



# Overview and Scrutiny Committee

Thu 9 Jan  
2020  
6.30 pm

Council Chamber  
Town Hall  
Redditch

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## **GUIDANCE ON PUBLIC SPEAKING**

The Council has introduced public speaking at Overview and Scrutiny Committee meetings, which allows members of the public to comment on agenda items due to be considered at the meeting.

The total maximum time permitted for public speaking is 15 minutes and the time limit for individual speakers is 3 minutes.

Only those members of the public who have registered to speak in advance of the meeting will be permitted to do so.

To register to speak you must contact Democratic Services by phone on 01527 64252 ext 3268, or by email at [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk) before 12 noon on the day of the meeting.

When registering to speak you must give your name and contact telephone number and indicate which agenda item you wish to speak about.

**If you have any queries on this Agenda please contact  
Jess Bayley or Jo Gresham**

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[jo.gresham@bromsgroveandredditch.gov.uk](mailto:jo.gresham@bromsgroveandredditch.gov.uk)**

# Overview and Scrutiny

Committee

Thursday, 9th January, 2020

6.30 pm

Council Chamber - Town Hall  
Redditch

## Agenda

### Membership:

Cllrs:	Joe Baker (Chair)	Peter Fleming
	Debbie Chance (Vice-Chair)	Andrew Fry
	Salman Akbar	Mark Shurmer
	Joanne Beecham	Jennifer Wheeler
	Michael Chalk	

### 1. Apologies and named substitutes

### 2. Declarations of interest and of Party Whip

To invite Councillors to declare any Disclosable Pecuniary Interests and / or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests, and any Party Whip.

### 3. Minutes (Pages 1 - 16)

The minutes from meetings of the Overview and Scrutiny Committee held on 5<sup>th</sup> December and 16<sup>th</sup> December 2019 have both been attached.

### 4. Public Speaking

To invite members of the public who have registered in advance of the meeting to speak to the Committee.

### 5. Pre-Decision Scrutiny - Support to the Voluntary and Community Sector 2020/21 (Report to follow)

### 6. Pre-Decision Scrutiny - Essential Living Fund Policy (Report to follow)

### 7. Pre-Decision Scrutiny - Fees and Charges 2020/21 (Report to follow) (Pages 17 - 20)

An extract from the notes of the meeting of the Budget Scrutiny Working Group, held on 2<sup>nd</sup> December 2019, has been attached. This minute details the group's discussions about the fees and charges report and includes a recommendation which should be considered alongside the report.

# Overview and Scrutiny

Committee

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## **8. Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme - Selecting Items for Scrutiny (Pages 21 - 32)**

The minutes of the meeting of the Executive Committee held on Thursday 19<sup>th</sup> December 2019 have been attached for Members' consideration.

The next edition of the Executive Committee's work programme is due to be published on 2<sup>nd</sup> January 2020 after the publication of the agenda for this meeting. Therefore the Executive Work Programme will be provided for Members' consideration in an Additional Papers Pack for this meeting.

## **9. Overview and Scrutiny Work Programme (Pages 33 - 36)**

## **10. Task Groups, Short Sharp Reviews and Working Groups - Update Reports**

- a) Budget Scrutiny Working Group – Chair, Councillor Wheeler
- b) Parking Enforcement Task Group – Chair, Councillor Mark Shurmer
- c) Performance Scrutiny Working Group – Chair, Andrew Fry
- d) Suicide Prevention Scrutiny Task Group – Chair, Councillor Debbie Chance

## **11. External Scrutiny Bodies - Update Reports**

- a) West Midlands Combined Authority (WMCA) Overview and Scrutiny Committee – Council representative, Councillor Chalk; and
- b) Worcestershire Health Overview and Scrutiny Committee (HOSC) – Council representative, Councillor Chalk.



# Overview and Scrutiny Committee

Thursday, 5th December, 2019

## MINUTES

### Present:

Councillor Joe Baker (Chair), Councillor Debbie Chance (Vice-Chair) and Councillors Salman Akbar, Joanne Beecham, Michael Chalk, Peter Fleming, Andrew Fry and Jennifer Wheeler

### Also Present:

Councillor Matthew Dormer, Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships  
Councillor Julian Grubb, Portfolio Holder for Community Safety and Regulatory Services

### Officers:

Helen Broughton, Andy Bywater, Kevin Dicks, Sue Hanley and Rebecca Pritchett

### Democratic Services Officers:

J Bayley and J Gresham

## 56. APOLOGIES AND NAMED SUBSTITUTES

Apologies for absence were received on behalf of Councillor Mark Shurmer.

Members noted that Councillors Joanne Beecham and Andrew Fry would be arriving late.

## 57. DECLARATIONS OF INTEREST AND OF PARTY WHIP

There were no declarations of interest nor of any party whip.

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Chair

# Overview and Scrutiny Committee

Thursday, 5th December, 2019

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## 58. MINUTES

### RESOLVED that

**the minutes of the meeting of the Overview and Scrutiny Committee meeting held on Thursday 7<sup>th</sup> November 2019 be held as a true and correct record and signed by the Chair.**

## 59. PUBLIC SPEAKING

There were no registered public speakers on this occasion.

## 60. CIVIL CONTINGENCIES ANNUAL REPORT

The North Worcestershire Civil Contingencies and Resilience Manager presented the Civil Contingencies Annual Report. The following was highlighted for Members' consideration: -

- Corporate Assets had been reviewed.
- Business Continuity Plans had been updated across all service areas.
- The Rest Centre Plan had been updated and a test carried out. The test highlighted some errors in the plan which needed to be updated and Officers had undertaken to do that.
- Officers attended a multi-agency response exercise at the West Midlands Safari Park.

The Chair asked Councillor Grubb, as Portfolio Holder for Community Services and Regulatory Services if there was anything further he would like to add and Councillor Grubb stated that he regularly met with Officers to ensure that contingency plans were in place and he was happy that the Council would be prepared in an emergency situation.

Members asked where they could find the Business Continuity Plans and Officers confirmed that they were available on The Orb (the Council's intranet).

Members also asked whether the high risk, frontline employees were routinely vaccinated against disease. Officers confirmed that frontline employees were not routinely vaccinated by the Council but were encouraged to be vaccinated and that it came down to the personal responsibility of employees.

Members questioned what errors had been highlighted in the Rest Centre Plan test. Officers confirmed that this had primarily been the

# Overview and Scrutiny Committee

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inclusion of old contact details within the Plan documentation which needed to be updated. However, this had been mitigated by reviewing the plan on a monthly basis and by asking staff to update their details if there were any changes.

## 61. REDDITCH PARTNERSHIP ANNUAL REPORT

Officers presented the Redditch Partnership Annual Report. The following was highlighted for Members' consideration:

- Redditch Partnership was made up from a range of partner organisations in Redditch who identified priorities for Redditch.
- The priorities were:
  - Health Inequalities
  - Education attainment, school readiness and raising aspirations of young people
  - The economy of Redditch with a focus on providing a larger and more diverse job offer.
  - Lead on transformation change of services for citizens in Redditch.
- Redditch Community Wellbeing Trust (RCWT) sat underneath the Redditch Partnership and was operational.
- The Redditch Partnership was working with local businesses to assess the skills available in Redditch and send mentors into local schools to work with students.
- Redditch Partnership provided, where possible, information and data about Redditch. This included a useful tool which enabled users to find data at small area geographies.
- The Wellbeing in Partnership Newsletter which provided information to partners and locally elected Members about activity in their local area was distributed on a monthly basis.
- The Knowledge Bank, containing information about local Voluntary and Community Sector Groups and community services, was available and partners could add their details if they made a request.

## 62. SKILLS IN THE LOCAL WORKFORCE - PRESENTATION

Officers presented information about Skills in the Local Workforce and a summary of key labour market issues for Redditch. The following points were highlighted for Members' consideration.

- Officers informed Members that Redditch was above the national average for employment with levels reaching 86.4% employment compared to the national average of 74.9%.
- Redditch wages were lower than the national average.

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- In Redditch there was a low uptake of education post NVQ Level 4.
- Officers were working hard with local schools and businesses to promote further education and provide mentor opportunities in schools in Redditch. Redditch schools however were less engaged than schools around the rest of the County.
- A programme called 'Opening Doors to Business' which gave pupils the opportunity to work with local businesses and services to help engage with young people.

The Chair asked Councillor Dormer, as Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships if there was anything further he would like to add. Councillor Dormer stated that all the work that had been done so far was a step in the right direction but more still needed to be done.

Members questioned what more could be done and Officers confirmed that there had needed to be more engagement with local schools.

Officers noted that the 10K Plus Programme was being rolled out by Greater Birmingham and Solihull Local Enterprise Partnership (GBSLEP) to encourage residents achieve a higher level of qualifications at NVQ level 3. This was because the area was performing particularly badly at this level, which represented the gateway to higher level technical and academic education.

Members questioned why there were such low aspirations in the Borough. Officers explained that this is historically to do with lack of opportunity and low levels of engagement with young people and some local schools in the Borough and explained that Members could work with the local schools in their constituency to increase the engagement.

Members requested clarification on the data provided in the presentation as follows:

- Providing a breakdown of the types of employment in Redditch.
- Clarifying how many hours constituted 'employed'?
- Clarifying how many people were on zero hours contracts?
- Providing information to Members regarding the Greater Birmingham and Solihull Local Enterprise Partnership (GBSLEP) '10K Plus' programme.



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Members discussed the importance of understanding the cost of equipment in schools and limitations on funding. Reference was also made to the need for higher engagement with parents of students.

**RESOLVED that**

- 1) **Officers should provide clarification on the data provided in the skills presentation; and**
- 2) **Officers should be invited back to present again on the Skills in the Workforce data in due course.**

**63. EXECUTIVE COMMITTEE MINUTES AND SCRUTINY OF THE EXECUTIVE COMMITTEE'S WORK PROGRAMME - SELECTING ITEMS FOR SCRUTINY**

The Committee discussed the content of the latest edition of the Executive Committee's Work Programme and identified the following items for pre-decision scrutiny:

- Essential Living Fund.
- Support to the Voluntary and Community Sector 2020/21
- Homes England Asset Transfer.
- Matchborough and Winyates District Centres – Procurement Process to Secure a Development Partner.
- Leisure and Cultural Strategy

**RESOLVED that**

- 1) **the minutes of the meeting of the Executive Committee held on 11<sup>th</sup> November 2019 be noted; and**
- 2) **the items identified from the Executive Committee's Work Programme for pre-scrutiny, as detailed in the preamble above, be added to the Overview and Scrutiny Committee's Work Programme.**

**64. OVERVIEW AND SCRUTINY WORK PROGRAMME**

Officers advised that the items that had been identified for pre-scrutiny earlier in the meeting would be added to the Overview and Scrutiny Committee's Work Programme.

**65. TASK GROUP REVIEWS - DRAFT SCOPING DOCUMENTS**

# Overview and Scrutiny Committee

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The Chair thanked Councillor Dormer and Kevin Dicks for formalising the Quarterly meetings between the Chair of Overview and Scrutiny, Leader and Chief Executive.

**66. CRIME AND DISORDER SCRUTINY PANEL - CHAIR'S UPDATE REPORT**

Councillor Wheeler updated Members on the work of the Crime and Disorder Scrutiny Panel. Councillor Wheeler confirmed that there had been a meeting in September where Members had been given a presentation on the latest work of the North Worcestershire Community Safety Partnership in Redditch. Following the meeting Members of the Panel had received the 'Good Neighbours Handbook'.

**RESOLVED that**

**the update on the meeting be noted.**

**67. TASK GROUPS, SHORT SHARP REVIEWS AND WORKING GROUPS - UPDATE REPORTS**

The following updates were provided in respect of the work of scrutiny Task Groups and Working Groups:

a) Budget Scrutiny Working Group – Chair, Councillor Jenny Wheeler

Councillor Wheeler explained that the recommendations made by the group in November had all been accepted at Executive. Councillor Wheeler explained that Professor Peter Latchford OBE from Black Radley had delivered a presentation to the group in respect of commercialism at the latest meeting of the group. Members of the group had found this to be very useful and had agreed that a similar briefing to all Members on the subject of commercialism would be helpful towards the end of January 2020 in order to help inform Members' decisions in respect of the budget.

b) Parking Enforcement Task Group – Chair, Councillor Mark Shurmer

Officers explained that there would be no further meetings of the group until after the general election due to be held on 12<sup>th</sup> December 2019.

# Overview and Scrutiny Committee

Thursday, 5th December, 2019

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- c) Performance Scrutiny Working Group – Chair, Councillor Andrew Fry

Councillor Fry advised that the last meeting of the group had been cancelled and suggested a change in the way the meetings were carried out. Members were advised that that meetings had been booked until May 2020.

- d) Suicide Prevention Task Group – Chair, Councillor Debbie Chance

Councillor Chance explained that there had been no meetings since the previous meeting of the Committee. There was a meeting planned for 17<sup>th</sup> December 2019 where there would be a presentation on mental health from NHS practitioners.

## **RECOMMENDED that**

**there should be an all Member briefing from Black Radley in respect of commercialism in January 2020.**

## **68. EXTERNAL SCRUTINY BODIES - UPDATE REPORTS**

Councillor Chalk updated the Committee in respect of the latest meeting of the West Midlands Combined Authority's (WMCA) Overview and Scrutiny Committee. He informed the Committee that a draft governance and strategy document was in the process of being created by Councillor Trickett of Birmingham City Council.

Councillor Chalk apologised to the Committee as he had been unable to attend the latest meeting of the Worcestershire Health Overview and Scrutiny Committee (HOSC).

The Meeting commenced at 6.30 pm  
and closed at 7.50 pm

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# Overview and Scrutiny Committee

Monday, 16th December, 2019

## MINUTES

### Present:

Councillor Joe Baker (Chair), Councillor Debbie Chance (Vice-Chair) and Councillors Salman Akbar, Joanne Beecham, Michael Chalk, Peter Fleming, Mark Shurmer and Jennifer Wheeler

### Also Present:

Councillor Matthew Dormer (Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships)  
 Councillor David Thain (Portfolio Holder for Corporate Management)  
 Councillor Craig Warhurst (Portfolio Holder for Housing)

### Officers:

Rebecca Green, Sue Hanley, Jayne Pickering, Deb Poole, Guy Revans and Paul Stephenson

### Democratic Services Officers:

J Bayley and J Gresham

## 69. APOLOGIES AND NAMED SUBSTITUTES

An apology for absence was received on behalf of Councillor Andrew Fry and it was confirmed that Councillor John Fisher would be attending as his substitute.

Members noted that Councillor Joanne Beecham would be arriving late.

## 70. DECLARATIONS OF INTEREST AND OF PARTY WHIP

There were no declarations of interest nor of any party whip.

## 71. PUBLIC SPEAKING

There were no registered public speakers on this occasion.

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 Chair

# Overview and Scrutiny Committee

Monday, 16th December, 2019

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## 72. PRE-DECISION SCRUTINY HOUSING / HOUSING REVENUE ACCOUNT STRATEGIC IMPROVEMENT PLAN PROGRESS REPORT

Officers presented the Housing/Housing Revenue Account Strategic Improvement Plan Progress Report. The following was highlighted for Members' consideration: -

- Significant Housing Revenue Account (HRA) issues had been identified particularly in Repairs and Maintenance.
- The Cultural change work was underway.
- This report was the third update to Members as part of the three year improvement plan.
- Senior Officers completed and implemented a Review of the Housing and Community Services Management Team.
- The consultation phase of the Review of Housing Capital/ Property/ Compliance Team(s) had taken place.
- There was due to be a Review of Locality Team(s) in May 2020.
- An external consultancy was commissioned to carry out Stock Condition Surveys and a Work Force Skills Audit.
- Stock Condition Surveys were due to be completed in January 2020.
- Regular compliance updates including Fire Safety Orders, Control of Asbestos, Electricity and Gas were received by Portfolio Holders and Executive Members.
- A new Housing IT system was procured at the end of 2019 and would be implemented by December 2021.

The Chair asked Councillor Warhurst, as Portfolio Holder for Housing if there was anything further he would like to add and Councillor Warhurst thanked the Officers for their hard work and comprehensive report. Councillor Warhurst added that the new Housing IT system would provide a much more robust control of the Council's Housing stock

Members questioned how Officers hoped to make savings in order to help the HRA balance. Officers explained there had been a change to the way contractors were engaged, that non-essential electrical works had been suspended and that the Council had capitalised as much as possible. It was also confirmed that the review and redesign of the Voids process had improved. Members requested that Officers distribute further information regarding the backlog of Void properties and how they had been reduced.

# Overview and Scrutiny Committee

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Members had a discussion about whether the Housing IT system would be able to 'talk to' the Finance system. Officers informed the Committee that although there was not a system that addressed both functions the new Housing IT system would certainly be able to interface with the Finance system and that some of the same Officers were working across both projects therefore there was integration and oversight between the two projects. Some Members questioned why the implementation phase for the system was so long and Officers explained there had been an overhaul of the Policies and Procedures which had prolonged the process but that a large amount of preparatory work had been undertaken and the programme of works was firmly underway. Officers resolved that they would circulate the Project Plan to Members for their information.

Members questioned how the Council was ensuring that there was sufficient Council Housing stock in Redditch. Councillor Warhurst confirmed that there had been no new stock built by the Council in Redditch since 1998 but that there was a tender undertaken in January 2020 in order to build 20 houses in the Borough.

## **RESOLVED that**

- 1) Officers should circulate the data regarding the backlog of Void properties amongst Overview and Scrutiny Committee members.**
- 2) Officers should circulate the Housing IT System Project Plan amongst Overview and Scrutiny Committee members.**

## **73. PRE-DECISION SCRUTINY - REDDITCH COUNCIL PLAN**

The Policy Manager for Redditch Borough Council presented the Redditch Council Plan Report. The following was highlighted for Members' consideration:

- The updated Redditch Council Plan included 5 Strategic Purposes which provided a strategic direction for the Borough.
- A Community Priority sat underneath each Strategic Purpose and would directly support the community on issues that mattered to them.
- There was a 'Green Thread' that ran through the plan and supported Climate Change issues.
- This was a four year plan for Redditch.

# Overview and Scrutiny Committee

Monday, 16th December, 2019

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The Chair asked Councillor Matthew Dormer, as Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships if there was anything further he would like to add and Councillor Dormer thanked the Officers for the considerable work the team had carried out.

Officers explained that the plan was a high level document and not designed to go into granular detail. It was noted by Members that one of the Community Priorities included the increase in wages for those who lived and worked in the Borough. The Chair expressed an interest in how this would be measured in the long-term. Officers confirmed that through working alongside North Worcestershire Economic Development and Regeneration (NWEDR) there would be higher engagement with schools and businesses in the Borough. Members were also interested to find out the number of 18-24 year olds who were not in full time education and Officers resolved to distribute the information amongst Members after the meeting.

## **RESOLVED that**

**Officers should circulate information about the number of 18-24 year olds who were not in full time education in the Borough for the consideration of members of the Committee.**

## **74. PRE-DECISION SCRUTINY - REVIEW OF THE ONE STOP SHOPS**

Officers presented the Review of the One Stop Shops Report. The following was highlighted for Members' consideration:

- The falling customer numbers at One Stop Shops (OSS) in Batchley, Winyates and Woodrow had resulted in the proposal that they would be closed.
- That there were no plans to close the Locality offices and these teams would remain based in the communities.
- That revenue would be collected from renting the OSS space to other groups and agencies.
- The Council's partnership with Allpay created greater opportunities for customers to make payments in more locations.

Members discussed whether all customers, in particular the elderly and vulnerable, would be happy to make regular payments in other locations than the One Stop Shops. In addition, Members questioned what service provision would be made available to assist those who were not comfortable with the new electronic system. Officers assured Members that there were plenty of



# Overview and Scrutiny Committee

Monday, 16th December, 2019

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locations for payments to be made and the cashiers at the Town Hall would still be available to all customers. Members also discussed how no other Councils in Worcestershire accepted cash for payments.

Officers explained to Members that the Locality teams would continue to be present in the local communities and that there were other teams, such as the Financial Independent Teams (FIT), that could provide assistance to customers who needed it.

Members highlighted the following areas for consideration:

- The potential use of the Voluntary Sector to champion the new scheme in local communities.
- That residents might perceive they were not being looked after if any closures were made.

The Chair asked Councillor Thain, as Portfolio Holder for Corporate Management if there was anything further he would like to add and Councillor Thain thanked the Officers for the considerable work the team had carried out.

## **RECOMMENDED that**

**Executive Committee note that Overview and Scrutiny Committee have concerns regarding the content of this report, as detailed in the preamble above; and**

## **RESOLVED that**

**the report be noted.**

### **75. PRE-DECISION SCRUTINY - FEES AND CHARGES 2020/21**

This item was postponed and for discussion at the meeting of the Committee due to be held on 14th January 2020.

### **76. EXECUTIVE COMMITTEE MINUTES AND SCRUTINY OF THE EXECUTIVE COMMITTEE'S WORK PROGRAMME - SELECTING ITEMS FOR SCRUTINY**

Officers confirmed that the Executive Committee had not sat since the previous Overview and Scrutiny Committee meeting held on 5<sup>th</sup> December 2019 and so there were no minutes from Executive Committee meetings for consideration. There had also been no updates to the Executive Committee's Work Programme since the previous meeting of the Committee.

# Overview and Scrutiny Committee

Monday, 16th December, 2019

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## 77. OVERVIEW AND SCRUTINY WORK PROGRAMME

There had been no updates to the Overview and Scrutiny Work Programme since the last meeting.

## 78. TASK GROUPS, SHORT SHARP REVIEWS AND WORKING GROUPS - UPDATE REPORTS

The following updates were provided in respect of the work of scrutiny Task Groups and Working Groups:

a) Budget Scrutiny Working Group – Chair, Councillor Jenny Wheeler

Councillor Wheeler explained that there had been no meetings since the last Overview and Scrutiny meeting therefore there was nothing to report to the Committee.

b) Parking Enforcement Task Group – Chair, Councillor Mark Shurmer

Councillor Shurmer explained that there had been no meetings of the group since the general election on 12<sup>th</sup> December 2019 was called, though meetings would take place in 2020.

c) Performance Scrutiny Working Group – Chair, Councillor Andrew Fry

Officers explained that there had been no meetings since the last Overview and Scrutiny meeting therefore there was nothing to report to the Committee.

d) Suicide Prevention Task Group – Chair, Councillor Debbie Chance

Councillor Chance explained that there had been no meetings since the previous meeting of the Committee. There was a meeting planned for 17<sup>th</sup> December 2019.

## 79. EXTERNAL SCRUTINY BODIES - UPDATE REPORTS

Councillor Chalk explained that there had been no meetings since the last Overview and Scrutiny meeting.

**Overview and  
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Committee**

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Monday, 16th December, 2019

The Meeting commenced at 6.30 pm  
and closed at 8.20 pm

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# Budget Scrutiny

Monday, 2 December 2019

## Working Group

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### MINUTES

#### Present:

Councillor Jennifer Wheeler (Chair), and Councillors Michael Chalk, John Fisher and Yvonne Smith

#### Also Present:

Professor Peter Latchford OBE (Black Radley)

#### Officers:

Chris Forrester and Guy Revans

#### Senior Democratic Services Officer:

Jess Bayley

### 5. PRE-DECISION SCRUTINY - FEES AND CHARGES

Members considered the draft fees and charges report for 2020/21. The Chair explained that the report had been provided for the group's consideration in draft form and at this stage the content should be treated as exempt. It was also noted that the group needed to be objective in scrutinising the content of the report and should remain apolitical, in line with national best practice in terms of the scrutiny process.

During consideration of this item Members discussed recommendation 2.1.2 as detailed in the report. Officers confirmed that the recommendation did not refer to services provided by Rubicon Leisure, as the company would set its own fees and charges. Instead the recommendation referred to Leisure and Cultural Services that continued to be provided by the Council. Concerns were raised about the meaning of the reference to remaining "within the industry and regional norms for the activities provided" and whether this would provide an explicit remit to Officers. There was general consensus that Officers should check the wording prior to publication of the report to ensure that the wording achieved the action intended. There was also general agreement that the relevant lead officers for Bereavement Services

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Chair

# Budget Scrutiny

## Working Group

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Monday, 2 December 2019

and Leisure and Cultural Services should be invited to attend the meeting of the Overview and Scrutiny Committee on 16<sup>th</sup> December when the report would be pre-scrutinised so that they could provide some rationale for the proposals in respect of their services.

Reference was also made to the fact that many of the charges included in the report had increased by 0%. In some cases this was confusing as a new charge appeared to have been introduced where there was no charge previously. To provide clarification in respect of this matter Members suggested that “new charge” should be recorded where a new charge had been introduced.

The fees that had been proposed for Dial a Ride were also discussed. Members questioned how these figures compared to the standard fare for a taxi journey. In the report it had been recorded that consultation had been held with customers and the proposed fees had been generally accepted. Further information in respect of this subject was considered useful and Members agreed that the Head of Community Services might be able to help clarify this matter further. However, Officers suggested that it was unlikely that the fees would cover the costs of providing the service or generate income.

The approach that had been adopted to producing the fees and charges report for 2020/21 was also briefly discussed. Officers advised that this year CMT had requested that Officers should take responsibility for setting the fees and charges for their departments. The Financial Services team had therefore collated the responses and incorporated them into the report.

Members noted that in many cases no changes had been proposed to the Council’s fees and charges in the report. Concerns were raised that this could have a negative impact on income, particularly as costs were likely to rise with inflation. However, it was also noted that in some cases Officers would have opted to retain fees at current levels or to reduce or remove them in order for the Council to remain competitive.

Reference was made to the new fees and charges that had been introduced for the Print Service. Officers explained that the team had identified opportunities to sell their services and this would be subject to a fee. However, Members were asked to note that the Council could not compete with the private sector.

The group also discussed the fees that were proposed for Bereavement Services. Questions were raised about the source of the Wesley Music and it was noted that this could be a specific band or associated with the Methodist Church. Members also noted that some charges, such as that for the DVD of the chapel

# Budget Scrutiny

## Working Group

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Monday, 2 December 2019

service, appeared to have been removed and then reintroduced. Further information to clarify this matter was requested. Members did, however, welcome information that confirmed that the fees for Bereavement Services, like other services in the report, had been rounded up or down to a reasonable figure, rather than including pennies in the price. Members also acknowledged that fees for Bereavement Services had been increased to cover the costs of delivering the service.

During consideration of this item reference was made to the Housing Recharge Policy that had been agreed by Council in November 2019. Members questioned whether tenants would be charged in cases where the damage had been caused accidentally. Officers explained that the policy applied in cases where damage had been caused maliciously and that Officers could use their discretion in applying the policy. However, it was agreed that further clarification would be requested from the relevant lead Officer in respect of this matter.

Reference was also made to the hire products that had been listed under Community Services. It was noted that hire of fire alarms was charged on a weekly basis and Members questioned whether anybody would hire a fire alarm for a couple of weeks. Further information in respect of the rationale for charging on a weekly basis was requested from relevant lead officers.

The group discussed the charges that had been listed for football pitches and facilities. It was noted that there appeared to be new charges replacing an old charging regime, though how these charges related to each other appeared to be unclear. Officers were asked to clarify this further prior to publication of the report.

At the end of the discussions around this item Members noted that they had requested a lot of information. There was general consensus that the group did not have enough information to recommend that the fees and charges contained within the report should be adopted. Members also agreed that the fees and charges report should ideally be drafted in a manner that ensured that the proposed fees and charges were clear, any variances from the previous year were clear and any new charges were clearly stipulated. Members also agreed that it would be helpful in future for the report to be presented in a way that clarified how the old and new fees for a particular service were reconciled and related to one another.

# Budget Scrutiny

Working Group

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## RECOMMENDED that

more detail should be included in the fees and charges reports in the future and there should be greater reconciliation between the old and new fees for a service in the report to help clarify how they relate to each other.

## ACTIONS:

- 1) Officers to check the wording for recommendation 2.1.2 to ensure that it provides the scope to take the action that was intended;
- 2) the Head of Leisure and Cultural Services, Head of Environmental Services and Bereavement Services Manager to be invited to attend the Overview and Scrutiny Committee meeting on 16<sup>th</sup> December to comment on the rationale for providing flexibility to officers setting fees and charges for Leisure and Cultural Services and Bereavement Services;
- 3) the Head of Community Services to be invited to attend a future meeting of the group to discuss fees and charges within her remit;
- 4) Officers to clarify the origins of the Wesley Music listed for Bereavement Services;
- 5) Officers to explain the reasons why some charges for Bereavement Services appear to have been removed and then reintroduced in the report;
- 6) Officers to clarify whether tenants would be charged, under the Housing Recharge Policy, in cases where damage had been caused to a Council property accidentally;
- 7) Officers to clarify why the Council charges for people to hire fire alarms on a weekly basis; and
- 8) Officers to clarify how the old charges for football pitches and facilities relate to the new charges for these services.

The Meeting commenced at 6.00 pm  
and closed at 8.50 pm





# Executive Committee

Thursday, 19 December  
2019

## MINUTES

### Present:

Councillor Matthew Dormer (Chair), Councillor David Thain (Vice-Chair) and Councillors Greg Chance, Brandon Clayton, Julian Grubb, Bill Hartnett, Mike Rouse and Craig Warhurst

### Officers:

Clare Flanagan, Rebecca Green, Sue Hanley, Jayne Pickering, Guy Revans, Paul Stephenson and Judith Willis

### Senior Democratic Services Officer:

Jess Bayley

### 68. APOLOGIES

There were no apologies for absence.

### 69. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 70. LEADER'S ANNOUNCEMENTS

The Leader's announcements were tabled at the meeting.

### 71. MINUTES

#### RESOLVED that

**the minutes of the meeting of the Executive Committee held on Monday 11<sup>th</sup> November 2019 be approved as a true and correct record and signed by the Chair.**

### 72. REDDITCH COUNCIL PLAN

The Policy Manager presented the Redditch Council Plan for Members' consideration. The Committee was informed that in the plan the number of the Council's strategic purposes had been reduced from six to five, though various elements of the previous

.....  
Chair

strategic purpose “provide good things for me to do, see and visit” had been incorporated into the plan across all the priorities. There was a green thread running through the plan, which helped to demonstrate the Council’s commitment to tackling climate change. Organisational priorities which set out how the Council would deliver on each strategic purpose had been included in the plan, as had community priorities and information about how the Council would measure progress.

Members noted that the report had been subject to pre-decision scrutiny, though the Overview and Scrutiny Committee had not made any recommendations on the subject.

**RECOMMENDED that**

**the Redditch Council Plan be approved.**

**73. REVIEW OF THE ONE STOP SHOPS**

The Assistant Customer Support Manager presented a report which outlined proposals for the closure of the One Stop Shops in Batchley, Woodrow and Winyates. Officers were proposing that these One Stop Shops should close due to the declining number of customers using these facilities as well as the financial costs to the Council involved in maintaining the One Stop Shops. Several years previously the opening hours of the One Stop Shops had been reduced following a review so that they were now accessible on a reduced hours’ basis. Customers who currently visited the One Stop Shops to pay Council bills would be able to use Allpay facilities at other locations including local Post Offices and would also still be able to visit Redditch Town Hall to make direct payments to the Council. Prior to the closure of the One Stop Shops customers would be provided with guidance about alternative payment methods as well as other locations where payments could be made. The Council was projected to achieve savings of £65,000 following the closure of the One Stop Shops and there was the potential for the authority to receive £5,000 – £6,000 in rental income should the unit in Winyates subsequently be leased to an external organisation.

During consideration of this item reference was made to the Overview and Scrutiny Committee’s discussion in respect of the One Stop Shops report at a meeting held on Monday 16<sup>th</sup> December 2019. The Overview and Scrutiny Committee had raised a number of concerns about the impact that the closure of the One Stop Shops might have on vulnerable and elderly residents who might struggle or be reluctant to use alternative payment methods outside of a secure Council environment. The Committee had asked for their concerns to be noted by the Executive Committee.

Officers had explained that there were 70 pay points across the Borough that could be used by customers. The Council would ensure that time was spent providing advice and support to customers in advance of the closure of the One Stop Shops in April 2020 in order to minimise any potential for disruption. The Overview and Scrutiny Committee had also enquired about the potential staffing implications and Officers had advised that there would be no redundancies as the Council would be deleting vacant posts as a result of the closure of the One Stop Shops.

The proposals detailed in the report were subsequently debated by the Committee. On the one hand Members noted that the One Stop Shops were expensive for the Council to run. There would be alternative payment methods and support would be provided to effected customers. On the other hand concerns were raised that the closure of the One Stop Shops could impact on the viability of the district centres in Batchley, Woodrow and Winyates. Concerns were also raised about the potential impact that this could have on customers who struggled to access other venues.

**RECOMMENDED that**

**closure of the One Stop Shops at Batchley, Winyates and Woodrow from April 2020 be approved and officers work with the public to enable a smooth transition in relation to payments and other contact requirements.**

**74. FEES AND CHARGES 2020/21**

The report was withdrawn. The Chair confirmed that the fees and charges report would be considered in January 2020 instead.

**75. FINANCE MONITORING REPORT QUARTER 2 2019/20**

The Executive Director of Finance and Resources presented the Financial Monitoring report for quarter 2 of the 2019/20 financial year.

The Section 24 Notice had highlighted concerns about how the Council would achieve a balanced budget in 2019/20. Since the notice was issued senior officers had agreed that non-essential spend would not be permitted and additional income had been received for CCTV services and bulky waste collections. As a consequence an underspend of £571,000 was anticipated by the end of the financial year. A number of additional savings were proposed including from vacancies in Environmental Services and a review of the Corporate Management Team (CMT). A full review of the capital programme had also been undertaken and it was anticipated that there would be an underspend of £3.5 million in the

programme by the end of the year which would contribute to savings in borrowing costs.

The Housing Revenue Account (HRA) was projected to be in a better position than had been assumed at the start of the year, though in order to balance the budget funding would be required from reserves and this would take the HRA below the minimum revenue position. The Housing Department was therefore only undertaking essential expenditure and Officers were aiming to achieve significant savings including in Housing Capital. A stock condition survey was in the process of being undertaken and the results of this survey would help to inform the work of the Housing Capital team moving forward.

Members discussed the report and noted that a significant amount in savings was anticipated arising from staff vacancies, particularly in Environmental Services. Officers advised that the staffing budget for Environmental Services was relatively large, at approximately £7 million. A number of vacancies had arisen in the department in recent months and a decision had been taken not to recruit to those posts. The Council also no longer employed tree officers, though the authority was separately paying external contractors to work on tree maintenance. Members noted that residents were reporting a delay of 12 to 18 months in tree maintenance work. Officers explained that there had been some initial issues in the transfer to contract use but the contractors were picking up more work and undertaking the same volume of tasks compared to working practices in previous years.

The reasons for the underspend in the capital programme were also debated by Members. The Committee was informed that a large amount of this underspend had occurred due to a review of the Council's vehicle replacement scheme. As the Borough of Redditch was relatively small geographically the Council did not need to replace vehicles as frequently as many other district Councils and there tended to be less damage incurred to those vehicles. The vehicles would still need to be replaced but the timeframes had been phased throughout the period of the capital programme.

**RESOLVED that**

**the current financial position in relation to Revenue and Capital for the General Fund and HRA for the financial period April 2019 – September 2019 be noted; and**

**RECOMMENDED that**

**the re-profiling of the capital programme due to officers completing a full review of the Capital budget for 2019/20 – 2022/23 be approved.**

**76. HOUSING REVENUE ACCOUNT RENT SETTING REPORT**

The Executive Director of Finance and Corporate Resources presented the Housing Revenue Account Rent Setting Report for 2020/21. Members were advised that 2019/20 was the final year in the four year period in which Council had been required to reduce rents by 1% per annum. In 2020/21 the Government had clarified that authorities could increase rents for tenants by CPI + 1%. The Council was proposing to increase rents in line with this figure which would have a positive impact on the HRA.

Members discussed the report and commented that the previous requirement to reduce Council tenants' rent by 1% per annum had had a negative impact on the HRA. This had created financial difficulties for the authority and Members noted that a similar requirement had not been placed on Housing Associations.

**RECOMMENDED that**

**the actual average rent increase for 2020/21 be set as September 2019 CPI, 1.7%, plus 1% resulting in an increase of 2.7%**

**77. HOUSING / HOUSING REVENUE ACCOUNT STRATEGIC IMPROVEMENT PLAN PROGRESS REPORT**

The Deputy Chief Executive presented the Housing / Housing Revenue Account Strategic Improvement Plan Progress Report for the Committee's consideration and in doing so noted that this was the third update that had been reported to Members on this subject. A number of key issues detailed in the report were highlighted for Members' consideration:

- The Cultural Change Programme referred to in the report was being implemented across the whole of the local authority and not just in the Housing Department.
- The management structure within Housing had been reviewed and a number of appointments had been made.
- There remained one Housing manager vacancy which would be reviewed early in the New Year.
- Housing compliance remained a key area to address and Officers were providing regular updates on this subject to the Portfolio Holders.
- Over the following 12 months a number of service reviews would be taking place in the Housing Department, including reviews of the Repairs and Maintenance, Gas Safety and Locality teams.

- The Council had procured external advice to ensure that the authority was complying with best practice requirements in respect of Repairs and Maintenance.
- The stock condition survey was progressing and Officers were anticipating that it would be completed early in the New Year.
- The Council had procured a new Housing Management IT system which would be introduced on an incremental basis up to December 2021.

Members thanked Officers for their hard work on the strategic improvement plan for housing. It was noted that a number of Council Houses had been purchased to replace stock that had been sold, building on the buy back scheme and mortgage rescue scheme of previous years, and the Council was building new Council houses. Reference was also made to the difficulties that had been experienced in the Housing Department in recent years and the work that had needed to be undertaken to address these problems. The introduction of the new housing IT system was a big project for the Council to undertake but in the long-term it was envisaged that this would enable the authority to obtain greater control over the Council's housing stock. Further work was still required on compliance and the security of Council Houses.

During consideration of this item Members noted that the report had been pre-scrutinised at a meeting of the Overview and Scrutiny Committee held on 16<sup>th</sup> December 2019. However, no recommendations had been proposed by the Committee on this subject.

**RESOLVED that**

**progress with each of the items detailed in the Housing / Housing Revenue Account Strategic Improvement Plan be noted.**

**78. MEDIUM TERM FINANCIAL PLAN 2020/21 TO 2023/24 - UPDATE REPORT**

The Executive Director of Finance and Corporate Resources presented a report updating Members on the Medium Term Financial Plan 2020/21 to 2023/24. The Council was subject to a Section 24 Notice and the recommendations made by the external auditors in that notice needed to be addressed if the notice was to be lifted. In addition, Members were asked to note that there was significant uncertainty with regard to the funding that local government would receive from central government moving forward. One concern for local government was that the revaluation of business rates might be brought forward and this could impact on income for local authorities. However, it was hoped that the Council

would benefit financially, as a member of the West Midlands Combined Authority (WMCA), from the expansion of the devolution bill.

The budget gap in the general fund in 2020/21 was £1.1 million rising to £1.5 million in 2023/24. Officers had been reviewing additional pressures and potential income. Further detail in respect of this matter would be available for Members' consideration early in the New Year. Officers were anticipating that the budget for 2020/21 would balance. However, the Council did not have the level of balances needed to balance the budget in the subsequent three years of the plan. Therefore, difficult decisions still needed to be taken by Members if the Council's Medium Term Financial Plan was to balance.

The potential funding that the Council would receive from central government was briefly discussed. Officers advised that the Council had not anticipated the New Homes Bonus funding that the government had awarded to the authority for 2020/21. The government had clarified that this funding would be for one year only and there would be no legacy payments. Therefore, Officers had not incorporated any further New Homes Bonus funding into the Medium Term Financial Plan for 2021/22 to 2023/24. The government had also announced that district Councils could only increase Council Tax by a maximum of 2% in 2020/21, though officers were anticipating that Council Tax could be increased by 2.99% in subsequent years.

There was general consensus amongst Members that district Councils were struggling financially and tended to receive less in financial settlements than County Councils and unitary authorities. It was suggested that a review of local authority funding was needed together with some clear direction from the government about the future of local government moving forward.

**RESOLVED that**

**the current medium term financial plan gap be noted and officers continue to review the position to enable a balanced budget to be presented to Council on the 24th February 2020.**

**79. OVERVIEW AND SCRUTINY COMMITTEE**

The Committee considered the minutes of the Overview and Scrutiny Committee meeting held on Thursday 7<sup>th</sup> November 2019. During consideration of the minutes Members noted that there was a recommendation that had been made by the Committee in respect of the Council's Concessionary Rents Policy which had not yet been considered by the Executive Committee. The Chair

observed that the Overview and Scrutiny Committee had stipulated that this recommendation should be presented for the consideration of the Executive Committee alongside a report on the Concessionary Rents Policy. However, as there would no longer be a report focusing only on the Concessionary Rents Policy in the New Year, Members were invited to discuss the recommendation at this meeting.

During consideration of this item Councillor Greg Chance proposed that the recommendation from the Overview and Scrutiny Committee, which called for the Council to abolish the idea of removing concessionary rent relief and to instead identify alternative methods of funding for Voluntary and Community Sector (VCS) groups, should be accepted. This proposal was seconded by Councillor Bill Hartnett. In proposing the recommendation Councillor Chance suggested that many VCS groups were worried about their finances in the future. Approval of this recommendation would therefore provide reassurance to local VCS groups.

Members discussed the recommendation and in so doing noted that the Overview and Scrutiny Committee had discussed the subject of the Concessionary Rents Policy without reference to a report. A report focusing on the support that the Council could provide to the VCS in general was due to be considered by the Executive Committee in January 2020 and Members expressed concerns that any decisions at this stage relating to funding for VCS groups would pre-empt the outcomes of the debate around that report.

On being put to the vote the recommendation was lost.

At the end of the debate about this item Members noted that there were no further recommendations in the minutes requiring a decision as they had previously been considered at earlier meetings of the Executive Committee.

**RESOLVED that**

**the minutes of the meeting of the Overview and Scrutiny Committee held on 7<sup>th</sup> November 2019 be noted.**

**80. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS ETC.**

Members were advised that during a meeting of the Budget Scrutiny Working Group held on 2<sup>nd</sup> December 2019 Members had received a presentation from Professor Peter Latchford OBE, from Black Radley, in respect of commercialism. The group had thought that the presentation was very interesting and that all Members would find the information provided helpful. For this reason the



group had recommended that there should be a briefing for all Members on the subject of commercialism. This recommendation had received the support of the Overview and Scrutiny Committee at a meeting on 5<sup>th</sup> December 2019.

There was general consensus that the action proposed in the recommendation was positive. However, concerns were raised about low levels of Councillors' attendance at recent training sessions. Members suggested that this low attendance level was unacceptable, particularly given that officers and external trainers were giving their time to provide the training. The Committee was also asked to note that the Council would be charged for a training session delivered by representatives of Black Radley. In this context Members concurred that the briefing should only go ahead if sufficient numbers of Members confirmed in advance that they would be attending the briefing. It was suggested that a confirmed attendance of fifty percent would be appropriate.

During consideration of this matter it was noted that the Member Support Steering Group was responsible for co-ordinating Member training. It was suggested that the group could investigate further the reasons why Members did not attend training and any action that could be taken to address the issue.

**RESOLVED that**

**there should be an all Member briefing from Black Radley in respect of commercialism in January 2020, subject to a sufficient number of Members confirming attendance, in advance of the session.**

**81. ADVISORY PANELS - UPDATE REPORT**

The following updates were provided in respect of the work of the Executive Advisory Panels:

- a) Climate Change Cross Party Working Group – Chair, Councillor Brandon Clayton

Councillor Clayton explained that a meeting of the group was due to take place in January 2020.

- b) Constitutional Review Working Party – Chair, Councillor Matthew Dormer

Councillor Dormer advised Members that a meeting of the Constitutional Review Working Party was due to take place on 13<sup>th</sup> January 2020.

c) Corporate Parenting Board – Council Representative,  
Councillor Julian Grubb

Councillor Grubb noted that he had attended a Corporate Parenting Fair in the autumn. The event had been interesting and Councillor Grubb had requested further information, particularly with regard to the roles and responsibilities of District Councillors as Corporate Parents.

Unfortunately Councillor Grubb had not been able to attend the latest meeting of the board as this had clashed with a meeting of the West Mercia Police and Crime Panel. However, Councillor Grubb would be attending the following meeting of the board which was due to take place on 8<sup>th</sup> February 2020.

Councillor Grubb had received the Corporate Parenting Annual Report 2018-19. The report had highlighted that a number of areas were working well. However, there were also some challenges highlighted in the report including:

- Keep in touch events, which provided an opportunity for direct experience of working with looked after children, were not well attended by Members.
- Provision of accommodation to care leavers was still considered to be inadequate.
- Performance against health assessments, Pathway Plans and PEPs, though getting better, needed to improve further.
- Having a clear understanding of children and young people in care, care leavers and the role of corporate parents.

The board had identified the following key priorities for 2020/21:

- Housing for care leavers.
- Promoting the health and wellbeing of looked after children and care leavers.
- The quality and timeliness of care and pathway planning for looked after children and care leavers.
- Looked after children and care leavers not in employment, education or training (NEETs).
- Bringing Corporate Parenting Priorities to District Councils
- The voice of the child.

Members discussed the points raised in the Corporate Parenting Annual Report for 2018-19. There was general

# Executive Committee

Thursday, 19 December 2019

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consensus that the subject of corporate parenting, looked after children and care leavers was very important. However, Members questioned whether they had received invitations to attend the keep in touch events referred to in the report. It was suggested that if officers from Worcestershire County Council sent calendar invitations to district Councillors many would attend these events. In addition, Members suggested that some of the low turnout figures might be attributable to the timing and location of the events. Members commented that these events tended to take place in Worcester during the day which meant that it was difficult for some Councillors reliant on public transport or those with work commitments to attend. As an alternative, Members suggested that short events could take place in the evenings in the north of the county and these sessions might then be better attended by elected Members from Redditch Borough and Bromsgrove District.

d) Member Support Steering Group – Chair, Councillor Matthew Dormer

Councillor Dormer informed the Committee that the following meeting of the Member Support Steering Group would take place on 4<sup>th</sup> February 2020.

e) Planning Advisory Panel – Chair, Councillor Matthew Dormer

Councillor Dormer explained that the Planning Advisory Panel had no meetings scheduled.

The Meeting commenced at 6.30 pm  
and closed at 7.50 pm

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**Overview & Scrutiny**

Committee

9<sup>th</sup> January 2020**WORK PROGRAMME 2019/20**

(Report of the Chief Executive)

<b>Date of Meeting</b>	<b>Subject Matter</b>	<b>Officer(s) Responsible for report</b>
<b>ALL MEETINGS</b>	<b>REGULAR ITEMS</b>	<b>(CHIEF EXECUTIVE)</b>
	Minutes of previous meeting	Chief Executive
	Consideration of the Executive Committee Work Programme	Chief Executive
	Call-ins (if any)	Chief Executive
	Pre-scrutiny (if any)	Chief Executive
	Task Groups / Short, Sharp Review Groups – feedback	Chair of Task Group / Short, Sharp Review
	Working Groups - feedback	Chair of Working Group
	Committee Work Programme	Chief Executive
	<b>REGULAR ITEMS</b>	
	Update on the work of the Crime and Disorder Scrutiny Panel	Chair of the Crime and Disorder Scrutiny Panel
	Tracker Report	Relevant Lead Head(s) of Service
	Updates on the work of the Worcestershire Health Overview and Scrutiny Committee	Redditch Borough Council representative on the Health Overview and Scrutiny Committee
	Annual Monitoring Report – Redditch Sustainable Community Strategy	Relevant Lead Head(s) of Service

**Overview & Scrutiny**

Committee

9<sup>th</sup> January 2020

<b>MEETING DATE</b>	<b>ITEM TO BE CONSIDERED</b>	<b>RELEVANT LEAD</b>
<b>9<sup>th</sup> January 2020</b>	Pre-Decision Scrutiny – Support to the Voluntary and Community Sector 2020/21	Relevant Lead Head(s) of Service
<b>9<sup>th</sup> January 2020</b>	Pre-Decision Scrutiny - Essential Living Fund Policy s	Relevant Lead Head(s) of Service
<b>9<sup>th</sup> January 2020</b>	Pre-Decision Scrutiny – Fees and Charge	Relevant Lead Head(s) of Service
<b>20<sup>th</sup> February 2020</b>	Post-Scrutiny - Homes England Asset Transfer	Relevant Lead Head(s) of Service
<b>20<sup>th</sup> February 2020</b>	Parking Enforcement Task Group – Final Report	Councillor Mark Shurmer
<b>20<sup>th</sup> February 2020</b>	Consideration of the Executive Committee's Budget Proposals	Relevant Lead Head(s) of Service
<b>19<sup>th</sup> March 2020</b>	Finalising the content of the Overview and Scrutiny Annual Report 2019/20	Relevant Lead Head(s) of Service
<b>19<sup>th</sup> March 2020</b>	Pre-Decision Scrutiny – Housing Strategy	Relevant Lead Head(s) of Service
<b>19<sup>th</sup> March 2020</b>	Pre-Decision Scrutiny – Leisure and Cultural Services Strategy	Relevant Lead Head(s) of Service

**Overview & Scrutiny**

Committee

9<sup>th</sup> January 2020

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<b>19<sup>th</sup> March 2020</b>	Members' Bring Your Own Device Policy	Relevant Lead Head(s) of Service
<b>19<sup>th</sup> March 2020</b>	Pre-Decision Scrutiny – Members ICT Policy	Relevant Lead Head(s) of Service
<b>May 2020</b>	Pre-Decision Scrutiny - New Cemetery Provision	Relevant Lead Head(s) of Service.
<b>June 2020</b>	Redditch Community Lottery – Six Months' Update	Relevant Lead Head(s) of Service

# Overview & Scrutiny

Committee

9<sup>th</sup> January 2020

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<b>OTHER ITEMS – DATE NOT FIXED</b>		
	Suicide Prevention Task Group – Final Report	Councillor Debbie Chance