DEVELOPMENT MANAGEMENT					
Pre Application Fee					
Residential Development/ Development Site Area/Proposed Gross Floor Area					
Householder Development	103.00	5.83%	6.00	109.00	Pre application advice is a discretionary service, designed to identify key issues which may be encountered during the application process. There would be no benefit of increasing fees above the level of the statutory Planning fee, as this would discourage customers from using the service, reduce income and result in poorer quality submissions. These poorer applications would then take longer to resolve and delays within the system could have negative consequences for the Council. Previous increases have been between 2.5% and 5%. A 5% increase would move closer to a full cost recovery position. In applying this, costs have been calculated to the closest whole pound.
1* Dwelling	222.00	5.41%	12.00	234.00	
2 - 4 Dwellings	333.00	5.11%	17.00	350.00	
5 - 9 Dwellings	666.00	5.11%	34.00	700.00	

10 - 49 Dwellings	1,333.00	5.03%	67.00	1,400.00	
50 - 99 Dwellings	2,443.00	5.03%	123.00	2,566.00	
100 - 199 Dwellings	3,333.00	5.01%	167.00	3,500.00	
200+ Dwellings	4,443.00	5.00%	222.00	4,665.00	
* includes one-for-one replacements					
Non-residential development (floor space)					
Floor area is measured externally					
Less than 500sqm	308.00	5.19%	16.00	324.00	
500 - 999sqm	556.00	5.04%	28.00	584.00	
1000 - 1999sqm	1,111.00	5.04%	56.00	1,167.00	
2000 - 4999sqm	2,221.00	5.00%	111.00	2,332.00	
5000 - 9999sqm	2,777.00	5.01%	139.00	2,916.00	
10,000sqm or greater	3,333.00	5.01%	167.00	3,500.00	
Non-residential development (site area) where no building operations are proposed					
Less than 0.5ha	334.00	5.09%	17.00	351.00	
0.5 - 0.99ha	666.00	5.11%	34.00	700.00	
1 - 1.25ha	1,111.00	5.04%	56.00	1,167.00	
1.26 - 2ha	2,221.00	5.00%	111.00	2,332.00	
2ha or greater	3,333.00	5.01%	167.00	3,500.00	
Variation/removal of conditions and engineering operations (flat fee)	205.00	5.37%	11.00	216.00	
Recovering Costs for seeking specialist advice in connection with Planning proposals	Full recovery cost			Full recovery cost	
Monitoring Fees to be applied to Planning Obligations					
Regulations were introduced in 2019 to enable the costs of monitoring and reporting on Legal obligations to be recouped. Monitoring fees must be proportionate and reasonable and reflect the actual cost of monitoring. An average of a 5% increase is in line with this requirement.					
Obligations where the Council is the recipient					
All contributions (financial or non-monetary) - PER OBLIGATION	298.00	5.03%	15.00	313.00	
Pre-commencement trigger - PER OBLIGATION	103.00	5.83%	6.00	109.00	
Other Triggers (Phased Payments/Provision of Infrastructure) - PER TRIGGER POINT	154.00	5.19%	8.00	162.00	
Other obligations (eg. Occupation restrictions or removal of Permitted Development rights) - PER CLAUSE	123.00	5.69%	7.00	130.00	
Obligations for another signatory (eg. Worcestershire County Council)					
All contributions (financial or non-monetary) - PER OBLIGATION	180.00	5.00%	9.00	189.00	
Pre-commencement trigger - PER OBLIGATION	62.00	6.45%	4.00	66.00	
Other Triggers (Phased Payments/Provision of Infrastructure) - PER TRIGGER POINT	92.00	5.43%	5.00	97.00	
Ongoing Monitoring of large sites	410.00	5.12%	21.00	431.00	
Fee Concessions					
Some pre-application advice will still be provided free of charge. For example where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application) or where works relate to a listed building. Some advice is provided at a reduced or concessionary rate. If the proposal is being submitted by or is for the benefit of a Parish Council or other Local Authority, then the appropriate fee is reduced by 50%. In addition if the scheme relates to a solely affordable housing scheme, the Applicant is a Registered Social Landlord or Housing Association the fee for pre application advice would also be reduced by 50%.					
Business Centres					
Secretarial					
- minimum charge	12.00	5.00%	0.60	12.60	An increase in line with the RPI is proposed. This has been selected as the most appropriate as it reflects the increase costs of delivering the service (staff time and consumables).
- charge per hour	14.40	5.00%	0.70	15.10	
Postal Address Facility - per month					
	47.00	0.00%	0.00	47.00	Greenlands Business Centre was flooded in 2018 and has not yet been returned to its previous condition. It is proposed that we do not increase the answering service fee for occupiers in recognition of the on-going disruption during renovations. The centre is not currently profitable because it is only partially lettable. Once renovations are complete it should return to profitability.
Service Category	Charge 1st April 2021	% Change	increase/decrease	Proposed charge from 2022	COMMENTS
	£		£	£	
Telephone Divert:					
Normal - per quarter	120.20	0.00%	0.00	120.20	As above

Gold - per quarter	227.30	0.00%	0.00	227.30	
Photocopying:					
A4 single side	0.12	8.33%	0.01	0.13	A 5% increase is less than 1pence so a 8.33% increase is proposed.
A4 double side	0.24	8.33%	0.02	0.26	The charge should be comparable to a single-sided photocopy (ie double) therefore a 8.33% increase is proposed.
A3 single side	0.30	6.67%	0.02	0.32	An increase of 5% has been applied and rounded up due to the low amount.
A3 double side	0.30	113.33%	0.30	0.60	The charge should be comparable to a single-sided photocopy (ie double) therefore a 113.33% increase is proposed.
Photocopying:					
A4 single side - non tenants	0.20	5.00%	0.00	0.20	An increase in line with the RPI is proposed. This has been selected as the most appropriate as it reflects the increase costs of delivering the service (staff time and consumables).
Conference Room (per hour):					
Greenlands Tenants	12.10	4.96%	0.60	12.70	
Greenlands Non Tenants	24.00	5.00%	1.20	25.20	An increase in line with the RPI is proposed. This has been selected as the most appropriate as it reflects the increase costs of
Heming Rd (monthly charge) :					
Unit 1	288.60	5.00%	0.00	288.60	
Unit 2	493.80	4.96%	0.00	493.80	
Units 3-6	410.40	5.00%	0.00	410.40	
Unit 7	435.40	5.00%	0.00	435.40	
Units 8-19	278.10	5.00%	0.00	278.10	An increase in line with the RPI is proposed. This has been selected as the most appropriate as it reflects the increase costs of delivering the service (staff time and consumables).
Units 20-28	410.40	5.00%	0.00	410.40	
Unit 29a	128.40	5.00%	0.00	128.40	
Unit 29c	196.10	5.00%	0.00	196.10	
Unit 29b	222.00	5.00%	0.00	222.00	
Greenlands (monthly charge) :					
Unit 1 Ground Floor Suited Office	994.40	0.00%	0.00	994.40	
Unit 2 First Office	287.40	0.00%	0.00	287.40	
Unit 3 Ground Floor Office	1,272.40	0.00%	0.00	1,272.40	Greenlands Business Centre was flooded in 2018 and has not yet been returned to its previous condition. It is proposed that we do not increase the licence fee for occupiers in recognition of the on-going disruption during renovations. The centre is not currently profitable because it is only partially lettable. Once renovations are complete it should return to profitability.
Unit 4 Ground Floor Office	1,017.90	0.00%	0.00	1,017.90	
Unit 5 First Floor Office	278.00	0.00%	0.00	278.00	
Unit 6 First Floor Office	294.40	0.00%	0.00	294.40	
Unit 7 Ground Floor Office	701.90	0.00%	0.00	701.90	
Unit 8 Ground Floor Office	690.20	0.00%	0.00	690.20	
Unit 9 Ground Floor Office	1,270.30	0.00%	0.00	1,270.30	
Unit 10 First Office	353.30	0.00%	0.00	353.30	
Units 11 & 12 First Floor Office	313.30	0.00%	0.00	313.30	
Unit 13 Ground Floor Office	400.40	0.00%	0.00	400.40	
Unit 14 First Floor Office	765.50	0.00%	0.00	765.50	Greenlands Business Centre was flooded in 2018 and has not yet been returned to its previous condition. It is proposed that we do not increase the licence fee for occupiers in recognition of the on-going disruption during renovations. The centre is not currently profitable because it is only partially lettable. Once renovations are complete it should return to profitability.
Unit 15 First Floor Office	765.50	0.00%	0.00	765.50	
Unit 16 First Floor Office	683.10	0.00%	0.00	683.10	
Unit 17 First Floor Office	383.90	0.00%	0.00	383.90	
Unit 18 First Floor Office	383.90	0.00%	0.00	383.90	
Unit 19 First Floor Office	581.80	0.00%	0.00	581.80	
Unit 20 First Floor Office	567.70	0.00%	0.00	567.70	
Unit 21 First Floor Office	1,283.10	0.00%	0.00	1,283.10	
Units 22 & 23 First Floor Office	275.60	0.00%	0.00	275.60	
Unit 24 First Floor Office	294.40	0.00%	0.00	294.40	Greenlands Business Centre was flooded in 2018 and has not yet been returned to its previous condition. It is proposed that we do not increase the licence fee for occupiers in recognition of the on-going disruption during renovations. The centre is not currently profitable because it is only partially lettable. Once renovations are complete it should return to profitability.
Unit 25 First Floor Office	308.60	0.00%	0.00	308.60	
Unit 26 First Floor Office	381.60	0.00%	0.00	381.60	
Unit 27 First Floor Office	254.40	0.00%	0.00	254.40	
Unit 28 First Floor Office	713.70	0.00%	0.00	713.70	
Unit 29 First Floor Office	685.50	0.00%	0.00	685.50	
Service Category	Charge 1st April 2021	% Change	increase/decrease	Proposed charge from 2022	COMMENTS
	£		£	£	
Unit 30 First Floor Office	1,263.90	0.00%	0.00	1,263.90	
Unit 31 First Office	351.00	0.00%	0.00	351.00	

Unit 32 First Floor Suited Office	1,024.60	0.00%	0.00	1,024.60	
Unit 33 First Office	360.40	0.00%	0.00	360.40	
FOOTBALL					
SENIOR 11 a side with changing					
Match for multiple teams booking together eg a local league	55.00	5.00%	3.00	58.00	Inflationary Increase - rounded
Match for a season long booking for a single club	75.00	0.00%	0.00	75.00	
Match for a one off booking	100.00	0.00%	0.00	100.00	
SENIOR 11 a side without changing					
Match games	40.00	6.25%	2.50	42.50	
JUNIOR 9 or 11 a side with changing					
Match games	30.00	6.67%	2.00	32.00	
per season (x 12 games)	360.00	6.67%	24.00	384.00	Inflationary Increase - rounded
JUNIOR 9 or 11 a side without changing					
Match games	22.50	6.67%	1.50	24.00	
per season (x 12 games)	270.00	6.67%	18.00	288.00	Inflationary Increase - rounded
MINI FOOTBALL 5 or 7 a side					
Match games	16.50	6.06%	1.00	17.50	
per season (x 12 games)	198.00	6.06%	12.00	210.00	Inflationary Increase - rounded
Football pitches and parks are not available for any organised football activity during the period June 1st to July 15th. This is to allow the pitches a rest period and for maintenance work to take place.					
After this date any organised football training must be paid for at a cost of £10 per session for one team and a negotiated price for more than one team. Please contact the Parks Team to book this, pitches will be allocated at our discretion.	10.00	0.00%	0.00	10.00	
SPORTS DEVELOPMENT CHARGES					
Adult fitness Sessions	3.50		0.20	3.70	
Community exercise class	3.50		0.20	3.70	Rounded Sept RPI - Inflation Rate
Health & Well Being Sessions	3.50		0.20	3.70	
Curriculum Cost	30.00	0.00%	-30.00	0.00	To be removed no longer required
Schools Hire – lunchtime / after school sessions	30.00	0.00%	-30.00	0.00	To be removed no longer required
Inclusive Activities	3.30	6.06%	0.20	3.50	
PSI Falls Prevention	3.50	5.71%	0.20	3.70	
Activity Referral	17.00	0.00%	0.00	17.00	Externally funded activity increased at the discretion of the funder and not the council
Junior Sports Sessions	4.00	5.00%	0.20	4.20	Rounded Sept RPI - Inflation Rate
Couch 2 5k - new charge	1.00	0.00%	0.00	1.00	
Allotment Charges					
Small (>177m2)					
Standard	29.28	5.00%	1.50	30.74	
Concession 25%	21.97	5.00%	1.10	23.07	
Concession 50%	14.64	5.00%	0.70	15.37	Rounded Sept RPI - Inflation Rate
Additional water charge	23.77	5.00%	1.20	24.96	
Medium (>177<254m2))					
Standard	50.35	5.00%	2.50	52.87	
Concession 25%	37.76	5.00%	1.90	39.65	
Concession 50%	25.17	5.00%	1.30	26.43	Rounded Sept RPI - Inflation Rate
Additional water charge	26.59	5.00%	1.30	27.92	
Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS
	£		£	£	
Large (<254m2)					
Standard	73.74	5.00%	3.70	77.43	
Concession 25%	55.30	5.00%	2.80	58.07	
Concession 50%	36.87	5.00%	1.80	38.71	Rounded Sept RPI - Inflation Rate
Additional water charge	28.16	5.00%	1.40	29.57	

Water charge is only applicable where water is present, and billed to Redditch Borough Council.

Events, Open and Civic Spaces Hire

£250 - £1500 Bond Payable

Events

Commercial Rates

Small Attendance = 0 to 99

Per half day	155.00	3.23%	5.00	160.00
Per Day	282.00	2.84%	8.00	290.00

Medium Attendance = 100 to 499

Per half day	220.00	2.27%	5.00	225.00
Per Day	378.00	1.85%	7.00	385.00

Large Attendance = 500 to 1999

Per half day	280.00	3.57%	10.00	290.00
Per Day	472.00	2.75%	13.00	485.00

Community Rates

Small Attendance = 0 to 99

Per half day	65.00	1.54%	1.00	66.00
Per Day	106.00	1.42%	1.50	107.50

Medium Attendance = 100 to 499

Per half day	80.00	1.25%	1.00	81.00
Per Day	134.50	1.12%	1.50	136.00

Large Attendance = 500 to 1999

Per half day	95.00	1.05%	1.00	96.00
Per Day	166.00	0.60%	1.00	167.00

Charities / Not For Profit Organisations

Small Attendance = 0 to 99

Per half day	45.00	0.00%	0.00	45.00
Per Day	74.00	0.00%	0.00	74.00

Medium Attendance = 100 to 499

Per half day	54.00	0.00%	0.00	54.00
Per Day	89.50	0.00%	0.00	89.50

Large Attendance = 500 to 1999

Per half day	65.00	0.00%	0.00	65.00
Per Day	118.30	0.00%	0.00	118.30

	440.20	2.23%	9.80	450.00
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Fairs & Circuses Min of 3 day Hire

Additional Costs for Outdoor Event Space:

- Ø Set up and Clearance charged @ 50% of applicable rate (bond)
- Ø Any event in excess of 1999 attendees is STN

Event - Officer Support for event (per hour)

50.00 per hour

Power and Water Supply Additional Charges

Negotiation

Outdoor Fitness Session

Commercial Rates (Per Day)

Summer Fee (Apr to Sept) One day maximum usage per week	400.45	3.63%	14.60	415.00
Summer Fee (Apr to Sept) Two days maximum usage per week	650.00	3.08%	20.00	670.00
Summer Fee (Apr to Sept) Three days maximum usage per week	700.00	3.57%	25.00	725.00
Winter Fee (Oct to Mar) One day maximum usage per week	200.00	3.50%	7.00	207.00
	400.00	3.75%	15.00	415.00

Prices amended to align to half day and full day hire (as opposed to hourly rate) to bring in line with other Authority fees and charges. This will provide better opportunity and understanding for hiring outdoor spaces to reflect full or half day and account for setting up and dismantling.

This is a new proposal for large scale external events that requires on site officer support during the event
Proposal to charge separately for use of power or water for each application?

Commercial rate increases set - but to allow increase in usage in open spaces

Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS
Winter Fee (Oct to Mar) Two days maximum usage per week	600.00	3.33%	20.00	620.00	
Winter Fee (Oct to Mar) Three days maximum usage per week					
	520.00	3.85%	20.00	540.00	
Annual Fee One day maximum usage per week	850.00	3.53%	30.00	880.00	Commercial rate increases set - but to allow increase in usage in open spaces

Annual Fee Two days maximum usage per week	1,000.00	5.00%	50.00	1,050.00	
Annual Fee Three days maximum usage per week					
Community Rates (Per Day)					
Summer Fee (Apr to Sept) One day maximum usage per week	200.00	2.50%	5.00	205.00	
Summer Fee (Apr to Sept) Two days maximum usage per week	300.00	2.33%	7.00	307.00	
Summer Fee (Apr to Sept) Two days maximum usage per week	350.00	2.86%	10.00	360.00	
Summer Fee (Apr to Sept) Three days maximum usage per week		0.00%	0.00	0.00	
	80.00	2.50%	2.00	82.00	
Winter Fee (Oct to Mar) One day maximum usage per week	200.00	2.50%	5.00	205.00	
Winter Fee (Oct to Mar) Two days maximum usage per week	300.00	2.33%	7.00	307.00	
Winter Fee (Oct to Mar) Three days maximum usage per week		0.00%	0.00	0.00	
	250.00	2.00%	5.00	255.00	
Annual Fee One day maximum usage per week	450.00	2.22%	10.00	460.00	
Annual Fee Two days maximum usage per week	500.00	2.40%	12.00	512.00	
Annual Fee Three days maximum usage per week	100.00	5.00%	5.00	105.00	
Trial fee (1 day per week - MAX 4 week trial)					

Community rates increases to support community activity

The Bird Box - NEW CHARGE	1.60	6.25%	0.10	1.70	
Use of Power connection					

Additional Costs for Outdoor Fitness Space:

1 Set up and Clearance charged @ 50% of applicable rate

Outdoor Open Space/ Civic Space Event Hire

Small Attendance = 0-100

Commercial Rates	51.50	4.85%	2.50	54.00	Increase in commercial rates following freeze last year
Concession 50	25.00	2.00%	0.50	25.50	Limited increase in community rates to support community activity/events
Concession 75	12.50	0.00%	0.00	12.50	No increase for Charity Events following lack of fundraising opportunity with COVID

Medium 101- 499

Commercial Rates	103.00	4.85%	5.00	108.00	Increase in commercial rates following freeze last year
Concession 50	50.00	2.00%	1.00	51.00	Limited increase in community rates to support community activity/events
Concession 75	25.00	0.00%	0.00	25.00	No increase for Charity Events following lack of fundraising opportunity with COVID

Large 500+

Commercial Rates	154.50	2.91%	4.50	159.00	Increase in commercial rates following freeze last year
Concession 50	75.00	2.00%	1.50	76.50	Limited increase in community rates to support community activity/events
Concession 75	37.50	0.00%	0.00	37.50	No increase for Charity Events following lack of fundraising opportunity with COVID

Band Stand

Criteria and eligibility guidance notes attached in events toolkit

Bandstand Hire T/centre

Commercial Rates per day	Price on application			Price on application	
Community Rates per day	27.60	0.00%	0.00	27.60	
Charities / Not for Profit Organisations per day	27.60	0.00%	0.00	27.60	

Parks and Open Spaces Fitness Hire (eg Bootcamps)

Summer Fee (Apr to Sept) One day maximum usage per week

Commercial	420.00	0.00%	0.00	420.00	
Concession 25	315.00	0.00%	0.00	315.00	
Concession 50	210.00	0.00%	0.00	210.00	

Service Category	Charge 1st April 2021	% Change	increase/decrease	Proposed charge from 2022	COMMENTS
	£		£	£	

Summer Fee (Apr to Sept) Two days maximum usage per week					
Commercial	682.50	0.00%	0.00	682.50	
Concession 25	511.50	0.00%	0.00	511.50	
Concession 50	341.25	0.00%	0.00	341.25	

Summer Fee (Apr to Sept) Three days maximum usage per week					
Commercial	735.00	0.00%	0.00	735.00	

Concession 25	551.25	0.00%	0.00	551.25
Concession 50	367.50	0.00%	0.00	367.50
<u>Winter Fee (Oct to Mar) One day maximum usage per week</u>				
Commercial	210.00	0.00%	0.00	210.00
Concession 25	157.50	0.00%	0.00	157.50
Concession 50	105.00	0.00%	0.00	105.00
<u>Winter Fee (Oct to Mar) Two days maximum usage per week</u>				
Commercial	420.00	0.00%	0.00	420.00
Concession 25	315.00	0.00%	0.00	315.00
Concession 50	210.00	0.00%	0.00	210.00
<u>Winter Fee (Oct to Mar) Three days maximum usage per week</u>				
Commercial	630.00	0.00%	0.00	630.00
Concession 25	472.50	0.00%	0.00	472.50
Concession 50	315.00	0.00%	0.00	315.00
<u>Annual Fee One day maximum usage per week</u>				
Commercial	546.00	0.00%	0.00	546.00
Concession 25	409.50	0.00%	0.00	409.50
Concession 50	273.00	0.00%	0.00	273.00
<u>Annual Fee Two days maximum usage per week</u>				
Commercial	892.50	0.00%	0.00	892.50
Concession 25	669.40	0.00%	0.00	669.40
Concession 50	446.25	0.00%	0.00	446.25
<u>Annual Fee Three days maximum usage per week</u>				
Commercial	1,050.00	0.00%	0.00	1,050.00
Concession 25	787.50	0.00%	0.00	787.50
Concession 50	525.00	0.00%	0.00	525.00
<u>Undercover Market</u> (Street trading licence required) - New Charge				
- Trading hours to be agreed by Events team.				
Electricity (per hour)	1.60	0.00%	0.00	1.60

REDDITCH BOROUGH COUNCIL

Finance and Customer Services

Roundings to the nearest 10p.

Service Category	Charge 1st April 2021 £	% Change	increase/ decrease	Proposed charge from 2022 £	COMMENTS
Revenues					
Court Costs					
Council Tax					
Summons	55.90	0.00%	0.00	55.90	The level of charge reflects the costs incurred by the authority, Changes to the methods by which attendance at court is managed – through virtual costs sessions – and the issuing of summons documentation from Hybrid mail supplier has reduced these costs and this will mitigate any general inflationary increase.
Liability Order	29.70	0.00%	0.00	29.70	
Magistrates Court Fee	0.50	0.00%	0.00	0.50	
NNDR					
Summons	55.90	0.00%	0.00	55.90	As above The Magistrates' Court Fee is set in Statutory Instruments and cannot be adjusted
Liability Order	29.70	0.00%	0.00	29.70	
Magistrates Court Fee	0.50	0.00%	0.00	0.50	

REDDITCH BOROUGH COUNCIL

HRA Services

Roundings to the nearest 10p.

Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS
	£		£	£	
<u>Service Charges</u>					
Three Storey Flats*	Full cost recovery'	0.00%	0.00	Full cost recovery	
Woodrow Estate	Full cost recovery'	0.00%	0.00	Full cost recovery	
Evesham Mews	Full cost recovery'	0.00%	0.00	Full cost recovery	
Communal Blocks	Full cost recovery'	0.00%	0.00	Full cost recovery	
<u>Sheltered Scheme (VAT inclusive)</u>					
Use of washing machines - per load	3.00	3.33%	0.10	3.10	Inflationary increase then rounded down to fit with machine coinage
Use of drying machines	2.30	4.35%	0.10	2.40	
Use of guest bedrooms per night	30.00	5.00%	1.50	31.50	Rounded Sept RPI - Inflation Rate
Use of communal lounge - per hour	15.00	5.00%	0.80	15.80	
<u>Bredon House, Mendip House and Malvern House</u>					
Heating - Bedsit	9.40			Full cost recovery	
Heating - 1 bedroom	10.70			Full cost recovery	
<u>Garage Rents</u>					
Garages	9.70	5.00%	0.50	10.20	
Car Ports	3.60	5.00%	0.20	3.80	Rounded Sept RPI - Inflation Rate
Non Council Tenants plus VAT	above plus VAT			above plus VAT	
<u>General Repairs</u>					
Gain Entry or where a warrant is required	24.00	5.00%	1.20	25.20	
Call out charge or make safe + the repair work undertaken	24.00	5.00%	1.20	25.20	Rounded Sept RPI - Inflation Rate
Boarding up window or door - Small, Medium & Large	50.00	0.00%	0.00	50.00	
<u>Glazing</u>					
Replace single glazed 6mm thick glass pane - Small, Medium & Large	82.00	5.00%	4.10	86.10	
Replace 28mm double glazed unit - window or door (all sizes)	145.00	5.00%	7.30	152.30	Rounded Sept RPI - Inflation Rate
<u>Plumbing</u>					
Unblock sinks, wash basin, bath or WC	32.00	5.00%	1.60	33.60	
Replacing plugs and chains to baths, sinks and wash hand basins	16.00	5.00%	0.80	16.80	
Replace wash hand basin- Inc. fixtures & fittings	145.00	5.00%	7.30	152.30	
Replace WC pan & cistern - Inc. fixtures & fittings	145.00	5.00%	7.30	152.30	Rounded Sept RPI - Inflation Rate
Replace bath - Inc. fixtures & fittings (not Inc. bath panel)	472.00	5.00%	23.60	495.60	
Replace bath panel	67.00	5.00%	3.40	70.40	
Replace stainless steel sink Inc. F&F	170.00	5.00%	8.50	178.50	
Blocked drainage systems and soil stacks	By Quotation			By Quotation	
Replace toilet seat	32.00	5.00%	1.60	33.60	Rounded Sept RPI - Inflation Rate
<u>Carpentry</u>					
Replace keys and locks to doors, windows and garages if they are lost or stolen	60.00	5.00%	3.00	63.00	Rounded Sept RPI - Inflation Rate

Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS
	£		£	£	
Replace lost or stolen key fobs	5.50	5.00%	0.30	5.80	
Replace kitchen unit draw or door	73.00	5.00%	3.70	76.70	
Replace cupboard latches and handles	30.00	5.00%	1.50	31.50	
Repair kitchen unit draw or door	73.00	5.00%	3.70	76.70	
Replace internal doors - none fire door 110/door	100.00	5.00%	5.00	105.00	Rounded Sept RPI - Inflation Rate
Replace external doors (UVPC) - None Fire Door	735.00	5.00%	36.80	771.80	
Replace Wooden door - Fire door Inc. Intumescent strips	515.00	5.00%	25.80	540.80	
Replace door handles and latches (internal doors only)	51.00	5.00%	2.60	53.60	
Electrics					
Replace florescent light fitting and tubes/starters	47.00	5.00%	2.40	49.40	
Re-fix or renew electrical accessories - switch, sockets, pendant	52.00	5.00%	2.60	54.60	Rounded Sept RPI - Inflation Rate
Replace damaged/broken 240v smoke alarm + new test certificate	92.00	5.00%	4.60	96.60	
Disconnect/remove illegal wiring & electrical accessories & reinstate wiring + Tests	410.00	5.00%	20.50	430.50	
Carry out electrical test certificate	123.00	5.00%	6.20	129.20	Rounded Sept RPI - Inflation Rate
Gas					
Turning gas on following capping	52.00	5.00%	2.60	54.60	
Rehang radiator	81.00	5.00%	4.10	85.10	Rounded Sept RPI - Inflation Rate
Replace TRV thermostat	36.00	5.00%	1.80	37.80	
Building					
Repair Plastering	By Quotation			By Quotation	
Repair of walls/patio's	By Quotation			By Quotation	
Environmental					
Garden maintenance	By Quotation			By Quotation	
Garden rubbish removal - small	By Quotation			By Quotation	
Garden rubbish removal - large (skip load/van load)	By Quotation			By Quotation	
Bulky Waste removal - per single unit	8.50	5.00%	0.40	8.90	Rounded Sept RPI - Inflation Rate
Loft clearances	By Quotation			By Quotation	
Property Clean - Easy Clean	By Quotation			By Quotation	
Property Clean - Deep clean	By Quotation			By Quotation	
Pest control TBC	By Quotation			By Quotation	
External					
Fencing (other than privacy panels)	By Quotation			By Quotation	
Gate and shed latches, bolts and catches	By Quotation			By Quotation	
Replacement Key Fobs (each)	5.50	5.00%	0.30	5.80	Rounded Sept RPI - Inflation Rate
St Davids House Luncheon Club					
Residents	4.80	4.17%	0.20	5.00	
Non Residents	5.70	5.26%	0.30	6.00	
Christmas Day Dinner/New Years Day Dinner	11.20	7.14%	0.80	12.00	Inflation and rounded for ease of collection
Christmas Day Dinner/New Years Day Dinner (Guest)	20.00	0.00%	1.00	21.00	
Home Support Service					
Weekly well being telephone call - to be deleted	4.50			Deleted	To be deleted
Weekly well being home visit - per half hour	8.50	5.00%	0.40	8.90	
Weekly Individual Support visiting service - per hour	16.90	5.00%	0.80	17.70	Rounded Sept RPI - Inflation Rate

Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS
<u>Tenants' Support - St David's House/Queen's Cottages</u>					
Full Charge	41.50	5.00%	2.10	43.60	Rounded Sept RPI - Inflation Rate
Service Charges					
St David's House	30.60	5.00%	1.50	32.10	Rounded Sept RPI - Inflation Rate
Queen's Cottages	30.60	5.00%	1.50	32.10	Rounded Sept RPI - Inflation Rate
St David's House					
Heating charge - per week	9.50	5.00%	0.50	10.00	
Water charge - per week	4.80	5.00%	0.20	5.00	
Laundry Charge - per load	7.10	5.00%	0.40	7.50	
Guest Bedroom per night	25.00	5.00%	1.30	26.30	Rounded Sept RPI - Inflation Rate
Guest Bedroom per night (benefit eligibility)	15.80	5.00%	0.80	16.60	
Hire of activity room per session	10.00	5.00%	0.50	10.50	
Extra Care costs (private funders) WCC charge plus 10%	WCC charge + 10%			WCC charge + 10%	
<u>Landlords References</u>					
Landlords References	61.00	5.00%	3.10	64.10	Rounded Sept RPI - Inflation Rate

REDDITCH BOROUGH COUNCIL

Regulatory Services

Roundings are to the nearest 5/10p.

Service Category	charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS	
<u>TAXI LICENSING</u>						
- Hackney Carriage Vehicle Licence per annum (charge excludes vehicle testing)	264.00	0.00%	0.00	264.00	No increase required as service is fully recovering costs	
- Hackney Carriage Driver's Licence - 1 Year	61.00	0.00%	0.00	61.00		
- Hackney Carriage Driver's Licence - 3 Year	150.00	0.00%	0.00	150.00		
- Private Hire Vehicle Licence per annum (charge excludes vehicle testing)	264.00	0.00%	0.00	264.00		
- Private Hire Operator Licence - (1 year) (1 vehicle)	167.00	0.00%	0.00	167.00		
- Private Hire Operator Licence - (3 year) (1 vehicle)	402.00	0.00%	0.00	402.00		
- Private Hire Operator Licence - (5 year) (1 vehicle)	637.00	0.00%	0.00	637.00		
- Private hire operator licence (all durations) per additional vehicle	17.00	0.00%	0.00	17.00		
- Hackney carriage driver licence - (1 year)	61.00	0.00%	0.00	61.00		
- Hackney carriage driver licence - (3 years)	150.00	0.00%	0.00	150.00		
- Private hire driver licence - (1 year)	61.00	0.00%	0.00	61.00		
- Private hire driver licence - (3 years)	150.00	0.00%	0.00	150.00		
- Dual Hackney Carriage and Private Hire Driver's Licence - (1 Year)	87.00	0.00%	0.00	87.00		
- Dual Hackney Carriage and Private Hire Driver's Licence - (3 Year)	208.00	0.00%	0.00	208.00		
- Knowledge test	23.00	0.00%	0.00	23.00		
- Administration Charge - new applications	37.00	0.00%	0.00	37.00		
- Transfer of plate - per transfer	51.00	0.00%	0.00	51.00		
- Replacement Vehicle Plates	23.00	0.00%	0.00	23.00		
- Replacement Driver's Badge (card)	13.00	0.00%	0.00	13.00		
- Amendment to paper licence - eg change of address	12.00	0.00%	0.00	12.00		
- DVLA Enquiry - Electronic	7.00	0.00%	0.00	7.00		
- DVLA Enquiry - Paper	12.00	0.00%	0.00	12.00		
- CRB Disclosure	56.00	0.00%	0.00	56.00		
<u>GENERAL LICENSING</u>						
- Annual Street Trading Consent - Food - Initial - per annum	1,447.00	0.00%	0.00	1,447.00		
- Annual Street Trading Consent - Food - Renewal - per annum	1,327.00	0.00%	0.00	1,327.00		
- Annual Street Trading Consent - Non Food - Initial - per annum	1,207.00	0.00%	0.00	1,207.00		
- Annual Street Trading Consent - Non Food - Renewal - per annum	1,085.00	0.00%	0.00	1,085.00		
<u>Animal Activity Licences</u>						
Hiring out horses, breeding of dogs, providing or arranging the provision of boarding for cats or dogs and selling animals as pets						
- Application Fee	329.00	0.00%	0.00	329.00		
- Application to vary a licence	240.00	0.00%	0.00	240.00		

Service Category	charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS
- Inspection Fee	164.00	0.00%	0.00	164.00	
- Licence Fee - 1 Year	184.00	0.00%	0.00	184.00	
- Licence Fee - 2 Year	364.00	0.00%	0.00	364.00	
- Licence Fee - 3 Year	546.00	0.00%	0.00	546.00	
- Vet fee recharge - if applicable	Full Cost Recovery			Full Cost Recovery	
Keeping or training animals for exhibition (only)					
Application Fee	219.00	0.00%	0.00	219.00	
Application to vary a licence	158.00	0.00%	0.00	158.00	
Inspection Fee	163.00	0.00%	0.00	163.00	
Licence Fee - 3 Years	300.00	0.00%	0.00	300.00	
Veterinary Fees - if applicable	Full Cost Recovery			Full Cost Recovery	
Dangerous wild animals					
Application for grant or renewal of a licence	235.00	0.00%	0.00	235.00	
Veterinary inspection fees	Full Cost Recovery			Full Cost Recovery	
Zoo Licences					
Application for grant or renewal of a licence	131.00	0.00%	0.00	131.00	
Secretary of state inspector and veterinary fees	Recharged at cost			Recharged at cost	
Sex Establishments					
Application for grant or renewal of a licence	1,020.00	0.00%	0.00	1,020.00	
Acupuncture, Cosmetic Piercing, Semi-Permanent Skin Colouring, Tattooing, Electrolysis					
Fee to register a premises	136.00	0.00%	0.00	136.00	
Fee to register a practitioner	89.00	0.00%	0.00	89.00	
Scrap Metal Dealers Act 2013					
- Application for a new site licence	296.00	0.00%	0.00	296.00	
Fee per additional site	153.00	0.00%	0.00	153.00	
- Application for a new collectors licence	148.00	0.00%	0.00	148.00	
- Application for a renewal of a site licence	245.00	0.00%	0.00	245.00	
Fee per additional site	153.00	0.00%	0.00	153.00	
- Application for a renewal of a collectors licence	97.00	0.00%	0.00	97.00	
- Variation of licence	67.00	0.00%	0.00	67.00	
- Request for a copy of a licence (if lost or stolen)	26.00	0.00%	0.00	26.00	
ENVIRONMENTAL HEALTH					
Dog Warden					
- Penalty (statutory fee)	25.00	0.00%	0.00	25.00	
- Kennelling Fee £15 per day or part day	15.00	13.33%	2.00	17.00	Increased to help recover costs incurred and consistency with other Worcestershire Districts
- Kennelling Fee for dangerous dog by breed or behaviour- £25 per day	25.00	0.00%	0.00	25.00	
- Admin charge	15.00	0.00%	0.00	15.00	
- Levy for out of hours	40.00	12.50%	5.00	45.00	No change for consistency with other Worcestershire Districts.
- Repeat offence levy	40.00	0.00%	0.00	40.00	
- Treatment Costs (Wormer, Flea) - Per treatment	10.00	0.00%	0.00	10.00	
- Veterinary Charges	Recharged at cost			Recharged at cost	
	NEW				New charge to allow Worcestershire residents to request this service when resource allows and is consistent with other Worcestershire Districts
- Return Charge				40.00	

Service Category	charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS
WRS Commercial Animal Services (WRS Income)					
Dog training facility welfare assessment check	45.00	273.33%		168.00	Increased to cover full cost recovery following first few years of service being provided
Dog Kennelling per dog per day (excluding hospitalisation)	17.00	11.76%		19.00	
Dog Kennelling per dangerous dog per day (excluding hospitalisation)	20.00	10.00%		22.00	
Boarding of Non-canine animals	Request Quote			Request Quote	Full cost recovery
Administration Charge	15.00				
Veterinary Fees including Hospitalisation	Recharged at Cost			Recharged at Cost	
Transportation charge to include, collection, transport to vets if required and return of animal to include travel time per hour	40.00	0.00%			
Transportation charge to include, collection, transport to vets if required and return of Dangerous Dog to include travel time per hour	50.00	0.00%			Full cost recovery
Rehoming of Animal	40.00	0.00%			
Private Water Supplies					
Risk Assessment per hour (minimum 1 hour)	55.00	1.82%	1.00	56.00	
Investigation per hour (minimum 1 hour)	55.00	1.82%	1.00	56.00	
Granting an Authorisation per hour (minimum 1 hour)	55.00	1.82%	1.00	56.00	
Sampling Visit per hour (minimum 1 hour)	55.00	1.82%	1.00	56.00	
Sample analysis per sample taken	55.00	1.82%	1.00	56.00	
+ <i>Laboratory Costs</i>	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery	Consistency of charge for all partners
Sample taken during check monitoring	55.00	1.82%	1.00	56.00	
+ <i>Laboratory Costs</i>	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery	
Sample taken during audit monitoring	55.00	1.82%	1.00	56.00	
+ <i>Laboratory Costs</i>	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery	
Other Environmental Health Fees					
Trading Certificates - WRS Income					
Health/Export					
- Annual Specific export inspections	474.00	0.00%	0.00	474.00	
- Certificate	104.40	0.00%	0.00	104.40	
- Per Hour	47.00	0.00%	0.00	47.00	
FHRS re-rating - WRS Income	168.00	0.00%	0.00	168.00	To remain consistent across the County
ISS Certs Condemned Food - WRS Income	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery	
Food Hygiene Basic Course fee - WRS Income	Full Cost Recovery		Full Cost Recovery	Full Cost Recovery	
Contaminated Land Enquiries - charge per hour - WRS Income	45.00		0.00	45.00	
GAMBLING FEES					
<u>Premises Licence Fees - Discretionary</u>					
<u>Bingo Premises</u>					
- Grant	2,171.00	0.00%	0.00	2,171.00	
- Annual Fee	639.00	0.00%	0.00	639.00	
- Variation	1,085.00	0.00%	0.00	1,085.00	
- Transfer	745.00	0.00%	0.00	745.00	
- Application for Provisional Statement	2,171.00	0.00%	0.00	2,171.00	
- Licence Application (Provisional Statement Holders)	745.00	0.00%	0.00	745.00	
- Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00	
Service Category	charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS

- Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00	
- Re-instatement Fee	745.00	0.00%	0.00	745.00	
<u>Adult Gaming Centre</u>					
- Grant	1,240.00	0.00%	0.00	1,240.00	
- Annual Fee	639.00	0.00%	0.00	639.00	
- Variation	639.00	0.00%	0.00	639.00	
- Transfer	1,240.00	0.00%	0.00	1,240.00	
- Application for Provisional Statement	1,240.00	0.00%	0.00	1,240.00	
- Licence Application (Provisional Statement Holders)	745.00	0.00%	0.00	745.00	
- Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00	
- Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00	
- Application by Re-instatement	745.00	0.00%	0.00	745.00	
<u>Family Entertainment Centre</u>					
- Grant	1,240.00	0.00%	0.00	1,240.00	
- Annual Fee	590.00	0.00%	0.00	590.00	
- Variation	639.00	0.00%	0.00	639.00	
- Transfer	620.00	0.00%	0.00	620.00	
- Application for Provisional Statement	1,240.00	0.00%	0.00	1,240.00	
- Licence Application (Provisional Statement Holders)	620.00	0.00%	0.00	620.00	
- Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00	
- Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00	
- Application by Re-instatement	608.00	0.00%	0.00	608.00	
<u>Betting Premises (excluding tracks)</u>					
- Grant	1,853.00	0.00%	0.00	1,853.00	
- Annual Fee	371.00	0.00%	0.00	371.00	
- Variation	926.00	0.00%	0.00	926.00	
- Transfer	742.00	0.00%	0.00	742.00	
- Application for Provisional Statement	1,853.00	0.00%	0.00	1,853.00	
- Licence Application (Provisional Statement Holders)	742.00	0.00%	0.00	742.00	
- Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00	
- Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00	
- Application by Re-instatement	745.00	0.00%	0.00	745.00	
<u>Betting Premises (Including Tracks)</u>					
- Grant	1,853.00	0.00%	0.00	1,853.00	
- Annual Fee	371.00	0.00%	0.00	371.00	
- Variation	926.00	0.00%	0.00	926.00	
- Transfer	742.00	0.00%	0.00	742.00	
- Application for Provisional Statement	1,853.00	0.00%	0.00	1,853.00	
- Licence Application (Provisional Statement Holders)	742.00	0.00%	0.00	742.00	
- Copy of licence (Statutory Charge - cannot be above £25)	25.00	0.00%	0.00	25.00	
- Notification of change (Statutory Charge - cannot be above £50)	50.00	0.00%	0.00	50.00	
- Application by Re-instatement	745.00	0.00%	0.00	745.00	
<u>Temporary Event Use Notice</u>					
- New Applications	310.00	0.00%	0.00	310.00	
- Copy of Licence	16.00	0.00%	0.00	16.00	
<u>GAMBLING ACT PERMIT FEES - STATUTORY</u>					
<u>Licensed Premises Gaming Machine Permit</u>					
- Grant	150.00	0.00%	0.00	150.00	
- Existing operator grant	100.00	0.00%	0.00	100.00	
- Variation	100.00	0.00%	0.00	100.00	
- Transfer	25.00	0.00%	0.00	25.00	
Service Category	charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS

	£		£	£	
- Annual Fee	50.00	0.00%	0.00	50.00	
- Change of name	25.00	0.00%	0.00	25.00	
- Copy of Permit	15.00	0.00%	0.00	15.00	
<u>Licensed Premises Automatic Notification Process</u>					
- Grant	50.00	0.00%	0.00	50.00	
<u>Club Gaming Permits</u>					
- Grant	200.00	0.00%	0.00	200.00	
- Grant (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00	
- Existing operator grant	100.00	0.00%	0.00	100.00	
- Variation	100.00	0.00%	0.00	100.00	
- Renewal	200.00	0.00%	0.00	200.00	
- Renewal (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00	
- Annual Fee	50.00	0.00%	0.00	50.00	
- Copy of Permit	15.00	0.00%	0.00	15.00	
<u>Club Machine Permits</u>					
- Grant	200.00	0.00%	0.00	200.00	
- Grant (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00	
- Existing operator grant	100.00	0.00%	0.00	100.00	
- Variation	100.00	0.00%	0.00	100.00	
- Renewal	200.00	0.00%	0.00	200.00	
- Renewal (Club Premises Certificate holder)	100.00	0.00%	0.00	100.00	
- Annual Fee	50.00	0.00%	0.00	50.00	
- Copy of Permit	15.00	0.00%	0.00	15.00	
<u>Family Entertainment Centre Gaming Machine Permit</u>					
- Grant	300.00	0.00%	0.00	300.00	
- Existing operator grant	100.00	0.00%	0.00	100.00	
- Change of name	25.00	0.00%	0.00	25.00	
- Renewal	300.00	0.00%	0.00	300.00	
- Copy of Permit	15.00	0.00%	0.00	15.00	
<u>Prize Gaming Permits</u>					
- Grant	300.00	0.00%	0.00	300.00	
- Existing operator grant	100.00	0.00%	0.00	100.00	
- Change of name	25.00	0.00%	0.00	25.00	
- Renewal	300.00	0.00%	0.00	300.00	
- Copy of Permit	15.00	0.00%	0.00	15.00	
<u>Small Lottery Registration (statutory)</u>					
- Fee to register a small society lottery	40.00	0.00%	0.00	40.00	
- Small society lottery annual maintenance fee	20.00	0.00%	0.00	20.00	
<u>Premises Licences & Club Premises Certificates Fees - Statutory Licensing Act 2003</u>					
The fees for applications for new licenses, or variations are set according to the rateable value of the premises to be licensed					
<u>Band:</u>					
A (0 - 4,300)					
Initial Fee	100.00	0.00%	0.00	100.00	
Annual Charge	70.00	0.00%	0.00	70.00	
Service Category	charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	COMMENTS

B (4,301 - 33,000)					
Initial Fee	190.00	0.00%	0.00	190.00	
Annual Charge	180.00	0.00%	0.00	180.00	
C (33,001 - 87,000)					
Initial Fee	315.00	0.00%	0.00	315.00	
Annual Charge	295.00	0.00%	0.00	295.00	
D (87,001 - 125,000)					
Initial Fee	450.00	0.00%	0.00	450.00	
Annual Charge	320.00	0.00%	0.00	320.00	
E (125,001 & over)					
Initial Fee	635.00	0.00%	0.00	635.00	
Annual Charge	350.00	0.00%	0.00	350.00	
Property not subject to non-domestic rates will fall into Band A. Properties, which have not yet been constructed will fall into band C.					
For premises whose business is mainly alcohol-related (not Registered Clubs) fees for Premises in Band D and E are as follows					
D(x2) (87,001 - 125,000)					
Initial Fee	900.00	0.00%	0.00	900.00	
Annual Charge	640.00	0.00%	0.00	640.00	
E(x2) (125,001 & over)					
Initial Fee	1,905.00	0.00%	0.00	1,905.00	
Annual Charge	1,050.00	0.00%	0.00	1,050.00	
Large Events					
An additional fee will be charged where the maximum number of persons exceeds 5000 at a licensable event. Please contact the Licensing Section for further details.					
Personal Licence	37.00	0.00%	0.00	37.00	
Temporary Event Notice (Per Notice)	21.00	0.00%	0.00	21.00	
Pavement Licence	100.00	0.00%	0.00	100.00	
Exemptions					
Church Halls, Community Halls, Village Halls, or other similar building etc. are exempt from paying any fees for a premises licence authorising ONLY the provision of regulated entertainment. If the retail of alcohol is to be included in the Premises Licence, the full fee will be payable as outlined above.					
No fees are payable by an educational institution, such as a school or a college (whose pupils/students have not attained the age of 19) for a premises licence authorising ONLY the provision of regulated entertainment providing that is for and on behalf of the educational institution.					
Application for copy of licence or summary on theft, loss etc.	10.50	0.00%	0.00	10.50	
Notification of change of name or address (holder of premises licence)	10.50	0.00%	0.00	10.50	
Application to vary the Designated Premises Supervisor	23.00	0.00%	0.00	23.00	
Application to transfer a premises licence	23.00	0.00%	0.00	23.00	
Interim authority notice following death etc. of licence holder	23.00	0.00%	0.00	23.00	
Application for making of a provisional statement	315.00	0.00%	0.00	315.00	
Application for copy of certificate or summary on theft, loss etc.	10.50	0.00%	0.00	10.50	
Notification of change of name or alteration of club rules	10.50	0.00%	0.00	10.50	
Change of relevant registered address of club	10.50	0.00%	0.00	10.50	
Temporary Event Notices	21.00	0.00%	0.00	21.00	
Application for copy of licence on theft, loss etc. of temporary event notice	10.50	0.00%	0.00	10.50	
Application for copy of licence on theft, loss etc. of personal licence	10.50	0.00%	0.00	10.50	
Notification of change of name or address (Personal Licence)	10.50	0.00%	0.00	10.50	
Service Category	charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	COMMENTS

	£		£	£	
Notice of interest in any premises	21.00	0.00%	0.00	21.00	
Minor variation application	89.00	0.00%	0.00	89.00	
<p>Should you need assistance in determining which level of fee you are required to pay, please contact the Worcestershire Regulatory Services Licensing Section on (01905) 822799 Alternatively email -wrsenquiries@worsregservices.gov.uk In all cases, cheques must be made payable to 'Redditch Borough Council'</p>					