



# Overview and Scrutiny

## Committee

Thu 6 Oct  
2022  
6.30 pm

Council Chamber  
Redditch Town Hall

**REDDITCH** BOROUGH COUNCIL

*making  
a  
difference*

[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

**If you have any queries on this Agenda please contact  
Jo Gresham**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH**

**Tel: (01527) 64252 (Ext. 3031)**

**e.mail: joanne.gresham@bromsgroveandredditch.gov.uk**

## **GUIDANCE ON FACE-TO-FACE MEETINGS**

---

**At the current time, seating at the meeting will be placed in such a way as to achieve as much space as possible for social distancing to help protect meeting participants.**

**If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.**

### **GUIDANCE FOR ELECTED MEMBERS ATTENDING MEETINGS IN PERSON**

Members and Officers who still have access to lateral flow tests (LFTs) are encouraged to take a test on the day of the meeting. Meeting attendees who do not have access to LFTs are encouraged not to attend a Committee if they have any of the following common symptoms of Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

The meeting venue will be fully ventilated, and Members and officers may need to consider wearing appropriate clothing in order to remain comfortable during proceedings.

### **PUBLIC SPEAKING**

The usual process for public speaking at Committee meetings will continue to be followed subject to some adjustments which allow written statements to be read out on behalf of residents and the virtual participation of residents at meetings of the Overview and Scrutiny Committee.

### **PUBLIC ATTENDANCE AT COMMITTEE MEETINGS**

Members of the public will be able to access the meeting if they wish to do so. Seating will be placed in such a way as to achieve as much space as possible for social distancing to help protect meeting participants. It should be noted that members of the public who choose to attend in person do so at their own risk.

Members of the public who still have access to lateral flow tests (LFTs) are encouraged to take a test on the day of the meeting. Meeting attendees who do not have access to LFTs are encouraged not to attend a Committee if they have any of the following common symptoms of Covid-19 on the day of the meeting; a high temperature, a new and continuous cough or a loss of smell and / or taste.

**Notes:**

Although this is a public meeting, there are circumstances when Council might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded and for any such items the live stream will be suspended and that part of the meeting will not be recorded.

# Overview and Scrutiny

Thursday, 6th October, 2022

6.30 pm

Council Chamber Town Hall

## Agenda

### Membership:

Cllrs:	Bill Hartnett (Chair)	Brandon Clayton
	Joanna Kane (Vice-Chair)	Sid Khan
	Salman Akbar	Timothy Pearman
	Imran Altaf	Gareth Prosser
	Michael Chalk	

### 1. Apologies and named substitutes

### 2. Declarations of interest and of Party Whip

*To invite Councillors to declare any Disclosable Pecuniary Interests and / or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests, and any Party Whip.*

### 3. Minutes (Pages 1 - 10)

*The Minutes from the Overview and Scrutiny Committee Meeting held on Thursday 5th September 2022 will be considered at this meeting.*

### 4. Public Speaking

*To invite members of the public who have registered in advance of the meeting to speak to the Committee. Please note that the deadline to register to speak at this meeting is **12 noon on Tuesday 4<sup>th</sup> October 2022.***

### 5. Redditch TIP Library Development - Business Case

*This report will follow in an Additional Papers pack, once the report has been published for consideration of the Executive Committee.*

### 6. Town Hall Hub

*This report will follow in an Additional Papers pack, once the report has been published for consideration of the Executive Committee.*

# Overview and Scrutiny

Thursday, 6th October, 2022

## **7. Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme - Selecting Items for Scrutiny (Pages 11 - 36)**

*The latest version of the Executive Committee Work Programme will be published in an Additional Papers pack once it has been published on 3<sup>rd</sup> October 2022.*

## **8. Overview and Scrutiny Committee Work Programme (Pages 37 - 40)**

This page is intentionally left blank



# Overview and Scrutiny Committee

---

Monday, 5th September,  
2022

## MINUTES

### Present:

Councillor Bill Hartnett (Chair), Councillor Joanna Kane (Vice-Chair) and Councillors Salman Akbar, Imran Altaf, Michael Chalk, Sid Khan and Timothy Pearman.

### Also Present:

Councillor Matt Dormer – Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships

### Officers:

Ruth Bamford, Peter Carpenter, Kevin Dicks and Judith Willis

### Democratic Services Officers:

Jo Gresham

## 38. APOLOGIES AND NAMED SUBSTITUTES

Apologies for absence were received from Councillors Clayton and Prosser with no named substitutes.

## 39. DECLARATIONS OF INTEREST AND OF PARTY WHIP

There were no Declarations of Interests nor of any Party Whip.

## 40. MINUTES

The minutes of the meetings held on 23rd June 2022, 7<sup>th</sup> July 2022 and 21<sup>st</sup> July 2022 were submitted for Members' consideration.

Chair

# Overview and Scrutiny Committee

---

Monday, 5th September, 2022

## RESOLVED that

**the minutes of the meetings of the Overview and Scrutiny Committee held on 23rd June 2022, 7th July 2022 and 21st July 2022, be approved as a true and correct record and signed by the Chair.**

## 41. PUBLIC SPEAKING

The Chair welcomed Mr. G. Roskell as a public speaker to the meeting, who was invited to speak to the Committee.

His speech was delivered as follows:

‘Speaking both as a trustee of RCNT, the charity that runs Community House, and Chief Executive of Bromsgrove and Redditch Network, based at Community House and representing the voluntary and community sector.

Is Community House an Asset of Community Value? Yes, indisputably.

- It’s the home to 6 different charities
- Hundreds of people use the community hall every week
- Tens of thousands of people use the hall or access the support of the charities based at Community House every year
- Despite reports, the majority of the building is easily accessible and used by a wide variety of residents – young and old, from different communities, for leisure or support needs

Could it continue to support the local community?

Yes, absolutely. We just need a bit of time to prove it.

Is the business plan out of date? Yes, it is, and there’s a few reasons

- We’ve had a pandemic. Who could have planned for that?
- We have no lease. How can any charity fundraise without some sort of security of tenure?



# Overview and Scrutiny Committee

---

Monday, 5th September, 2022

- We had no notice of any proposal to get rid of Community House, so could not plan for it. How can we formulate a fundraising strategy to address something we had no expectation of happening?
- But Community House can be viable
- There's evidence right here in Redditch, from the REDI Centre. Once a longer term lease or other predictable tenure is granted then funding can be attracted. In Malvern, the Cube was rescued by local people, and is now a vibrant community hub. There are examples like this all over the country
- Then there's Reimagine Redditch, a £1.5m Arts Council project, of which the Council is a partner, was about to move in because Community House is a vibrant hub at the centre of the community, and they can still do so. We can still attract tenants because the venue is absolutely unique in Redditch
- And the building doesn't just include Community House. Gemini Dance Studio, at the rear of the building, has a huge local presence, and has been going for 50 years. They are obviously sustainable.

There is also a hidden value. The services offered by the charities save the statutory sector thousands upon thousands of pounds every year, because the statutory sector would have to support those residents if the charities and community groups did not.

The Council have created the situation whereby Community House doesn't appear viable. By not giving us a lease, by not giving us any notice of this process, they have made it impossible for us to plan for the future.

Community assets have been rescued all over the country. But we need time to make it possible, and that's all this application grants us. Time.'

## **42. NOMINATION OF THE COMMUNITY CENTRE AT EASEMORE ROAD - ASSET OF COMMUNITY VALUE - PRE-SCRUTINY**

The Head of Planning, Regeneration and Leisure Services presented the Nomination of the Community Centre at Easemore

# Overview and Scrutiny Committee

---

Monday, 5th September, 2022

Road - Asset of Community Value for consideration by the Committee. The following was highlighted for Members' attention:

- Included within the Localism Act 2011 was a 'Community Right to Bid' enabling communities the right to identify a building they believed to be of importance to their community. It was reported to Members that as per the report and its appendices, a nomination of an asset of community value had been received from Bromsgrove and Redditch Network (BARN) in respect of Community House, Easemore Road. Members were informed that a statutory evaluation must be undertaken in order to register the property as an asset of community value. As the building was owned by the Council, on this occasion, the Head of Legal, Democratic and Property Services and Monitoring Officer had made the decision that the evaluation be undertaken by an independent barrister.
- Officers reported that the independent evaluation had noted that a Condition Survey carried out in November 2021 had identified costs of repairs and maintenance of £340,407 over a period of five years. It was confirmed that these costs would fall to the new owner. In addition to this the Committee were further informed that Community House had been valued between £1.2m and £1.5m. Following consideration of the business plan submitted by Redditch Common Neighbourhood Trust (RCNT) this sum was deemed well beyond RCNT's means.

Following the presentation of the report, Members queried what consultation had taken place with the tenants of the building and it was explained that there had been contact made with the tenants prior to the previous report presented to the Executive Committee on 12<sup>th</sup> July 2022.

Some Members noted that if Community House was listed as an asset of community value this would provide the tenants with more time within the building in order to raise funds. It was also noted that there had been examples in the past where residents had purchased assets of community value successfully. However, some Members felt that this would merely raise expectations and create a sense of false hope for the tenants.

# Overview and Scrutiny Committee

---

Monday, 5th September, 2022

Members subsequently discussed why the report on this matter was being considered by the Executive Committee as decisions regarding assets of community value were delegated to Officers. It was explained that although Officers had delegated authority to determine whether a property be listed as an asset of community value, the report had been submitted to the Executive Committee on a consultative basis and for transparency.

There were some questions regarding the valuation of the building and Members questioned whether it would be possible to separate the cost of the property and the land value. Officers confirmed that this would not be possible, and that the Council would not sell an asset separately as this would result in no car parking facilities being available.

After detailed debate, the following recommendation was proposed:

*‘that the Overview and Scrutiny Committee consider the contents of the report in relation to Community House and decide to support listing as an Asset of Community Value.’*

On being put to the vote this recommendation was lost.

The following recommendation was then proposed:

*‘that the Overview and Scrutiny Committee consider the contents of the report in relation to Community House and decide to not support listing as an Asset of Community Value’.*

On being put to the vote this recommendation was agreed.

## **RECOMMENDED that**

**the Overview and Scrutiny Committee consider the contents of the report in relation to Community House and decide to not support listing as an Asset of Community Value.**

- 43. EXECUTIVE COMMITTEE MINUTES AND SCRUTINY OF THE EXECUTIVE COMMITTEE'S WORK PROGRAMME - SELECTING ITEMS FOR SCRUTINY**

# Overview and Scrutiny Committee

---

Monday, 5th September, 2022

The minutes from the Executive Committee meetings held on Tuesday 12<sup>th</sup> July 2022 and Tuesday 26<sup>th</sup> July 2022 were submitted for Members' consideration.

During consideration of this item Members requested that the following item be added to the Committee's Work Programme:

- Review of Governance Arrangements for Rubicon Leisure Limited

Members were informed that an extra meeting of the Executive Committee would be convened on 13<sup>th</sup> December 2022 to consider the following report:

- Appropriation of Land off Ipsley Church Lane for Planning Purposes.

The Committee agreed that an extra meeting of the Overview and Scrutiny Committee be convened in order to pre-scrutinise the report prior to its consideration by the Executive Committee. The date of the extra meeting was confirmed as 8<sup>th</sup> December 2022.

## **RESOLVED that**

**the contents of the Executive Committee Minutes of the meetings held on Tuesday 12th July 2022 and Tuesday 26th July 2022 and the Executive Committee's Work Programme be noted.**

## **44. OVERVIEW AND SCRUTINY WORK PROGRAMME**

The Overview and Scrutiny Committee's Work Programme was submitted for Members' consideration.

## **RESOLVED that**

**the Overview and Scrutiny Committee's Work Programme be noted.**

## **45. TASK GROUP REVIEWS - DRAFT SCOPING DOCUMENTS**

# Overview and Scrutiny Committee

---

Monday, 5th September, 2022

Councillor Khan presented the Topic Proposal in respect of Health Inequalities within the BME Community in Redditch. In doing so the following was brought to Members' attention:

- The intention of the Task Group was to investigate what, if any, health inequalities, affected the BME Community within Redditch. As part of the topic proposal, objectives had been identified which included the following:
  - Gather evidence in respect of current health inequalities amongst Redditch BME Communities compared to the broader community.
  - Identify the top 5 prevalent illnesses and diseases among the top three BME communities in Redditch.
  - Identify the reason for poor health of BME Communities in Redditch.
  - Identify any differences in life expectancy within the BME communities within Redditch.
  - Identify the health engagement programmes that are currently in place to improve the health of BME Communities, particularly those where prevention is a focus.
  - Identify what other local authorities have done to improve health and wellbeing among BME communities with an aim to roll out similar initiatives.
  - Explore any areas of improvements that could be made in the health and wellbeing of Redditch BME communities including engagement of the BME community and the empowerment of elderly, women and young people for their health needs. These groups have been identified as those who have the least up take of physical activities nationally and are considered as hard to reach.

Following the presentation of the Topic Proposal, Members discussed in detail the potential for broadening the scope of the investigation to include social groups as outlined in the Single Sustainable Community Strategy for Worcestershire 2011-2021. However, Councillor Khan confirmed that he wished the focus to remain on the BME Community within Redditch as stated within the proposal.

# **Overview and Scrutiny Committee**

---

Monday, 5th September, 2022

**RESOLVED that**

**subject to any changes agreed during the meeting, the proposed Task Group in respect of Health Inequalities within the BME Community in Redditch be launched.**

**46. TASK GROUPS, SHORT SHARP REVIEWS AND WORKING GROUPS - UPDATE REPORTS**

Councillor Kane provided Members with an update in respect of the Budget Scrutiny and Performance Scrutiny Working Groups. In doing so, Members were informed that a meeting took place on 4<sup>th</sup> August 2022 when Members considered the best practice guidelines for budget scrutiny and discussed the Work Programme for the remainder of the municipal year. It was further reported that the meeting that was due to take place on 1<sup>st</sup> September 2022 had been rearranged and was now due to take place on Wednesday 7<sup>th</sup> September. At this meeting Members would consider the Financial Recovery report.

The Committee were informed that a Performance Scrutiny Working Group meeting had taken place on 3<sup>rd</sup> August 2022 with further meetings scheduled for the remainder of the municipal year.

**RESOLVED that**

**the Task Groups, Short Sharp Reviews and Working Groups Update Reports be noted.**

**47. EXTERNAL SCRUTINY BODIES - UPDATE REPORTS**

Councillor Chalk provided an update in respect of the External Scrutiny Bodies. In doing so, Members were informed that there had been no meetings of Worcestershire Health and Overview and Scrutiny Committee (HOSC) and the Greater Birmingham and Solihull Local Enterprise Partnership (GBSLEP) since the last meeting of the Committee.

The West Midlands Combined Authority (WMCA) Overview and Scrutiny Committee had met on 5<sup>th</sup> September 2022. However,

# Overview and Scrutiny Committee

---

Monday, 5th September, 2022

Councillor Chalk informed the Committee that he had submitted his apologies for this meeting.

Therefore, on this occasion, there were no External Scrutiny Bodies updates available for Members' consideration. It was confirmed that updates would be provided at the next meeting of the Overview and Scrutiny Committee.

**RESOLVED that**

**the External Scrutiny Bodies updates be noted.**

The Meeting commenced at 6.30 pm  
and closed at 7.42 pm

This page is intentionally left blank





## Executive Committee

Tuesday, 6th September,  
2022

### MINUTES

#### Present:

Councillor Matthew Dormer (Chair), Councillor Nyear Nazir (Vice-Chair) and Councillors Karen Ashley, Peter Fleming, Lucy Harrison and Emma Marshall

#### Also Present:

Councillors Joe Baker and Sharon Harvey

#### Officers:

Peter Carpenter, Amanda Delahunty, Kevin Dicks, Clare Flanagan, Sue Hanley, Michelle Howell and Michael Rowan

#### Principal Democratic Services Officer:

Jess Bayley-Hill

#### 38. APOLOGIES

Apologies for absence were received on behalf of Councillors Joanne Beecham, Anthony Lovell and Craig Warhurst.

#### 39. DECLARATIONS OF INTEREST

During consideration of Minute Item No. 44 – Energy Efficiency (Private Rented Property) (England & Wales) Regulations 2015 - Councillors Matthew Dormer, Emma Marshall and Nyear Nazir declared pecuniary interests in their capacity as private sector landlords.

#### 40. LEADER'S ANNOUNCEMENTS

The Leader advised that at the meeting of the Overview and Scrutiny Committee held on Monday 5<sup>th</sup> September 2022, Members had pre-scrutinised the Nomination of the Community House at Easmore Road – Asset of Community Value report. The Committee had endorsed Option (b) in the report, proposing that the Council should not support listing the community house at Easmore Road as an asset of community value. Copies of the Committee's recommendation were tabled at the Executive Committee meeting (Appendix 1).

Chair

# Executive Committee

Tuesday, 6th September, 2022

---

The Budget Scrutiny Working Group had been due to pre-scrutinise the Finance Improvement / Recovery Plan and the Budget Framework and Finance and Performance Quarter 1 Monitoring Reports on 1<sup>st</sup> September 2022. However, that meeting had not gone ahead as it was not quorate and the group was therefore reconvening to consider the reports on 7<sup>th</sup> September 2022. Therefore, there were no recommendations from the Budget Scrutiny Working Group for consideration at the Executive Committee meeting.

## 41. MINUTES

### **RESOLVED that**

**the minutes of the meeting of the Executive Committee held on Tuesday 26<sup>th</sup> July 2022 be approved as a true and correct record and signed by the Chair.**

## 42. QUESTIONS ON NOTICE

Members were advised that no Questions on Notice had been submitted for consideration at the meeting.

## 43. NOMINATION OF THE COMMUNITY CENTRE AT EASEMORE ROAD - ASSET OF COMMUNITY VALUE

The Principal Solicitor presented a report concerning a proposal for the community house at Easemore Road to be listed as an asset of community value. Members were asked to note that the Executive Committee was receiving the report on a consultative basis, although officers had delegated authority to determine whether a property should be listed as an asset of community value.

Members were advised that under the Localism Act 2011 there was a requirement for the Council to maintain a list of local assets of community value. The community could, as on this occasion, request that particular assets were added to the local list of assets of community value. On this occasion, as the community house at Easemore Road was owned by the Council, an independent barrister had been appointed to review the proposal. The Executive Committee had agreed at a meeting held on 12<sup>th</sup> July 2022 to dispose of the community house at Easemore Road. A request had subsequently been received for the property to be listed as an asset of community value. There was a statutory test for registering a property as an asset of community value, which had been taken into account by the independent barrister. The conclusions reached by the independent barrister had been recorded in his words at paragraph 4.4 in the report.

## Executive Committee

Tuesday, 6th September, 2022

---

During consideration of this item, Members noted that the Overview and Scrutiny Committee had pre-scrutinised the report at a meeting held on 5<sup>th</sup> September 2022. At the end of the Committee's debate, Members had recommended that the Council should endorse option (b) in the report, which was to not support listing the community house at Easemore Road as an asset of community value.

The Executive Committee subsequently discussed the report in detail and in doing so commented on the following:

- The value of the services provided by the Voluntary and Community Sector (VCS) groups that currently rented space in the community house at Easemore Road. Members commented that it was these services, rather than the building itself, which were assets in the Borough.
- The potential for VCS organisations to rent space in other buildings located in the Borough.
- The opportunities available for VCS groups to continue to deliver services in the Borough should the community house at Easemore Road be sold.
- The extent to which the community house at Easemore Road had any historic features. Officers advised that they had not been made aware of any historical significance in respect of the community house at Easemore Road.
- The extent to which the community house at Easemore Road was accessible. Members suggested that more residents with physical disabilities would be able to access the services provided by the VCS groups currently renting space in the community house at Easemore Road should those groups relocate to alternative bases that were more accessible.
- The work that had been undertaken by the independent barrister with expertise in relevant legislation, who had concluded that the community house at Easemore Road should not be listed as an asset of community value.
- The timeframes in which the regime had existed under which properties could be listed as assets of community value and whether any requests had previously been received for the property to be listed as an asset of community value. Officers advised that the regime for listing assets of community value had been in place since 2012 and this was the first time that a request had been made to list the community house at Easemore Road as an asset of community value.
- The stakeholders who could submit a request to list a property as an asset of community value. Officers confirmed that the Council could not choose to list properties as assets of community value. Instead, representatives of the local

# Executive Committee

Tuesday, 6th September, 2022

---

community needed to submit requests to list assets under this regime.

## **RESOLVED**

**not to support listing the community house at Easemore Road as an Asset of Community Value.**

### **44. ENERGY EFFICIENCY (PRIVATE RENTED PROPERTY) (ENGLAND & WALES) REGULATIONS 2015**

The Head of Community and Housing Services presented a report on the subject of the Energy Efficiency (Private Rented Property) (England & Wales) Regulations 2015.

During consideration of this item, Councillors Matthew Dormer, Emma Marshall and Nyear Nazir declared pecuniary interests in their capacity as private sector landlords. As their departure meant that there were only three councillors remaining in the room, there was no quorum present for consideration of this item. For this reason, the report was postponed for consideration at the following meeting of the Committee.

### **45. FIRST HOMES**

The Housing Strategy and Enabling Manager presented a report on the subject of First Homes.

The Executive Committee was informed that the Government had introduced the First Homes Scheme in 2021. This required housing developments agreed from March 2022 onwards to include First Homes. The First Homes were subject to a discount on the price and only first time buyers were eligible to purchase homes under the scheme. The aim of the scheme was to increase the proportion of affordable homes available to prospective purchasers.

Local authorities could opt to include local connection criteria in the application of the First Homes scheme locally. This was a discretionary part of the scheme which Officers were suggesting should apply in Redditch due to the level of demand for affordable housing in the Borough. There were a few exemptions on the local connection criteria, including in respect of veterans leaving the armed forces.

There would be a fee of £150 applicable to First Homes. This fee would be included in the Fees and Charges report, due for Members' consideration later in the municipal year.

# Executive Committee

Tuesday, 6th September, 2022

---

Following the presentation of the report, Members requested clarification about the extent to which there would be flexibility applied in the local connection criteria in relation to family members. In raising this issue, Members commented that modern families could comprise a range of connections, including those involving stepparents, grandparents and half siblings. The Committee was assured that Officers would have discretion when applying the policy in relation to the local connection criteria.

**RESOLVED that**

**the Council adopt the First Homes Policy and delegate authority to the Head of Community Services, following consultation with the Housing Portfolio Holder, to make an amendments to the Policy to reflect any future Government Guidance.**

**46. WORCESTERSHIRE HOMELESSNESS AND ROUGH SLEEPING STRATEGY**

The Housing Strategy and Enabling Manager also presented the Worcestershire Homelessness and Rough Sleeping Strategy for the Executive Committee's consideration.

Members were advised that there was a legal requirement for all Councils to have a homelessness strategy. The Council's existing homelessness strategy was due to expire on 31<sup>st</sup> December 2022. The new Worcestershire Homelessness and Rough Sleeping Strategy had been developed by Worcestershire Councils working together and had involved consultation with partner organisations.

There could be a number of causes of homelessness. This included a breakdown in relationships, domestic violence and family and friends deciding that they could no longer provide accommodation to somebody. The statistics provided in the report for homelessness and rough sleeping were based on figures recorded during the Covid-19 pandemic. Members were asked to note that the numbers were likely to change due to a range of factors, including the impact of the cost of living crisis. Officers would be reviewing the content of the strategy on a regular basis to ensure that it remained fit for purpose.

Following the presentation of the report, Members discussed the strategy in detail and in doing so commented that it was important to have a robust policy in place to help ensure that the Council could support people experiencing homelessness or rough sleeping. Members commented that there were some homeless people who might not be willing to engage with the Council initially who might subsequently wish to do so. Reference was also made

# Executive Committee

Tuesday, 6th September, 2022

---

to particularly vulnerable groups, such as victims of domestic abuse, and Members praised officers and partner organisations that had continued to support victims of domestic abuse throughout the pandemic.

During consideration of this item, Members commented that in the report it had been noted that the strategy would be subject to continuing review. As part of this process, Members suggested that consideration should be given to the contribution that experiencing a bereavement could make to a person's risk of becoming homeless.

Consideration was also given to rules in respect of Council house tenancies. Officers explained that the Council had to follow a statutory regime in relation to Council house tenancies and the Council did not have discretion in relation to the succession of tenancies to family members.

## **RESOLVED that**

- 1) the draft Worcestershire Homelessness and Rough Sleeping Strategy 2022-25 and action plan be approved for public consultation; and**
- 2) delegated authority be given to the Head of Community and Housing Services, following consultation with the Portfolio Holder for Housing and Procurement, to agree any changes that may be required following the consultation process.**

## **47. FINANCE IMPROVEMENT/RECOVERY PLAN**

The Interim Section 151 Officer presented a report on the subject of financial improvements and a recovery plan for the Council.

The Executive Committee was informed that some financial issues for the Council had been identified by the external auditors and highlighted with the authority earlier in the year. This included:

- Significant staff turnover within the Financial Services department, resulting in concerns about capacity within the team and the impact on services.
- Limited financial and performance monitoring in the 2021/22 financial year.
- Problems with the Council's new financial system, which had delayed submission of the Council's accounts for the 2020/21 and 2021/22 financial years.

# Executive Committee

Tuesday, 6th September, 2022

---

The report detailed the action that had already been taken, and continued to occur, in respect of the Council's improvement plan to address these concerns. This included recruiting a significant number of new staff to the Financial Services team, including a new Head of Finance and Customer Services. Financial monitoring reports had been reintroduced, including a report covering the first 11 months of the 2021/22 financial year. The Audit, Governance and Standards Committee had approved a new Risk Management Strategy for the Council and quarterly risk monitoring reports were scheduled for consideration, with the latest such report having been considered in summer 2022. The first combined finance and performance monitoring report was due for consideration during the Executive Committee meeting.

There remained some problems with the Council's new finance system, principally the cash receipting part of the system. However, it was anticipated that these problems would be resolved in the following few weeks. Fixes to other parts of the system had resulted in the Council being able to make a number of returns to the Government as part of the account setting process and it was anticipated that the accounts for the 2020/21 and 2021/22 financial years would be finalised shortly for submission.

The Executive Committee subsequently discussed the report in detail and in doing so welcomed the progress that had been made with resolving issues with the Council's new finance system. Questions were raised about the number of vacancies remaining in the Financial Services team and the impact that this was having on service delivery. Members were informed that there remained four vacancies within the department, three of which were being filled by agency staff until permanent replacements could be recruited.

## **RESOLVED that**

- 1) **progress made on the following eight key tasks for financial recovery be noted:**
  - **Financial Strategies**
  - **Revenue and Capital Monitoring**
  - **Closure**
  - **Returns**
  - **Projects**
  - **Systems**
  - **Documentation and Training**
  - **Resources**
- 2) **the work still required to move back to a best practice operation and the associated timetable for completion of this work be noted.**

# Executive Committee

Tuesday, 6th September, 2022

---

## 48. DRAFT COUNCIL TAX SUPPORT SCHEME 2023/24

The Interim Section 151 Officer presented the draft Council Tax Support Scheme 2023/24 for the Executive Committee's consideration.

Members were advised that there was a requirement for the Council to review and consult with the public on proposed changes to the Council Tax Support Scheme on an annual basis. In undertaking the review on this occasion, Officers had identified three potential options available to the Council:

- Option A – This option would involve increasing the income bands in the existing scheme in line with inflation and would introduce a disregard for childcare costs.
- Option B – The second option would increase the support available at bands 2 to 4 of the scheme and would provide additional support to low income households. There would also be the introduction of a disregard for childcare costs.
- Option C – The third option mirrored the changes proposed in Option B but would involve increasing the support available at bands 2 to 4 by a greater amount than for Option B.

Officers were suggesting that Option B was the most appropriate option for the Council to adopt moving forward. This would result in an increase in the number of residents eligible to receive support as well as the amount of support available. However, the financial impact on the Council and partner organisations would be less severe than for Option C.

In reviewing the options, Members were asked to note that, whilst Redditch Borough Council was the authority responsible for collecting Council Tax, Worcestershire County Council received the majority of income from Council Tax contributions. Redditch Borough Council only received 13 per cent of the income from Council Tax.

Members discussed the report and in doing so agreed that it would be appropriate to propose Option B for consultation with the public. In proposing Option B, Members commented that this option would help to provide support to more eligible residents than the current scheme and would increase the support available. However, this option would have less of a detrimental impact on the Council's finances than Option C, which was important to take into account at a challenging time for local government finances.

During consideration of this item, Officers highlighted that the report had stated that Members were being asked to recommend a preferred option to Council. However, as the decision that was



# Executive Committee

Tuesday, 6th September, 2022

---

being taken was to identify an option for consultation with the public, rather than to determine a change to the Council Tax Support Scheme, this decision could be resolved by the Executive Committee.

**RESOLVED that**

**Option B for the draft Council Tax Support Scheme is put out for Consultation.**

**49. BUDGET FRAMEWORK AND FINANCE AND PERFORMANCE  
QUARTER 1 MONITORING REPORT**

The Head of Finance and Customer Services presented the Budget Framework and Finance and Performance Quarter 1 Monitoring Report for Members' consideration.

The Committee was informed that the finance and performance monitoring reports would be presented for the Executive Committee's consideration on a quarterly basis. Based on performance to date, by the end of the first quarter an underspend of £21,000 was anticipated in the revenue budget by the end of the 2022/23 financial year. Actual spend in the first quarter of the 2022/23 financial year on the capital programme was valued at £3.1 million out of a total capital budget of £10.8 million.

Officers were proposing that the Council should consider increasing the Operational Bank Account limit to £2 million. The Council had the discretion to set this figure and the change would reflect current operating practices. Members were also being asked to consider adopting a new Asset Strategy.

Information had been included in the report in respect of the performance of Council services. This included data for performance in relation to the Council's strategic purposes as well as operational indicators.

Following the presentation of the report, Member discussed the content in detail. Reference was made to the figures that had been recorded in the report for revenue expenditure in the Chief Executive's department, which had been recorded as both an overspend and an underspend of £1,000. Officers confirmed that there was a typographical error in the report and this should have been recorded as an underspend of £1,000 but noted that this was correctly reflected in the table on the previous page.

Consideration was given to the discussions that had been held between representatives of the Financial Services department and Heads of Service and questions were raised about when the

# **Executive Committee**

**Tuesday, 6th September, 2022**

---

outcomes of these discussions would be reported to Members. Officers explained that further information would be reported to Members on this subject in October 2022.

Reference was made to the data that had been recorded for the take up of nursery places in the Borough. Members commented that this had been recorded as 59 per cent, however, at recent meetings at Worcestershire County Council County Councillors had been informed that the rate was 81 per cent. The Committee was informed that the figures provided in the report had been based on the latest data provided to Redditch Borough Council by Worcestershire County Council and related to performance in 2021.

## **RESOLVED that**

- 1) the current financial position in relation to Revenue and Capital Budgets for the period April to June 2022 be noted;**
- 2) the Quarter 1 Performance data for the Period April to June 2022 be noted;**

## **RECOMMENDED that**

- 1) the Operational Bank Account limit is raised to £2 million; and**
- 2) the Asset Disposal Strategy is approved for implementation.**

## **50. OVERVIEW AND SCRUTINY COMMITTEE**

The Chair confirmed that there were no outstanding recommendations from the Overview and Scrutiny Committee for Members' consideration.

## **RESOLVED that**

**the minutes of the meetings of the Overview and Scrutiny Committee held on 23<sup>rd</sup> June, 7<sup>th</sup> July and 21<sup>st</sup> July 2022 be noted.**

## **51. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS ETC.**

There were no referrals from the Overview and Scrutiny Committee or Executive Advisory Panels on this occasion.

# Executive Committee

Tuesday, 6th September, 2022

---

## 52. ADVISORY PANELS - UPDATE REPORT

The following updates were provided in respect of the Executive Advisory Panels and other groups:

- a) Climate Change Cross Party Working Group – Chair, Councillor Anthony Lovell

In Councillor Lovell's absence, the Chair advised that there had been no meetings of the Climate Change Cross Party Working Group since the previous meeting of the Committee.

- b) Constitutional Review Working Party – Chair, Councillor Matthew Dormer

The Committee was informed that a meeting of the Constitutional Review Working Party was scheduled to take place in October 2022.

- c) Corporate Parenting Board – Council Representative, Councillor Nyear Nazir

Councillor Nazir advised that there had been no further meetings of the Corporate Parenting Board since the previous meeting of the Committee.

- d) Member Support Steering Group - Chair, Councillor Matthew Dormer

Councillor Dormer explained that a meeting of the Member Support Steering Group was due to take place in October 2022.

- e) Planning Advisory Panel - Chair, Councillor Matthew Dormer

Members were informed that there had been no meetings of the Planning Advisory Panel since the previous meeting of the Executive Committee and there were no further meetings scheduled to take place by the date of the Executive Committee meeting.

## **Executive Committee**

Tuesday, 6th September, 2022

---

53. **TO CONSIDER ANY URGENT BUSINESS, DETAILS OF WHICH HAVE BEEN NOTIFIED TO THE HEAD OF LEGAL, DEMOCRATIC AND PROPERTY SERVICES PRIOR TO THE COMMENCEMENT OF THE MEETING AND WHICH THE CHAIR, BY REASON OF SPECIAL CIRCUMSTANCES, CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING**

The Chair confirmed that there was no urgent business for consideration on this occasion.

However, prior to the closure of the meeting, the Chair thanked the Principal Solicitor, Ms Clare Flanagan, for her hard work and support over many years working for the Council. On behalf of all Members, the Chair expressed hopes that she would have a long and happy retirement.

The Meeting commenced at 6.30 pm  
and closed at 7.25 pm

**Appendix 1 – Executive Committee Meeting, 6<sup>th</sup> September 2022****Item 6: Nomination of Community House at Easemore Road – Asset of Community Value**

The Overview and Scrutiny Committee RECOMMENDS that

Executive Committee consider the contents of the report in relation to Community House and decide to not support listing Community House as an Asset of Community Value.

This page is intentionally left blank

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**1 October 2022 to 31 January 2023**

(Published as at 12<sup>th</sup> September 2022)



[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

**As a mark of respect, following the announcement of the death of her Royal Majesty, Queen Elizabeth II, the meetings of the Council and Executive Committee that were due to take place on 19<sup>th</sup> September and 27<sup>th</sup> September 2022 respectively have been cancelled. The items of business that were due to be considered at these meetings have been rescheduled for consideration at extra meetings due to take place on 10<sup>th</sup> October and 11<sup>th</sup> October 2022 respectively. This edition of the work programme confirms the items of business due for consideration on these and subsequent dates.**

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Democratic Services and Property Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3072 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 6.30pm.

## EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships

Councillor Nyear Nazir, Deputy Leader

Councillor Joanne Beecham, Portfolio Holder for Leisure

Councillor Peter Fleming, Portfolio Holder for Environmental Services

Councillor Anthony Lovell, Portfolio Holder for Climate Change

Councillor Nyear Nazir, Community Services and Regulatory Services

Councillor Karen Ashley, Portfolio Holder for Finance and Enabling

Councillor Craig Warhurst, Portfolio Holder for Housing and Procurement

Councillor Lucy Harrison

Councillor Emma Marshall

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Budget Framework and Finance and Performance Quarter 1 Monitoring Report <b>Key:</b> No	Council 10 Oct 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
UK Shared Prosperity Fund <b>Key:</b> Yes	Council 10 Oct 2022	The date for consideration of this item changed following consultation with the Chair of the Overview and Scrutiny Committee.	Report of the Chief Executive	Ruth Bamford, Head of Planning, Regeneration and Leisure Services, Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252, Tel: 01527 64252
Redditch TIP Library Redevelopment - Business Case <b>Key:</b> Yes	Executive 11 Oct 2022	This report may contain exempt information which would need to be considered in private session.	Report of the Head of Planning, Regeneration and Leisure Services	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192



Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Town Hall Hub <b>Key:</b> Yes	Executive 11 Oct 2022  Council 14 Nov 2022		Report of the Head of Legal, Democratic and Property Services	Claire Felton, Head of Legal, Democratic and Property Services, Peter Carpenter, Interim Section 151 Officer Tel: 01527 881429, Tel: 01527 64252
Asset Strategy <b>Key:</b> No	Executive 25 Oct 2022		Report of the Head of Legal, Democratic and Property Services	Claire Felton, Head of Legal, Democratic and Property Services Tel: 01527 881429
Climate Change Strategy/Carbon Reduction Implementation Plan <b>Key:</b> No	Executive 25 Oct 2022  Council 14 Nov 2022		Head of Community and Housing Services and Head of Environmental and Housing Property Services	Guy Revans, Head of Environmental and Housing Property Services, Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3292, Tel: 01527 64252 ext 3284

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Compulsory purchase of a long term empty property <b>Key:</b> No	Executive Not before 25th Oct 2022  Council Not before 14th Nov 2022	This report will contain exempt information which will need to be considered in private session.	Report of the Head of Community and Housing Services	Matthew Bough, Housing Policy and Performance Manager Tel: 01527 64252 ext 3120
Energy Efficiency (Private Rented Property) (England & Wales) Regulations 2015 <b>Key:</b> No	Executive 25 Oct 2022  Council 14 Nov 2022		Report of the Head of Community and Housing Services	Steve Shammon, Private Sector Housing Team Leader Tel: 01527 64252 ext 3630
Fees and Charges 2023/24 <b>Key:</b> No	Executive 25 Oct 2022  Council 14 Nov 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Financial Outturn Report 2021/22 <b>Key:</b> No	Executive 25 Oct 2022  Council 14 Nov 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Financial Monitoring Report <b>Key:</b> No	Executive 25 Oct 2022		Report of the Executive Director Finance & Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Future Maintenance of Former Railway Bridge - Green Lane, Studley <b>Key:</b> Yes	Executive 25 Oct 2022		Report of the Head of Environmental and Housing Property Services	Pete Liddington, GIS/Design Officer Tel: 01527 64252 ext 3638
Leisure Strategy <b>Key:</b> No	Executive 25 Oct 2022  Council 14 Nov 2022		Report of the Head of Planning, Regeneration and Leisure Services	Ruth Bamford, Head of Planning, Regeneration and Leisure Services Tel: 01527 64252
Local Lettings Plans <b>Key:</b> No	Executive 25 Oct 2022		Report of the Head of Community and Housing Services	Amanda Delahunty, Housing Strategy and Enabling Officer Tel: (01527) 881269
Medium Term Financial Plan 2023/24 to 2025/26 - Update <b>Key:</b> No	Executive 25 Oct 2022		Report of the Head of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Quarterly Risk Update <b>Key:</b> No	Executive 25 Oct 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Review of Governance Arrangements for Rubicon Leisure Limited <b>Key:</b> No	Executive Not before 25th Oct 2022  Council Not before 14th Nov 2022		Report of the Head of Legal, Democratic and Property Services	Claire Felton, Head of Legal, Democratic and Property Services Tel: 01527 881429
Voluntary Bodies Scheme <b>Key:</b> No	Executive 25 Oct 2022		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
Financial Monitoring Report <b>Key:</b> No	Executive 6 Dec 2022		Report of the Executive Director Finance & Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Homelessness Prevention Grant 2023/24 <b>Key:</b> Yes	Executive 6 Dec 2022		Report of the Head of Community and Housing Services	Amanda Delahunty, Housing Strategy and Enabling Officer Tel: (01527) 881269
Housing Policies <b>Key:</b> No	Executive 6 Dec 2022  Council 30 Jan 2023		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
HR and Organisational Development / People Strategy <b>Key:</b> No	Executive 6 Dec 2022		Report of the Head of Business Transformation, Organisational Development and Digital Strategy	Deb Poole, Head of Business Transformation and Organisational Development Tel: 01527 881256
Parking Enforcement Service Level Agreement <b>Key:</b> Yes	Executive 6 Dec 2022	This report may contain exempt information which would need to be discussed in private session.	Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705
Medium Term Financial Plan 2023/24 to 2025/26 - Update <b>Key:</b> No	Executive 6 Dec 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Treasury Management Report - Six Month Update <b>Key:</b> No	Executive 6 Dec 2022		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Worcestershire Housing Strategy 2040 <b>Key:</b> No	Executive 6 Dec 2022 Council 30 Jan 2023		Report of the Chief Executive	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
Appropriation of Land off Ipsley Church Lane for Planning Purposes <b>Key:</b> No	Executive 13 Dec 2022		Report of the Head of Environmental and Housing Property Services	Michael Birkinshaw, Bereavement Services Manager Tel: 01527 62174
Asset Management Strategy and investment programme for council housing stock <b>Key:</b> No	Executive 10 Jan 2023 Council 30 Jan 2023		Report of the Head of Environmental and Housing Property Services	Simon Parry, Housing Property Services Manager Tel: 01527 64252
Council Tax Base 2023/24 <b>Key:</b> No	Executive 10 Jan 2023 Council 30 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Financial Monitoring Report <b>Key:</b> No	Executive 10 Jan 2023		Report of the Executive Director, Finance & Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Final Council Tax Support Scheme 2023/24 <b>Key:</b> No	Executive 10 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Housing Revenue Account Rent Setting 2023/24 <b>Key:</b> No	Executive 10 Jan 2023		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Matchborough and Winyates Regeneration Proposals <b>Key:</b> Yes	Executive Not before 10th Jan 2023		Report of the Head of Planning, Regeneration and Leisure Services	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192
Medium Term Financial Plan 2023/24 to 2025/25 - Update <b>Key:</b> No	Executive 10 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Quarterly Risk Update <b>Key:</b> No	Executive 10 Jan 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
2023/24 Budget and Medium Term Financial Plan 2023/24 to 2025/26 (Including Treasury Management Strategy and Capital Programme) <b>Key:</b> No	Executive 7 Feb 2023 Council 27 Feb 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Decarbonisation of the Council Fleet <b>Key:</b> No	Executive 7 Feb 2023 Council 3 Apr 2023		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705
Financial Monitoring Report <b>Key:</b> No	Executive 7 Feb 2023		Report of the Executive Director, Finance and Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Pay Policy Statement 2023/24 <b>Key:</b> No	Executive 7 Feb 2023 Council 27 Feb 2023		Report of the Head of Business Transformation, Organisational Development and Digital Strategy	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Council Tax Resolutions 2023/24 <b>Key:</b> No	Executive 27 Feb 2023 Council 27 Feb 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252



Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Financial Monitoring Report <b>Key:</b> No	Executive 21 Mar 2023		Report of the Executive Director Finance & Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Future Plans for Auxerre House <b>Key:</b> No	Executive 21 Mar 2023 Council 3 Apr 2023	This report may contain exempt information which would need to be discussed by the Executive Committee in private session.	Report of the Head of Environmental and Housing Property Services	Simon Parry, Housing Property Services Manager Tel: 01527 64252
Quarterly Risk Update <b>Key:</b> No	Executive 21 Mar 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Environment Act - Changes to Waste Services - Implications <b>Key:</b> No	Executive Not before 13th Jun 2023 Council Not before 26th Jun 2023		Report of the Head of Environmental and Housing Property Services	Guy Revans, Head of Environmental and Housing Property Services Tel: 01527 64252 ext 3292

This page is intentionally left blank

**Overview & Scrutiny**

Committee

6<sup>th</sup> October 2022**WORK PROGRAMME 2022-23**

(Report of the Chief Executive)

<b>Date of Meeting</b>	<b>Subject Matter</b>	<b>Officer(s) Responsible for report</b>
<b>ALL MEETINGS</b>	<b>REGULAR ITEMS</b>	<b>(CHIEF EXECUTIVE)</b>
	Minutes of previous meeting	Chief Executive
	Consideration of the Executive Committee Work Programme	Chief Executive
	Call-ins (if any)	Chief Executive
	Pre-scrutiny (if any)	Chief Executive
	Task Groups / Short, Sharp Review Groups – feedback	Chair of Task Group / Short, Sharp Review
	Working Groups - feedback	Chair of Working Group
	Committee Work Programme	Chief Executive
	<b>REGULAR ITEMS</b>	
	Update on the work of the Crime and Disorder Scrutiny Panel	Chair of the Crime and Disorder Scrutiny Panel
	Tracker Report	Relevant Lead Head(s) of Service
	Updates on the work of the Worcestershire Health Overview and Scrutiny Committee	Redditch Borough Council representative on the Health Overview and Scrutiny Committee
	Annual Monitoring Report – Redditch Sustainable Community Strategy	Relevant Lead Head(s) of Service

**Overview & Scrutiny**

Committee

6<sup>th</sup> October 2022

MEETING DATE	ITEM TO BE CONSIDERED	RELEVANT LEAD
6 <sup>th</sup> October 2022	Redditch TIP – Library Business Case - Pre-Decision Scrutiny	Ruth Bamford, Head of Planning, Regeneration and Leisure Services
6 <sup>th</sup> October 2022	Town Hall Hub - Pre-Decision Scrutiny	Claire Felton, Head of Legal, Democratic and Property Services
20 <sup>th</sup> October 2022	Asset Strategy – pre-scrutiny	Claire Felton, Head of Legal, Democratic and Property Services and Pete Carpenter, Interim Section 151 Officer
20 <sup>th</sup> October 2022	Climate Change/Carbon Reduction Strategy and Action Plan– pre-scrutiny	Judith Willis, Head of Community and Housing Services and Guy Revans, Head of Environmental and Housing Property Services
20 <sup>th</sup> October 2022	Parking Enforcement Update - Pre-Decision Scrutiny	Kevin Hirons
20 <sup>th</sup> October 2022	Leisure Strategy - Pre-Decision Scrutiny	Judith Willis, Head of Community and Housing Services
20 <sup>th</sup> October 2022	Voluntary Bodies Scheme Pre-Decision Scrutiny	Ruth Bamford, Head of Planning, Regeneration and Leisure Services
1 <sup>st</sup> December 2022	Support Provided by the Council to residents in respect of the cost of living – Overview item	Various Heads of Service
1 <sup>st</sup> December 2022	HR and Organisational Development / People Strategy– pre-scrutiny	Judith Willis, Head of Community and Housing Services

**Overview & Scrutiny**

Committee

6<sup>th</sup> October 2022

<b>1<sup>st</sup> December 2022</b>	Worcestershire Housing Strategy 2040 – pre-scrutiny	Deb Poole, Head of Business Transformation, Organisational Development and Digital Strategy
<b>1<sup>st</sup> December 2022</b>	Revisiting Items Identified During the Overview and Scrutiny Training held on 6 <sup>th</sup> June 2022	Jess Bayley-Hill, Principal Democratic Services Officer
<b>8<sup>th</sup> December 2022</b>	Appropriation of Land off Ipsley Church Lane for Planning Purposes – pre-scrutiny	Bereavement Services Manager
<b>5<sup>th</sup> January 2023</b>	Pre-Decision-Scrutiny - Asset Management Strategy and investment programme for council housing stock	Simon Parry, Housing Property Services Manager
<b>1<sup>st</sup> December 2022</b>	Matchborough and Winyates Regeneration Proposals – pre-scrutiny	Ostap Paparega, Head of North Worcestershire Economic Development
<b>2<sup>nd</sup> February 2023</b>	Draft Overview and Scrutiny Annual Report 2022/23	Councillor Bill Hartnett
<b>16<sup>th</sup> March 2023</b>	Pre-Decision-Scrutiny - Future Plans for Auxerre House	Simon Parry, Housing Property Services Manager
<b>20<sup>th</sup> October 2022</b>	Environment Act - Changes to Waste Services – Implications – pre-scrutiny	Guy Revans, Head of Environmental and Housing Property Services
<b>Date to be confirmed</b>	Health Priorities in Redditch - Overview item	Kevin Dicks, Chief Executive Officer

This page is intentionally left blank