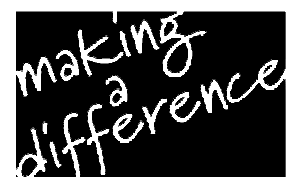


Crime and Disorder Scrutiny Panel

Thu 15 Jul
2010
6.30 pm

Council Chamber
Town Hall
Redditch



www.redditchbc.gov.uk

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- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
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If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact

Committee Support Services

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Tel: Fax: (01527) 65216

e.mail: committee@redditchbc.gov.uk

Minicom: 595528



Crime and Disorder Scrutiny PANEL

Thursday, 15 July 2010

6.30 pm

Council Chamber Town Hall

Agenda

Membership:

Cllrs: Bill Hartnett (Chair) Anita Clayton
Simon Chalk Wanda King

1. Apologies and named substitutes	To receive apologies for absence and details of any Councillor (or co-optee substitute) nominated to attend this meeting in place of a member of this panel.
2. Declarations of interest and of party whip	To invite Councillors to declare any interest they may have in items on the agenda and any Party Whip.
3. Minutes (Pages 1 - 6)	To confirm as a correct record the minutes of the meeting of the Executive Committee held on 8th March 2010. (Minutes attached). (No Specific Ward Relevance)
4. Actions List (Pages 7 - 8)	To note the contents of the Panel's Actions List. (Report attached) (No Specific Ward Relevance)
5. Protocol (Pages 9 - 12) Head of Legal, Equalities and Democratic Services	To consider and approve the contents of the draft protocol for the Crime and Disorder Scrutiny Panel, subject to any amendments considered appropriate. (Report attached) (No Specific Ward Relevance)
6. Community Safety Partnership - Introductory Questions (Pages 13 - 14)	To receive information from representatives of the Partnership regarding the work of the Redditch Community Safety Partnership. (Report attached and oral report to follow). (No Specific Ward Relevance)

Crime and Disorder Scrutiny PANEL

Thursday, 15 July 2010

<p>7. Community Safety Partnership - Strategic Board Minutes (Pages 15 - 62)</p>	<p>To consider the contents of the minutes from the four most recent meetings of the Redditch Community Safety Partnership's Strategic Board.</p> <p>(Minutes attached and minutes to follow).</p> <p>(No Specific Ward Relevance)</p>
<p>8. Redditch Community Safety Plan</p>	<p>To consider the contents of the Redditch Community Safety Plan.</p> <p>(Report to follow).</p> <p>(No Specific Ward Relevance)</p>
<p>9. Referrals</p>	<p>To consider any referrals to the Overview and Scrutiny Committee direct, or arising from:</p> <ul style="list-style-type: none">• The Executive Committee;• The Overview and Scrutiny Committee; or• Other Sources. <p style="margin-left: 40px;">- The causes and consequences of violence against women and girls – referral from the Overview and Scrutiny Committee.</p> <p>(Presentation to follow).</p> <p>(No Specific Ward Relevance)</p>
<p>10. Work Programme (Pages 63 - 64) Head of Legal, Equalities and Democratic Services</p>	<p>To consider the Panel's current Work Programme and potential items for addition to the list.</p> <p>(Report attached).</p> <p>(No Specific Ward Relevance)</p>

Crime and Disorder Scrutiny PANEL

Thursday, 15 July 2010

11. Exclusion of the public

It may be necessary, in the opinion of the Chief Executive, to consider excluding the public from the meeting in relation to the following items of business on the grounds that exempt information is likely to be divulged. It may be necessary, therefore, to move the following resolution:

“that, under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (*to be specified*) of Part 1 of Schedule 12 (A) of the said Act, as amended.”

(No Specific Ward Relevance)



Crime and Disorder Scrutiny Panel

8th March 2010

MINUTES

Present:

Councillor Greg Chance (Chair), and Councillors A Clayton, M Hall, W King and J Pearce

Also Present:

K Hazeldene (Chair, Redditch Anti-Harassment Partnership) and M Collins (Vice-Chair, Standards Committee)

Officers:

A Heighway and S Hanley

Committee Officers:

J Divala and I Westmore

1. APOLOGIES AND NAMED SUBSTITUTES

There were no apologies for absence from Members of the Panel.

Apologies for absence were received on behalf of the following partners and interested parties:

Councillor Juliet Brunner, Portfolio Holder for Community Safety; Chief Inspector Angela Burnet (West Mercia Police); Mr Jonathan Haywood (West Mercia Probation Service); Ms Nic Adamson (Worcestershire SMAT); Liz Tompkin (Head of Housing & Community Services); Bev Houghton (Acting Community Safety Manager); Emma Clark (Community Safety Analyst); and Rob Morris (Principal Research Officer – Worcestershire County Council).

2. DECLARATIONS OF INTEREST AND OF PARTY WHIP

There were no declarations of interest or any Party Whip.

3. TERMS OF REFERENCE

The Chair invited the members to consider and note the terms of reference for the Crime and Disorder Scrutiny Panel.

.....
Chair

Crime and Disorder Scrutiny Panel

8th March 2010

RESOLVED that

the terms of reference be noted.

4. CO-OPTED MEMBERSHIP

Members discussed the issue of co-opted membership of the Crime and Disorder Scrutiny Panel. Officers reported that the Police Authority had contacted the Council with a view to having a co-opted Member appointed to the Panel. It was proposed that a request be made to the Police Authority that the appointee should not be the representative of that Authority on the Partnership. Members noted that co-opted members would have a non-voting role.

RESOLVED that

a representative of the Police Authority be invited to be a co-opted Member of the Panel.

5. PROTOCOL

Members considered items for inclusion in a draft working protocol for the Redditch Crime and Disorder Scrutiny Panel, referring to protocols developed by other authorities to identify examples of good practice. Members were keen to ensure that the protocol was developed in consultation with the Partnership.

The Panel were keen that the protocol should be clear and succinct. There was also a desire on the part of Members that the protocol should reinforce the message that the process would scrutinise the Partnership rather than individual partners.

In those cases where the Panel was requesting information or responses from or attendance by partners it was proposed that reasonable notice should be given rather than a specified timescale. In order to manage the workflow of the Panel and avoid conflicting meetings it was also proposed that Officers consult with the Partnership when developing the calendar of future meetings for the Panel. Similarly, the proposal that Officers consult with the County Council over its work programme for the scrutiny of crime and disorder was accepted.

The verification of accuracy of draft reports by the Panel was discussed. It was agreed that relevant partners be consulted where

Crime and Disorder Scrutiny Panel

8th March 2010

appropriate and that the Chair of the Partnership play a role in identifying to whom such draft reports should be directed within the Partnership.

It was agreed that a distinction could justifiably be made within the protocol between the Responsible Authorities who had a duty to co-operate and those partners whose responsibilities towards the Panel were less onerous.

The Panel were minded to review of the contents of the protocol on at least an annual basis. However, the view was also taken that in-year changes might be required as issues arose, particularly in the early period of the Panel's activities. It was therefore proposed that such review be allowed with the agreement of the partners on the Partnership

Members also discussed the issue of who might be the arbiter in cases of dispute between the Panel and the Partnership. It was proposed that such disputes might be referred to the Government Office for the West Midlands (GOWM).

RESOLVED that

- 1) **the Crime and Disorder Scrutiny Panel draft Protocol be developed in accordance with the points included in the report submitted and Members' comments in the preamble, above; and**
- 2) **the draft Protocol be submitted to the meeting of the Panel on 15th April 2010 for further consideration and approval.**

6. WORK PROGRAMME

Members were presented with suggested standard items which they were asked to consider in order for inclusion on the Panel's Work Programme.

Minutes from the meetings of the CDSP

It was noted that the minutes of the meetings of the Partnership were confidential and would be considered in private session. Officers informed the meeting that Panel Members would be required to sign a disclosure prior to becoming recipients of this information.

Crime and Disorder Scrutiny Panel

8th March 2010

The Redditch Community Safety Plan

Officers were supportive of proposals for the Panel to consider aspects of the Community Safety Plan. The Plan included a large amount of thematic and geographical data and it was considered a useful means by which members might develop an understanding of community safety issues. It was proposed that the draft Plan be submitted to the meeting of the Panel in April.

The Annual Strategic Assessment document

The Annual Strategic Assessment was likened by Officers to the Story of Place equivalent for the Borough and, as such, was considered unwieldy and impractical to present to Members. It was suggested that the Executive Summary would provide the Panel with the degree of detail that might readily be assimilated. Officers were to provide this document to the Panel in due course.

Redditch Community Safety Partnership – Chair’s Annual Report

It was agreed that the Chair of the Partnership be invited to present an annual report to the Panel. The Chair of the Partnership proposed that this report be submitted to the meeting of the Panel each April to coincide with the year end for the Partnership.

Local Area Agreement

Officers noted that reporting on the achievement against the targets for the Local Area Agreement was extensive and was scrutinised at a county level. It was proposed that the Panel receive feedback on performance against Local Area Agreement targets through the minutes of the Partnership.

Comprehensive Area Assessment

Members were advised that community safety issues addressed through the Comprehensive Area Assessment were not directly scrutinised by any other body and so would be a useful area of activity for the Panel. It was proposed that the last published Comprehensive Area Assessment be provided to Members alongside information provided for all the Key Lines of Enquiry.

Standard Redditch Borough Council Scrutiny items

Members considered and agreed to retain a number of standard scrutiny processes as a regular activities for the Panel.

Crime and Disorder Scrutiny Panel

8th March 2010

These were:

- (i) Receipt of an Action List outlining actions requested at previous meetings of the Panel and progress in the implementation of the actions.
- (ii) Use of the Council's scrutiny scoping document to scope the terms of reference for Policy reviews.
- (iii) Provision of regular updates on the work of Task and Finish Groups;
- (vi) Contribution to the Overview and Scrutiny Committee's Annual Report.

General matters

Members were advised that legislative developments were arising in relation to the work of Community Safety Partnership and that these changes and revised expectations needed to be considered alongside the current community safety agenda and guidance. The Panel members were also advised that work might usefully be undertaken in scrutinising how funding streams were allocated in respect of Crime and Disorder Reduction Partnerships. It was suggested that these matters be addressed in the annual report of the Chair of the Partnership.

The Panel was encouraged to identify suitable areas for Task and Finish review. It was noted that a proposal had already been received on the broad theme of perceptions of crime but Members were advised that a distinct, short term piece of work would be a more practical base from which the Panel could commence its activities.

RESOLVED that

- 1) the Work Programme be developed in accordance with the preamble, above;**
- 2) Officers provide Panel members with the information as detailed above; and**
- 3) Panel members report areas for Task and Finish review to the next meeting of the Panel.**

Crime and Disorder Scrutiny Panel

8th March 2010

The Meeting commenced at 6.30 pm
and closed at 8.00 pm

.....
Chair

Actions requested by the Crime and Disorder Scrutiny Panel

Date Action Requested	Action to be Taken	Response
8th March 2010	Members requested that a representative of the West Mercia Police Authority be invited to act as a co-opted member of the Crime and Disorder Scrutiny Panel.	The West Mercia Police have nominated Colonel Tom Ward OBE as the authority's co-opted representative and Councillor Sheila Blagg as the authority's substitute co-opted representative. ACTION COMPLETED.
8th March 2010	Members requested that the points discussed and approved for inclusion in the protocol for the Crime and Disorder Scrutiny process be included in a draft of the document and made available for consideration at the following meeting of the Panel.	The draft protocol has been attached to the agenda for this meeting for further consideration. ACTION COMPLETED.
8th March 2010	<p>Members agreed that a number of standard items should be included on the Work Programme for the Panel including:</p> <ul style="list-style-type: none"> • Consideration of the Community Safety Plan; • Consideration of the Annual Strategic Assessment – Executive Summary; • Annual Report from the Chair of the Partnership; • an Actions List; and • Task and Finish Group update reports. 	These items have all been added to the Panel's Work Programme. ACTIONS COMPLETED.
8th March 2010	Members also agreed that there should be section specifically focusing on the work of the Crime and Disorder Scrutiny Panel incorporated into the Overview and Scrutiny Committee's Annual Report.	Information about the Crime and Disorder Scrutiny Panel were provided in the Overview and Scrutiny Annual Report in 2010 and will continue to be provided in subsequent years. ACTION COMPLETED AND ONGOING.

<p>8th March 2010</p>	<p>It was agreed that members should suggest items for review at the following meeting of the Panel.</p>	<p>Members have an opportunity to suggest items for the consideration of the Panel when discussing the appropriate contents of the Panel's Work Programme. ACTION COMPLETED AND ONGOING.</p>
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Redditch Crime and Disorder Scrutiny Protocol

1 Introduction

- 1.1 The Police and Justice Act 2006, specifically Sections 19 and 20, introduced a requirement for all local authorities in England and Wales to have a designated Crime and Disorder Scrutiny Committee.
- 1.2 In Redditch a Crime and Disorder Scrutiny Panel was established to perform this function in 2009. This Panel is a Sub-Committee of the Council's main Overview and Scrutiny Committee and is chaired by a member of that parent Committee.
- 1.3 The aim of the crime and disorder scrutiny process is to hold the local Crime and Disorder Reduction Partnership (CDRP) to account. In Redditch the local CDRP is the Redditch Community Safety Partnership. The Panel's overarching focus should be on the work of the Partnership as a whole rather than on the work of individual partner organisations.
- 1.4 At all times the Overview and Scrutiny process should also be designed so as to: achieve enhanced accountability; achieve transparency; provide added value; achieve improvements to relevant services; and meet the needs of local communities.
- 1.5 This protocol was developed by the Panel in consultation with representatives of the Partnership in March 2010. The protocol is designed to clarify the roles, responsibilities and mutual expectations of members of both the Panel and Partnership.
- 1.6 The contents of this protocol should be reviewed on an annual basis. Additional alterations to the protocol may occur during the year, though must secure the prior agreement of the Partnership.

2 Commitments of the Crime and Disorder Scrutiny Panel

- 2.1 The Panel has a Work Programme which outlines the Panel's planned work for the year. The Partnership should be consulted over the content of this Work Programme when it is set at the beginning of each year.
- 2.2 The Panel has the authority to commission policy reviews relating to the work of the Partnership. These policy reviews are undertaken by Task and Finish Groups, comprising a number of non-executive Councillors. The Overview and Scrutiny Committee's scoping document, which is used to outline the terms of reference for any policy review, should be completed for all policy reviews that are proposed by the Panel.
- 2.3 The Panel and / or Task and Finish Groups require advice from expert witnesses when reviewing the work of the Partnership and may invite representatives of the Partnership to provide evidence for the Councillors' consideration. The Panel/Task and Finish Group must provide reasonable notice when inviting representatives of the Partnership to attend meetings of the Panel or requesting written information. This should provide the Partnership

with sufficient opportunity to consider where responsibility lies for responding to the specific items raised by the Councillors.

- 2.4 The members of the Panel should at all times treat representatives of the Partnership who are invited to attend interviews with respect, courtesy and discretion.
- 2.5 The members of the Partnership should be informed of the dates of forthcoming meetings of the Panel wherever possible. Meetings of the Panel and Partnership should be timed so as to avoid potential conflicts over availability. The Panel should meet at least four times per year, though additional meetings of the Panel may occur as and when required.
- 2.6 Copies of the agenda and minutes from meetings of the Panel should be circulated for the consideration of members of both the Panel and the Partnership. These documents should be sent to members of the Partnership in electronic form by preference.
- 2.7 The Panel and any subsidiary Task and Finish Groups may produce reports on the subject of specific policy reviews during the course of the year. The Panel may refer copies of these reports in draft form to relevant partners to ensure that mistakes or misinterpretations can be identified prior to publication. The Chair of the Partnership should be consulted as to which partners should receive copies of the draft policy reports at this consultation stage.
- 2.8 The Panel is responsible for monitoring the implementation of approved recommendations. Relevant partners should be invited to attend the meetings of the Panel when this monitoring is scheduled to take place.
- 2.9 The Panel is also responsible for considering any crime and disorder scrutiny related Councillor Calls for Action (CCfA) that may be raised by Borough Councillors during the year. This must be undertaken in accordance with Redditch Borough Council's approved (CCfA) procedure: *A Councillor's Guide to Councillor Call for Action: What is it and What does it mean for you as a Redditch Borough Councillor?* (July 2009). (Further information about the CCfA process in Redditch and copies of the Council's CCfA procedure can be obtained from the Redditch Overview and Scrutiny Support Officer).
- 2.10 The Redditch Overview and Scrutiny Support Officer should liaise with the Scrutiny Team at Worcestershire County Council over crime and disorder scrutiny work at the respective Councils. This will help to prevent duplication between the work of the Panel and the designated Crime and Disorder Scrutiny Committee at Worcestershire County Council.

3 Commitments of the Redditch Community Safety Partnership

- 3.1 A variety of organisations serve as partners on the partnership. These partner organisations have relevant expertise which the Panel or a Task and finish Group may need to access during the course of the year.
- 3.2 Representatives of the Partnership should attend meetings of the Panel or Task and Finish Groups when invited to do so to provide evidence for the consideration of elected Councillors.

- 3.3 Representatives of the Partnership should also provide information in writing when invited to do so by either the Panel or a Task and Finish Group.
- 3.4 In some cases it might not be possible for representatives of the Partnership to attend meetings or to provide evidence in writing on the date specified. Under these circumstances the representatives of the Partnership must provide an explanation for the delay for the consideration of the Panel or Task and Finish Group.
- 3.5 A number of representatives on the Partnership are designated responsible authorities. These organisations have a duty to co-operate when invited to provide evidence. The responsible authorities on the partnership are as follows: the Police Force; the Police Authority; the Fire and Rescue Authority; the Primary Care Trust; and the Probation Service.
- 3.6 The Partnership is expected to identify relevant representatives to act as lead Officers for any Task and Finish Group that may be established by the Panel.
- 3.7 The Partnership should give due consideration to final reports published by the Panel and any recommendations contained within those reports.
- 3.8 The Partnership should respond to the Panel within a reasonable period of time outlining the Partnership's response to a report and any recommendations contained within that report.
- 3.9 Relevant partner organisations are required to co-operate with any CCfAs that are referred to the Panel. (Further information about the CCfA process in Redditch and copies of the Council's CCfA procedure can be obtained from the Redditch Overview and Scrutiny Support Officer).

4 Conclusion

- 4.1 This protocol has been designed to facilitate the effective operation of the crime and disorder scrutiny process in Redditch. However, it is possible that the protocol may not always be adhered to by the Panel, Task and Finish Groups or the Partnership.
- 4.2 Infringements of this protocol by members of the Panel or a Task and Finish Group should be referred to the Redditch Overview and Scrutiny Committee for resolution.
- 4.3 Infringements of the protocol by members of the Partnership should be referred to the Partnership's Strategic Board for resolution.
- 4.4 In exceptional circumstances it is possible that disputes might arise between the Panel or a Task and Finish Group and the Partnership. Any such disputes should be referred to the Government Office of the West midlands (GOWM) for arbitration.

5 Overview and Scrutiny Contact Details

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DRAFT

Crime and Disorder Scrutiny Panel 15th July 2010

The Chair of the Crime and Disorder Scrutiny Panel is keen to ensure that scrutiny of the Redditch Community Safety Partnership is informed by an understanding of the work of the partnership. The Partnership has an important role to play in addressing community safety, crime and anti-social behaviour matters. However the legislative requirements of the partnership and management arrangements are complex.

To clarify the current position of the partnership and local priorities for community safety relevant representatives of the Partnership have been invited to provide answers to the following questions.

- 1) What are the current “hot issues” for community safety in Redditch?
- 2) To what extent has the Redditch Community Safety Partnership prioritised these “hot issues”?
- 3) How successfully has and / or is the Redditch Community Safety Partnership addressing these “hot issues”?
- 4) Are the major issues facing Redditch and prioritised by the Redditch Community Safety Partnership different to other areas? (Please elaborate).
- 5) Please could you provide an overview of the work that is currently being delivered by the Redditch Community Safety Partnership?

By virtue of paragraph(s) 7 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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Crime and disorder Scrutiny

No Direct Ward Relevance

Panel

15th July 2010

WORK PROGRAMME

(Report of the Chief Executive)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
ALL MEETINGS	REGULAR ITEMS	(CHIEF EXECUTIVE)
	Minutes of previous meeting Minutes from recent meeting of the Redditch Community Safety Partnership's Strategic Board Crime and Disorder Scrutiny Panel Action List Referrals from Council or Executive Committee, etc. (if any) Task & Finish Groups - feedback Committee Work Programme	Chief Executive Relevant Partnership representative(s) Chief Executive Chief Executive Chief Executive Chief Executive
	REGULAR ITEMS Redditch Community Safety Plan Annual Strategic Assessment – Executive Summary Annual Report – Chair of the Redditch Community Safety Partnership	Relevant Partnership representative(s) Relevant Partnership representative(s) Relevant Partnership representative(s)

Crime & Disorder Scrutiny

Panel

15th July 2010

OTHER ITEMS - DATE FIXED		
15th July 2010	Causes and Consequences of violence against women and girls - Presentation	Relevant Partnership representative(s)
15th July 2010	Consideration and approval of a protocol for the crime and disorder scrutiny process	Chief Executive
15th July 2010	Introductory questions – consideration of answers to questions on the subject of the Redditch Community Safety Partnership.	Relevant Partnership representative(s)
15th July 2010	Redditch Community Safety Plan – consideration of the strategic document	Relevant Partnership representative(s)
OTHER ITEMS - DATE NOT FIXED		
	Fear and Perceptions of Crime – potential topic for scrutiny	Relevant Partnership representative(s)