



# Audit, Governance & Standards Committee

Thu 28 Jul  
2022  
7.00 pm

Council Chamber  
Redditch Town Hall

**REDDITCH** BOROUGH COUNCIL

*making  
a  
difference*

[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)



**If you have any queries on this Agenda please contact  
Pauline Ross**

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e.mail: [p.ross@bromsgroveandredditch.gov.uk](mailto:p.ross@bromsgroveandredditch.gov.uk)**

## **GUIDANCE ON FACE-TO-FACE MEETINGS**

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**At the current time, seating at the meeting will be placed in such a way as to achieve as much space as possible for social distancing to help protect meeting participants.**

**If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.**

### **GUIDANCE FOR ELECTED MEMBERS ATTENDING MEETINGS IN PERSON**

Members and Officers who still have access to lateral flow tests (LFTs) are encouraged to take a test on the day of the meeting. Meeting attendees who do not have access to LFTs are encouraged not to attend a Committee if they have any of the following common symptoms of Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

The meeting venue will be fully ventilated, and Members and officers may need to consider wearing appropriate clothing in order to remain comfortable during proceedings.

### **PUBLIC SPEAKING**

The usual process for public speaking at Committee meetings will continue to be followed subject to some adjustments which allow written statements to be read out on behalf of residents and the virtual participation of residents at meetings of the Audit, Governance & Standards Committee. Members of the public are encouraged to log in virtually, either to speak or observe meetings wherever possible.

Members of the public will be able to access the meeting if they wish to do so. Seating will be placed in such a way as to achieve as much space as possible for social distancing to help protect meeting participants. It should be noted that members of the public who choose to attend in person do so at their own risk.

Members of the public who still have access to lateral flow tests (LFTs) are encouraged to take a test on the day of the meeting. Meeting attendees who do not have access to LFTs are encouraged not to attend a Committee if they have any of the following common symptoms of Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

**Notes:**

**Although this is a public meeting, there are circumstances when the Committee might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded.**



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Thursday, 28th July, 2022

7.00 pm

Council Chamber Town Hall

## Agenda

### Membership:

Cllrs:

Juma Begum  
(Chair)  
Andrew Fry (Vice-  
Chair)  
Salman Akbar  
Imran Altaf  
Tom Baker-Price

Michael Chalk  
Luke Court  
Aled Evans  
Timothy Pearman

**1.** Apologies and named Substitutes

**2.** Declarations of Interest

To invite Councillors to declare any Disclosable Pecuniary Interests and/or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.

**3.** Minutes (Pages 1 - 14)

**4.** Public Speaking

Members of the public have an opportunity to speak at meetings of the Audit, Governance and Standards Committee. In order to do so members of the public must register by 12 noon on the day of the meeting. A maximum of 15 minutes will be allocated to public speaking.

**5.** Monitoring Officer's Report - Standards Regime (Pages 15 - 18)

**6.** General Dispensation Report (Pages 19 - 26)

**7.** Annual Update Report on RIPA (Pages 27 - 38)

**8.** Feckenham Parish Council Representative's Report - Standards Regime

To receive a report from the Feckenham Parish Council Representative on any matters of relevance to the Committee.

(Oral report)

# **Audit, Governance & Standards**

Thursday, 28th July, 2022

- 9.** Grant Thornton - Housing Benefit 2020/2021 Certification Letter (Pages 39 - 44)
- 10.** Internal Audit Annual Report and Audit Opinion 2021 - 22 (Pages 45 - 78)
- 11.** Internal Audit - Audit Plan 2022-2023 (Pages 79 - 92)
- 12.** Corporate Governance Monitoring and Risk (Pages 93 - 108)
- 13.** Annual Appointment of the Risk Champion
- 14.** Committee Work Programme (Pages 109 - 110)