

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**1 June 2020 to 30 September 2020**

(published as at 1<sup>st</sup> May 2020)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3268 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

## **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships  
Councillor David Thain, Deputy Leader and Portfolio Holder for Corporate Management  
Councillor Brandon Clayton, Portfolio Holder for Environmental Services  
Councillor Julian Grubb Community Services and Regulatory Services  
Councillor Michael Rouse, Portfolio Holder for Leisure  
Councillor Craig Warhurst, Portfolio Holder for Housing  
Councillor Greg Chance  
Councillor Bill Hartnett

<b>Decision including Whether it is a key Decision</b>	<b>Decision Taker Date of Decision</b>	<b>Details of Exempt information (if any) and any additional information for noting</b>	<b>Documents submitted to Decision Maker / Background Papers List</b>	<b>Contact for Comments</b>
Anti-Social Behaviour Policy <b>Key: No</b>	Executive Not before 9th Jun 2020		Report of the Head of Community and Housing Services	Bev Houghton, Community Safety Manager (Redditch and Bromsgrove) Tel: 01527 64252 ext 3656
Homes England Asset Transfer <b>Key: Yes</b>	Executive Not before 9th Jun 2020	Consideration of this item is the subject to agreement of certain matters with Homes England in January 2019.  This report will contain commercially sensitive information and therefore parts of the report may need to be considered in private session.	Report of the Chief Executive	Claire Felton, Head of Legal, Democratic and Property Services Tel: 01527 881429

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Housing / Housing Revenue Account Strategic Improvement Plan Progress Report <b>Key:</b> No	Executive Not before 9th Jun 2020		Report of the Deputy Chief Executive	Sue Hanley, Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services) Tel: 01527 64252 ext 3601
Housing Policies <b>Key:</b> No	Executive Not before 9th Jun 2020		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
Housing Strategy <b>Key:</b> No	Executive Not before 9th Jun 2020  Council Not before 22nd Jun 2020		Report of the Head of Community and Housing Services	Derek Allen, Housing Strategy Manager Tel: 01527 881278

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Matchborough and Winyates District Centres - Procurement Process to Secure a Development Partner <b>Key:</b> Yes	Executive Not before 9th Jun 2020	This report may contain exempt information which would need to be considered in private session.	Report of the Head of Planning, Regeneration and Leisure Services	Ruth Bamford, Head of Planning, Regeneration and Leisure Services Tel: 01527 64252
Members' ICT and Bring Your Own Device Policies <b>Key:</b> No	Executive Not before 9th Jun 2020		Report of the Head of Transformation, Organisational Development and Digital Strategy	Mark Hanwell, ICT Transformation Manager Tel: 01527 881248
New Cemetery Provision <b>Key:</b> No	Executive Not before 9th Jun 2020  Council Not before 22nd Jun 2020		Report of the Head of Environmental and Housing Property Services	Michael Birkinshaw, Bereavement Services Manager Tel: 01527 62174

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Parking Enforcement Task Group - Final Report <b>Key: No</b>	Executive Not before 9th Jun 2020	The report will be considered by the Executive Committee, subject to the prior approval of the Overview and Scrutiny Committee.	Report of the Overview and Scrutiny Committee	Jess Bayley, Senior Democratic Services Officer (Redditch) Tel: 01527 64252 ext 3268 Councillor Mark Shurmer
Suicide Prevention Task Group - Final Report <b>Key: No</b>	Executive Not before 9th Jun 2020	The report will be considered by the Executive Committee, subject to the prior approval of the Overview and Scrutiny Committee.	Report of the Overview and Scrutiny Committee	Sarah Sellers, Democratic Services Officer Tel: 01527 64252 Councillor Debbie Chance
Overview and Scrutiny Annual Report 2019/20 <b>Key: No</b>	Council Not before 22nd Jun 2020		Report of the Overview and Scrutiny Committee	Jess Bayley, Senior Democratic Services Officer (Redditch) Tel: 01527 64252 ext 3268

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Financial Outturn 2019/20 and Reserves <b>Key:</b> No	Executive Not before 7th Jul 2020  Council Not before 20th Jul 2020		Report of the Executive Director of Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Budget Framework Report 2020 <b>Key:</b> No	Executive Not before 8th Sep 2020		Report of the Executive Director of Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Domestic Abuse Policy - Identifying Abuse and Responding Effectively <b>Key:</b> No	Executive Not before 8th Sep 2020  Council Not before 28th Sep 2020		Report of the Head of Community and Housing Services	Bev Houghton, Community Safety Manager (Redditch and Bromsgrove) Tel: 01527 64252 ext 3656
Finance Monitoring Quarter 1 2020/21 <b>Key:</b> No	Executive Not before 8th Sep 2020  Council Not before 21st Sep 2020		Report of the Executive Director of Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Fees and Charges 2021/22 <b>Key:</b> No	Executive Not before 27th Oct 2020  Council Not before 16th Nov 2020		Report of the Executive Director of Finance and Resources	Kate Goldey, Senior Business Support Accounting Technician Tel: 01527 881208
Medium Term Financial Plan 2021/22 to 2024/25 - Update Report <b>Key:</b> No	Executive Not before 27th Oct 2020		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Finance Monitoring Quarter 2 2020/21 <b>Key:</b> No	Executive Not before 8th Dec 2020  Council Not before 25th Jan 2021		Report of the Executive Director of Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Medium Term Financial Plan 2021/22 to 2024/25 - Update Report <b>Key:</b> No	Executive Not before 8th Dec 2020  Council Not before 25th Jan 2021		Report of the Executive Director of Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Council Tax Base 2021/22 <b>Key:</b> No	Executive Not before 12th Jan 2021		Report of the Executive Director of Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Medium Term Financial Plan 2021/22 to 2024/25 (including the capital programme) <b>Key:</b> No	Executive Not before 9th Feb 2021  Council Not before 22nd Feb 2021		Report of the Executive Director of Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Pay Policy Statement 2021/22 <b>Key:</b> No	Executive Not before 9th Feb 2021  Council Not before 22nd Feb 2021		Report of the Executive Director of Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673
Council Tax Resolutions <b>Key:</b> No	Executive Not before 22nd Feb 2021  Council Not before 22nd Feb 2021		Report of the Executive Director of Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673