

additional papers 2



Overview and Scrutiny Committee

Mon 16 Dec
2019
6.30 pm

Committee Room Two
Town Hall
Redditch



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**If you have any queries on this Agenda please contact
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Overview and Scrutiny

Monday, 16th December, 2019

6.30 pm

Council Chamber - Town Hall
Redditch

Agenda

Membership:

Cllrs:

Joe Baker (Chair)
Debbie Chance
(Vice-Chair)
Salman Akbar
Joanne Beecham
Michael Chalk

Peter Fleming
Andrew Fry
Mark Shurmer
Jennifer Wheeler

7. Pre-decision Scrutiny - Fees and Charges 2020/21 (Pages 1 - 18)

Report to follow.

Members are asked to note that at a meeting held on 2nd December 2019 the Budget Scrutiny Working Group have made Recommendations in relation to the Fees and Charges report which will need to be considered under this item. An extract from the notes of the group's meeting, which provides further background information in respect of this matter, has been attached for Members' consideration.

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REDDITCH BOROUGH COUNCIL**Executive
Committee**19th December 2019**FEES AND CHARGES**

Relevant Portfolio Holder	Councillor David Thain, Portfolio Holder for Corporate Management
Portfolio Holder Consulted	Yes
Relevant Head of Service	Jayne Pickering , Director of Finance and Resources
Wards Affected	All
Ward Councillor Consulted	No
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 To set out the fees and charges to be levied on services provided by the Council as used as the basis for income targets in the Medium Term Financial Plan.

2. RECOMMENDATIONS

- 2.1 It is recommended that Executive consider the fees and charges as included at Appendix 1 and;
- 2.1.1 **recommend to Council** the approval of all fees and charges that are included in Appendix 1
- 2.1.2 **approve** discretion on Leisure services and Bereavement Services fees and charges throughout the financial year 2020/21. The discretion is requested to be up to 20% (either increase or decrease) for Leisure services and 25% (either increase or decrease) for Bereavement services against the charges as detailed in the report. However, the fees and charges should still remain within the industry and regional norms for the activities provided.
- 2.1.3 **approve** of all fees and charges that are included in Appendix 1 are charged commencing 1st February 2020.

3. KEY ISSUES**Financial Implications**

- 3.1 The Medium Term Financial Plan has been prepared on the basis that additional income will be generated from fees and charges. A process

Executive Committee

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was followed for the review of income to be realised from 1st February 2019/20. This included an assessment of each fee to identify how it met the Council's strategic purposes and the level of increase that was proposed. Therefore the levels of increase have been based on a robust estimate of the impact of cost increases and demand within the services. CPI 1.7% has been used where a general inflationary increase is proposed.

- 3.2 Fees were to be considered using the following criteria:
- Service to be subsidised by the Council
 - Service to break even
 - Service to make a surplus to offset other overhead costs
- 3.3 Appendix 1 details all of the fees and charges for each area with a commentary against each block.
- 3.4 Due to Leisure Services and Bereavement Services being a customer facing service that operates in a competitive environment alongside private sector operators, and is reliant on suppliers whose costs are not in our control, it would be beneficial if there was a wider discretion allowed for fees and charges. This would allow managers to increase prices in response to an increase in supplier increases or respond directly to competitor price promotions or increases. The flexibility should include an ability to increase or decrease fees and charges throughout the year rather than just the annual review / increase for the new financial year. The discretion is requested to be up to 20% (either increase or decrease) for Leisure services and 25% (either increase or decrease) for Bereavement services but the fees and charges should still remain within the industry and regional norms for the activities provided.

Legal Implications

- 3.5 A number of statutes governing the provision of services covered by this report contain express powers or duties to charge for services. Where an express power to charge does not exist the Council has the power under Section 111 of the Local Government Act 1972 to charge where the activity is incidental or conducive to or calculated to facilitate the Council's statutory function.

Service / Operational Implications

- 3.6 Monitoring will be undertaken to ensure that income targets are achieved.

**Executive
Committee****19th December 2019****Customer / Equalities and Diversity Implications**

- 3.7 The implementation of the revised fees and charges will be notified in advance to the customer to ensure that all users are aware of the new charges and any concessions available to them.

4. RISK MANAGEMENT

- 4.1 There is a risk that if fees and charges are not increased that income levels will not be achieved and the cost of services will increase. This is mitigated by managers reviewing their fees and charges annually.

5. APPENDICES

Appendix 1 – Fees and Charges

6. BACKGROUND PAPERS

None.

7. KEY

None

AUTHOR OF REPORT

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REDDITCH BOROUGH COUNCIL

Environmental

Service Category	Charge 1st April 2019 £	% Change	increase/ decrease £	Proposed charge from 2020 £
<p><u>Bulky Household Waste</u> The Bulky Service operates based on a standard unit price based on size and weight, with collection from the boundary of the property with the public highway. 1 Unit is equivalent to an under unit appliance, and this measure is multiplied up for multiple or larger items and items that cannot be lifted by two people will need to be quoted separately.</p>				
Bulky collection - per single unit*	8.50	0.00%	0.00	8.50
*Dependant on size, these items charged for as a multiple of units.				
Items that are classed by WCC as non domestic waste	Quotation			Quotation
Items not on the boundary of the property	Quotation			Quotation
Mechanically Sweep Private Road / Car Park - HGV Sweeper per Hour - new charge	0.00	0.00%	50.00	50.00
Garden Waste Collection Service	45.00	0.00%	0.00	45.00
Garden Waste Set up fee	20.00	0.00%	0.00	20.00
Re-issue of service	40.00	0.00%	0.00	40.00
<p><u>MOT</u> Class 4 (car) Class 7 (van) Class 5 vl (minibus)</p>				
<p>VOSA have yet to set a revised charge. Council have agreed that the workshop can increase fee in line with VOSA charges (rounded down to the nearest whole £) as VOSA change them.</p>				
<p><u>Supplies Service</u> On cost for cash sales</p>				
Logs per cubic metre per bag	0.30	0.00%	0.00	0.00
	19.10	0.00%	0.00	0.00

Comments

Remove the fee for the sale of logs as this service is no longer provided. Cordwood timber sales are carried out - these are not for a set or quantity, they are infrequent and are completed through price
 There are no planned increases in bulky waste collection fees for the next financial year as projected income for the current year may not be achieved due to a lack of service take up. It is envisaged that Environmental Services will be creating a Marketing campaign that will allow us to increase awareness of the service we offer and therefore increase potential income
 Garden waste fees already set for 2020 increase to £46 for 2021 to reflect increasing costs.

Service Category	Charge 1st April 2019 £	% Change	increase/ decrease £	Proposed charge from 2020 £
<u>Crematorium/Cemetery</u>				
Interment				
Full earth interment under 1 year (non resident only)	0.00	0.00%	0.00	0.00
Full earth interment under 1 year (Redditch resident)	No Charge			No Charge
Interment 1 year to 17 (inc) years (non resident only)	0.00	0.00%	0.00	0.00
Interment 1 year to 17 years (inc) (Redditch Resident)	No Charge			No Charge
Interment 18 years and over*				
Single Depth	632.60	2.59%	16.40	649.00
Double Depth	632.60	2.59%	16.40	649.00
Interment of cremated remains *	210.50	2.61%	5.50	216.00
Interment of cremated remains - non resident under 18 years	No Charge			No Charge
Interment of cremated remains (Redditch Resident under 18 years only)	No Charge			No Charge
Scattering cremated remains in grave or in rose/memorial garden (roll back turf)	87.70	2.62%	2.30	90.00
<u>Charges for Burials</u>				
Exclusive Right of Burial for 75 years				
In adult size grave	1,592.40	2.61%	41.60	1,634.00
In babies grave	273.50	2.74%	7.50	281.00
In child's grave (4 x 2)	291.00	2.75%	8.00	299.00
In ashes grave	608.90	2.64%	16.10	625.00
<u>Extending Rights in existing grave for 25 years</u>				
In existing full earth grave	454.60	2.51%	11.40	466.00
In child's grave	96.50	2.59%	2.50	99.00
In ashes grave	177.00	2.82%	5.00	182.00
Assignment / Transfer of Exclusive Right	103.20	2.71%	2.80	106.00
Certified copy of entry in Register of Burials	22.50	2.22%	0.50	23.00
Disinterment of Remains - Cremated Remains	553.30	2.66%	14.70	568.00
<u>Cemetery Memorials</u>				
Memorial application administration fee	103.20	2.71%	2.80	106.00
<u>Comments</u>				
Fees and Charges have been reviewed and increased in line with cost recovery.				
<u>Cremation related fees</u>				
Direct Cremation 18+ years	423.10	2.58%	10.90	434.00
Cremation 17 years and under	No Fee			No Fee
Cremation 18+ years 09:00am and 09:30am	552.10	4.51%	24.90	577.00
Cremation 18+ years 09:30am 10:15 am	614.00	0.00%	0.00	0.00
Cremation 18+ years 10:15am onwards	717.20	4.02%	28.80	746.00
None Resident Cremation Fees				
Cremation 18+ years 9:00 am ans 09:30am	655.30	3.31%	21.70	677.00
Cremation 18+ years 09:30am 10:15 am	717.20	0.00%	0.00	0.00
Cremation 18+ years 10:30am onwards	820.40	3.12%	25.60	846.00
Scattering of ashes from other Crematoria	61.90	3.39%	2.10	64.00
Certified extract from Register of Cremations	22.70	1.32%	0.30	23.00

Service Category	Charge 1st April 2019	% Change	increase/ decrease	Proposed charge from 2020
	£		£	£
Replacement certificate of cremation	11.90	0.84%	0.10	12.00
Organist's fee	56.80	2.11%	1.20	58.00
Extra Service Time in Chapel	176.50	2.55%	4.50	181.00
Use of chapel for burial service of child 16 or under (not RBC Cemeteries)	244.60	2.62%	6.40	251.00
Use of Chapel for burial service (RBC Cemeteries)	176.50	2.55%	4.50	181.00
Use of Chapel for burial/ memorial service (not RBC Cemetery) 9.00 am and 09:30am	552.10	4.51%	24.90	577.00
Use of Chapel for burial/ memorial service (not RBC Cemetery) 9.30 and 10.15 am - charge to be deleted	614.00	0.00%	0.00	0.00
Use of Chapel for burial/ memorial service (not RBC Cemetery) 10:15am onwards	717.20	4.02%	28.80	746.00
Use of chapel for burial service of child 16 or under (RBC Cemeteries)	81.50	3.07%	2.50	84.00
Late arrival at Crematorium (only if service runs into next time slot)	176.50	2.55%	4.50	181.00
Cremation of a body part where the original cremation was elsewhere -	161.00	4.35%	7.00	168.00
<u>Caskets</u>				
Wooden cremated remains casket	115.60	2.94%	3.40	119.00
<u>Wesley music additional options</u>				
Administration for first visual tribute in a service - new charge	0.00	0.00%	24.00	24.00
Administration for additional visual tributes in same service - new charge	0.00	0.00%	12.00	12.00
Visual tribute cost per photograph - new charge	0.00	0.00%	3.00	3.00
Visual tribute cost per minute of video - new charge	0.00	0.00%	6.00	6.00
Visual tribute(s) only provided on USB - new charge	0.00	0.00%	30.00	30.00
CD of Chapel Service	59.90	1.84%	1.10	61.00
Additional copies of CD of chapel service - new charge	0.00	0.00%	38.00	38.00
DVD of Chapel Service	72.20	2.49%	1.80	74.00
Additional copies of DVD of chapel service - new charge	0.00	0.00%	44.00	44.00
Visual tribute(s) added to DVD / USB recording of service - new charge	0.00	0.00%	24.00	24.00
Webcast of Chapel Service	85.70	2.68%	2.30	88.00
<u>Memorials</u>				
Book of Remembrance - Name + 1 line	92.00	2.17%	2.00	94.00
Each additional line in the Book	34.50	1.45%	0.50	35.00
Miniature Book of Remembrance - Name + 1 line	80.50	3.11%	2.50	83.00
Remembrance Card - Name + 1 line	40.40	1.49%	0.60	41.00
Additional lines in miniature and cards	28.80	0.69%	0.20	29.00
Crests - Floral depiction	57.50	2.61%	1.50	59.00
- Badge or other	69.00	2.90%	2.00	71.00
Bench with 10 year lease & top rail engraving (max 40 letters) -	857.60	2.61%	22.40	880.00
Bench with 10 year lease & standard silver plaque (max 60 letters) -	815.30	2.66%	21.70	837.00
Bench replacement plaque - £110.00	117.60	2.89%	3.40	121.00
<u>Wall Plaques – Internal</u>				
Indoor single (12" x 3") - 5 year lease	194.70	2.72%	5.30	200.00
Indoor single (12" x 3") - 10 year lease	309.70	2.68%	8.30	318.00
Indoor single (12" x 3") - 20 year lease	424.70	2.66%	11.30	436.00
Indoor double (12" x 6") - 5 year lease	309.70	2.68%	8.30	318.00
Indoor double (12" x 6") - 10 year lease	424.70	2.66%	11.30	436.00

Service Category	Charge 1st April 2019	% Change	increase/ decrease	Proposed charge from 2020
	£		£	£
Indoor double (12" x 6") - 20 year lease	539.60	2.67%	14.40	554.00
<u>Outdoor Wall Plaques</u>				
5 year lease	217.90	2.80%	6.10	224.00
10 year lease	332.80	2.76%	9.20	342.00
20 year lease	447.70	2.52%	11.30	459.00
Photo or motif	183.30	2.56%	4.70	188.00
<u>Bird Bath Memorial</u>				
5 year lease				
Size 1 - small	207.00	2.42%	5.00	212.00
Size 2	229.90	2.65%	6.10	236.00
Size 3	252.90	2.81%	7.10	260.00
Size 4	275.90	2.57%	7.10	283.00
Size 5 - large	298.90	2.71%	8.10	307.00
10 year lease				
Size 1 - small	322.00	2.48%	8.00	330.00
Size 2	344.90	2.64%	9.10	354.00
Size 3	367.90	2.75%	10.10	378.00
Size 4	390.80	2.61%	10.20	401.00
Size 5 - large	413.80	2.22%	9.20	423.00
20 year lease				
Size 1 - small	436.80	2.56%	11.20	448.00
Size 2	459.90	2.63%	12.10	472.00
Size 3	482.90	2.71%	13.10	496.00
Size 4	505.80	2.61%	13.20	519.00
Size 5 - large	528.80	2.69%	14.20	543.00
Motif	115.00	2.61%	3.00	118.00
Additional inscription on plaque	143.00	2.80%	4.00	147.00
<u>Comments</u>				
Fees and Charges have been reviewed and increased in line with cost recovery.				
<u>Memorial Plaque extension fee 5 years ONLY</u>	143.80	2.92%	4.20	148.00
Withdrawn option to extend for 10 and 20 years due to the lack of space and price people will pay				
<u>Indoor Memorial Tree</u>				
Standard Leaf - 3 year lease - new charge	67.10	2.83%	1.90	69.00
Additional Leaves - new charge	46.40	3.45%	1.60	48.00
<u>Memorial Vaults</u>				
Double Unit - 20 year lease including first interment and casket	1,290.00	2.64%	34.00	1,324.00
2nd interment of remains including casket	177.50	2.54%	4.50	182.00
Inscribed tablet upto 80 letters	144.50	2.42%	3.50	148.00
Additional Letters (per letter)	4.10	2.44%	0.10	4.20
Standard Motif	103.20	2.71%	2.80	106.00

Service Category	Charge 1st April 2019	% Change	increase/ decrease	Proposed charge from 2020
	£		£	£
Photo of 1 person	123.80	2.58%	3.20	127.00
Photo of 2 people	196.10	2.50%	4.90	201.00
Photo of 3 people	252.80	2.45%	6.20	259.00
Other items are available but will be quoted individually	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY
<u>Memorial Posts</u>				
Memorial plaque - 3 year lease	247.70	2.54%	6.30	254.00
Motif	46.40	3.45%	1.60	48.00
Replacement Plaque	123.80	2.58%	3.20	127.00
<u>Private Memorial Garden</u>				
Including memorial - 20 year lease	1,651.20	2.59%	42.80	1,694.00
<u>Purchase of memorial plaque (bronze)</u>	185.80	2.80%	5.20	191.00
Road Closures	87.70	0.00%	0.00	87.70
<u>Parking Fines PCN's On Street - statutory Set by Statute</u>				
Certain Contraventions	70.00	0.00%	0.00	70.00
If paid within fourteen days	35.00	0.00%	0.00	35.00
Other Contraventions	50.00	0.00%	0.00	50.00
If paid within fourteen days	25.00	0.00%	0.00	25.00
These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)				
<u>Comments</u>				
Fees and Charges have been reviewed and increased in line with cost recovery.				

REDDITCH BOROUGH COUNCIL

Leisure & Cultural Services

Roundings are to the nearest 10p.

Service Category	Charge 1st April 2019 £	% Change	increase/ decrease £	Proposed charge from 2020 £
<u>FOOTBALL - ADULT (INC. CHANGING FACILITIES)</u>				
Abbey Stadium/Ipsley/Old Forge/Greenlands				
Charge	96.04	0.00%	0.00	0.00
Concession 25	72.06	0.00%	0.00	0.00
Concession 50	48.02	0.00%	0.00	0.00
<u>FOOTBALL - JUNIOR (INC. CHANGING FACILITIES)</u>				
Abbey Stadium/Morton Stanley Park/Ipsley/Old Forge/Greenlands/Kingsley				
Charge	48.89	0.00%	0.00	0.00
Concession 25	36.70	0.00%	0.00	0.00
Concession 50	24.45	0.00%	0.00	0.00
Abbey Stadium/Morton Stanley Park/Ipsley/Old Forge/Greenlands. Without changing facilities.				
Charge	32.54	0.00%	0.00	0.00
Concession 25	24.40	0.00%	0.00	0.00
Concession 50	16.30	0.00%	0.00	0.00
Small Sided Football				
Charge	16.25	0.00%	0.00	0.00
Concession 25	12.20	0.00%	0.00	0.00
Concession 50	8.15	0.00%	0.00	0.00
New pricing structure below				
<u>FOOTBALL</u>				
SENIOR 11 a side with changing				
Match for multiple teams booking together eg a local league	0.00	0.00%	55.00	55.00
Match for a season long booking for a single club	0.00	0.00%	75.00	75.00
Match for a one off booking	0.00	0.00%	100.00	100.00
SENIOR 11 a side without changing				
Match games	0.00	0.00%	40.00	40.00
JUNIOR 9 or 11 a side with changing				
Match games	0.00	0.00%	0.00	0.00
per season (x 12 games)	0.00	0.00%	360.00	360.00
JUNIOR 9 or 11 a side without changing				
Match games	0.00	0.00%	22.50	22.50
per season (x 12 games)	0.00	0.00%	270.00	270.00

Service Category	Charge 1st April 2019	% Change	increase/ decrease	Proposed charge from 2020
	£		£	£
MINI FOOTBALL 5 or 7 a side				
Match games	0.00	0.00%	16.50	16.50
per season (x 12 games)	0.00	0.00%	198.00	198.00
Football pitches and parks are not available for any organised football activity during the period June 1st to July 15th. This is to allow the pitches a rest period and for maintenance work to take place.				
After this date any organised football training must be paid for at a cost of £10 per session for one team and a negotiated price for more than one team. Please contact the Parks Team to book this, pitches will be allocated at our discretion.				
<u>DEVELOPMENT SERVICES (SPORTS) CHARGES</u>				
Adult fitness Sessions	3.40	2.94%	0.10	3.50
Community exercise class	3.30	6.06%	0.20	3.50
Health & Well Being Sessions	3.30	6.06%	0.20	3.50
Curriculum Cost	25.00	20.00%	5.00	30.00
Schools Hire – lunchtime / after school sessions	23.15	29.59%	6.90	30.00
Inclusive Activities	3.15	4.76%	0.20	3.30
PSI Falls Prevention	3.00	16.67%	0.50	3.50
Activity Referral - now run by Rubicon leisure LTD - delete	17.00	0.00%	0.00	17.00
Junior Sports Sessions	5.90	-32.20%	-1.90	4.00
Couch 2 5k - new charge	0.00	0.00%	1.00	1.00
<u>Comments</u>				
Football - New pricing structure to reflect the actual requirement needed and in line with the current market.				
Activity Referral is run from the Abbey Stadium (co-ordinated by SD) and therefore Rubicon receive the income. Junior Sports is currently charged at a lower due to being targeted/diversionary youth sessions.				
Schools Hire and Curriculum costs have been increased due to a review of the sustainability of this hourly rate. At the current rate no administration recovery is achieved with the new proposed rate a modest admin recovery is included.				

Service Category	Charge 1st April 2019	% Change	increase/ decrease	Proposed charge from 2020
	£		£	£
Allotment Charges				
Large (<254m2)				
Water	119.31	0.00%	0.00	0.00
No Water	86.36	0.00%	0.00	0.00
Concession 25 Non Water	64.73	0.00%	0.00	0.00
Concession 50 Non Water	43.15	0.00%	0.00	0.00
Medium (>177<254m2)				
Water	90.10	0.00%	0.00	0.00
No Water	58.94	0.00%	0.00	0.00
Concession 25 Non Water	44.23	0.00%	0.00	0.00
Concession 50 Non Water	29.47	0.00%	0.00	0.00
Small (>177m2)				
Water	62.12	0.00%	0.00	0.00
No Water	34.29	0.00%	0.00	0.00
Concession 25 Non Water	25.73	0.00%	0.00	0.00
Concession 50 Non Water	17.17	0.00%	0.00	0.00
New pricing structure below				
Allotment Charges				
Small (>177m2)				
Standard	28.57	2.50%	0.70	29.28
Concession 25%	21.43	2.50%	0.50	21.97
Concession 50%	14.28	2.50%	0.40	14.64
Additional water charge	23.19	2.50%	0.60	23.77
Medium (>177<254m2)				
Standard	49.12	2.50%	1.20	50.35
Concession 25%	36.84	2.50%	0.90	37.76
Concession 50%	24.56	2.50%	0.60	25.17
Additional water charge	25.94	2.50%	0.60	26.59
Large (<254m2)				
Standard	71.94	2.50%	1.80	73.74
Concession 25%	53.95	2.50%	1.30	55.30
Concession 50%	35.97	2.50%	0.90	36.87
Additional water charge	27.47	2.50%	0.70	28.16
Water charge is only applicable where water is present, and billed to Redditch Borough Council.				
Comments				
Allotments : Fees and charges to remain the same and review of the Allotment Service to be carried out in 2020/21				

Service Category	Charge 1st April 2019	% Change	increase/ decrease	Proposed charge from 2020
	£		£	£
<u>Redditch Outdoor Event Hire</u>				
<u>Outdoor Event Space</u>				
<u>Small Attendance = 0-100</u>				
Commercial Rates	51.50	2.00%	1.00	52.53
Concession 50	25.00	2.00%	0.50	25.50
Concession 75	12.50	2.00%	0.30	12.75
<u>Medium 101- 499</u>				
Commercial Rates	103.00	2.00%	2.10	105.06
Concession 50	50.00	2.00%	1.00	51.00
Concession 75	25.00	2.00%	0.50	25.50
<u>Large 500+</u>				
Commercial Rates	154.50	2.00%	3.10	157.59
Concession 50	75.00	2.00%	1.50	76.50
Concession 75	37.50	2.00%	0.80	38.25
<u>Outdoor Fitness Session - Commercial</u>				
<u>Summer Fee (Apr to Sept)</u>				
Commercial Rates Per Day	401.85	0.00%	0.00	401.85
Concession 25	301.40	0.00%	0.00	301.40
Concession 50	200.90	0.00%	0.00	200.90
<u>Winter Fee (Oct to Mar)</u>				
Commercial Rates Per Day	172.00	0.00%	0.00	172.00
Concession 25	129.00	0.00%	0.00	129.00
Concession 50	86.00	0.00%	0.00	86.00
<u>Annual Fee</u>				
Commercial Rates Per Day	459.05	0.00%	0.00	459.05
Concession 25	344.30	0.00%	0.00	344.30
Concession 50	229.55	0.00%	0.00	229.55
<u>Outdoor Fitness Session</u>				
<u>Commercial Rates (Per Day)</u>				
Summer Fee (Apr to Sept) One day maximum usage per week	420.00	0.00%	0.00	420.00

Service Category	Charge 1st April 2019	% Change	increase/ decrease	Proposed charge from 2020
	£		£	£
Summer Fee (Apr to Sept) Two days maximum usage per week	682.50	0.00%	0.00	682.50
Summer Fee (Apr to Sept) Three days maximum usage per week	735.00	0.00%	0.00	735.00
Winter Fee (Oct to Mar) One day maximum usage per week	210.00	0.00%	0.00	210.00
Winter Fee (Oct to Mar) Two days maximum usage per week	420.00	0.00%	0.00	420.00
Winter Fee (Oct to Mar) Three days maximum usage per week	630.00	0.00%	0.00	630.00
Annual Fee One day maximum usage per week	546.00	0.00%	0.00	546.00
Annual Fee Two days maximum usage per week	892.50	0.00%	0.00	892.50
Annual Fee Three days maximum usage per week	1,050.00	0.00%	0.00	1,050.00
<u>Community Rates (Per Day)</u>				
Summer Fee (Apr to Sept) One day maximum usage per week	210.00	0.00%	0.00	210.00
Summer Fee (Apr to Sept) Two days maximum usage per week	341.25	0.00%	0.00	341.25
Summer Fee (Apr to Sept) Three days maximum usage per week	367.50	0.00%	0.00	367.50
Winter Fee (Oct to Mar) One day maximum usage per week	105.00	0.00%	0.00	105.00
Winter Fee (Oct to Mar) Two days maximum usage per week	210.00	0.00%	0.00	210.00
Winter Fee (Oct to Mar) Three days maximum usage per week	315.00	0.00%	0.00	315.00
Annual Fee One day maximum usage per week	273.00	0.00%	0.00	273.00
Annual Fee Two days maximum usage per week	446.25	0.00%	0.00	446.25
Annual Fee Three days maximum usage per week	525.00	0.00%	0.00	525.00
<u>Charity Rates (Per Day)</u>				
Summer Fee (Apr to Sept) One day maximum usage per week	315.00	0.00%	0.00	315.00
Summer Fee (Apr to Sept) Two days maximum usage per week	511.90	0.00%	0.00	511.90
Summer Fee (Apr to Sept) Three days maximum usage per week	551.25	0.00%	0.00	551.25
Winter Fee (Oct to Mar) One day maximum usage per week	157.50	0.00%	0.00	157.50
Winter Fee (Oct to Mar) Two days maximum usage per week	315.00	0.00%	0.00	315.00
Winter Fee (Oct to Mar) Three days maximum usage per week	472.50	0.00%	0.00	472.50
Annual Fee One day maximum usage per week	409.50	0.00%	0.00	409.50
Annual Fee Two days maximum usage per week	669.40	0.00%	0.00	669.40
Annual Fee Three days maximum usage per week	787.50	0.00%	0.00	787.50

Service Category	Charge 1st April 2019 £	% Change	increase/ decrease £	Proposed charge from 2020 £
<p><u>Bandstand Hire T/centre</u> Commercial Rates per day Community Rates per day Charities / Not for Profit Organisations per day</p> <p><u>Band Stand</u> <u>Criteria and eligibility guidance notes attached in events toolkit</u></p> <p><u>Additional Costs for Outdoor Event Space:</u> 1 Set up and Clearance charged @ 50% of applicable rate 2 Any event in excess of 1999 attendees is STN</p> <p><u>Additional Costs for Outdoor Fitness Space:</u> 1 Set up and Clearance charged @ 50% of applicable rate</p>	<p>Price on application</p> <p>27.60</p> <p>27.60</p>	<p></p> <p>2.00%</p> <p>2.00%</p>	<p></p> <p>0.40</p> <p>0.40</p>	<p>Price on application</p> <p>28.00</p> <p>28.00</p>
<p><u>Comments</u> Event and Bandstand Hire - increase kept to a minimum of 2% for event and bandstand hire to generate increase usage.</p>				
<p><u>CIVIC SUITE COMMERCIAL CHARGES</u> <u>Committee Room 1:</u> 4 hour minimum - Standard Concession 25 Concession 50 Concession 75</p> <p>8 hour minimum - daytime and/or evening Concession 25 Concession 50 Concession 75</p> <p><u>Committee Room 2/3:</u> 4 hour minimum - daytime Concession 25 Concession 50 Concession 75</p>	<p>57.37</p> <p>43.05</p> <p>28.69</p> <p>14.37</p> <p>75.76</p> <p>56.80</p> <p>37.90</p> <p>18.95</p> <p>115.82</p> <p>86.88</p> <p>57.94</p> <p>28.94</p>	<p>2.00%</p> <p>2.00%</p> <p>2.00%</p> <p>2.00%</p> <p>2.00%</p> <p>2.00%</p> <p>2.00%</p> <p>2.00%</p> <p>2.00%</p> <p>2.00%</p> <p>2.00%</p>	<p>1.20</p> <p>0.90</p> <p>0.60</p> <p>0.30</p> <p>1.50</p> <p>1.10</p> <p>0.80</p> <p>0.40</p> <p>2.30</p> <p>1.70</p> <p>1.20</p> <p>0.60</p>	<p>58.52</p> <p>43.91</p> <p>29.26</p> <p>14.66</p> <p>77.28</p> <p>57.94</p> <p>38.66</p> <p>19.33</p> <p>118.14</p> <p>88.62</p> <p>59.10</p> <p>29.52</p>

Service Category	Charge 1st April 2019	% Change	increase/ decrease	Proposed charge from 2020
	£		£	£
8 hour minimum - daytime and/or evening	164.34	2.00%	3.30	167.63
Concession 25	123.24	2.00%	2.50	125.70
Concession 50	82.14	2.00%	1.60	83.78
Concession 75	41.10	2.00%	0.80	41.92
<u>Council Chamber:</u>				
4 hour minimum - daytime	159.55	2.00%	3.20	162.74
Concession 25	119.65	2.00%	2.40	122.04
Concession 50	79.75	2.00%	1.60	81.35
Concession 75	39.90	2.00%	0.80	40.70
8 hour minimum - daytime and/or evening	260.65	2.00%	5.20	265.86
Concession 25	195.50	2.00%	3.90	199.41
Concession 50	130.35	2.00%	2.60	132.96
Concession 75	65.15	2.00%	1.30	66.45
<u>Full Civic Suite: Monday to Saturday (including servery)</u>				
4 hour minimum - daytime	260.65	2.00%	5.20	265.86
Concession 25	195.50	2.00%	3.90	199.41
Concession 50	130.35	2.00%	2.60	132.96
Concession 75				
8 hour minimum - daytime and/or evening	473.20	2.00%	9.50	482.66
Concession 25	354.90	2.00%	7.10	362.00
Concession 50	236.60	2.00%	4.70	241.33
Concession 75	118.30	2.00%	2.40	120.67
<u>Full Civic Suite: Sunday - exceptional (including servery)</u>				
4 hour minimum - daytime	296.30	2.00%	5.90	302.23
Concession 25	222.25	2.00%	4.40	226.70
Concession 50	148.15	2.00%	3.00	151.11
Concession 75	74.10	2.00%	1.50	75.58
8 hour minimum - daytime and/or evening	539.10	2.00%	10.80	549.88
Concession 25	404.35	2.00%	8.10	412.44
Concession 50	269.55	2.00%	5.40	274.94
Concession 75	134.80	2.00%	2.70	137.50

Comments

A 2% increase across the board for Room hire - whilst we need to increase usage it is difficult with the demand on room for Council Business - we continue to promote the rooms for weekend hire.

Service Category	Charge 1st April 2019 £	% Change	increase/ decrease £	Proposed charge from 2020 £
<u>CIVIC SUITE COMMERCIAL CHARGES</u>				
<u>Equipment Hire</u>	23.35	2.00%	0.50	23.82
OHP/Screen	23.35	2.00%	0.50	23.82
TV/Video	23.35	2.00%	0.50	23.82
Conferencing Sound System				
Flipchart stand	7.75	2.00%	0.20	7.91
4 hour minimum - daytime	8.85	2.00%	0.20	9.03
8 hour minimum - daytime and/or evening				
<u>Other Fees</u>				
Security	245.60	2.00%	4.90	250.51
Retainer				
<u>CIVIC SUITE - REFRESHMENT CHARGES</u>				
Teas and Coffees	1.10	2.00%	0.00	1.12
Commercial - per cup				
<u>Comments</u>				

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