

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**1 November 2021 to 28 February 2022**

(published as at 1<sup>st</sup> October 2021)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3268 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

## **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships  
Councillor Gemma Monaco, Deputy Leader without portfolio  
Councillor Brandon Clayton, Portfolio Holder for Environmental Services  
Councillor Anthony Lovell, Portfolio Holder for Climate Change  
Councillor Nyear Nazir, Community Services and Regulatory Services  
Councillor Mike Rouse, Portfolio Holder for Leisure  
Councillor David Thain, Portfolio Holder for Finance and Enabling  
Councillor Craig Warhurst, Portfolio Holder for Housing and Procurement  
Councillor Peter Fleming

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Financial Outturn 2020/21 Report <b>Key:</b> No	Executive 16 Nov 2021 Council 31 Jan 2022		Report of the Executive Director, Finance and Resources	James Howse, Executive Director Finance, Chris Forrester, Head of Financial and Customer Services Tel: 01527 881205, Tel: 01527 881673
Presentation - 2022/23 Budget and Medium Term Financial Plan - Update <b>Key:</b> No	Executive 16 Nov 2021		Report of the Executive Director, Finance and Resources	James Howse, Executive Director Finance, Chris Forrester, Head of Financial and Customer Services Tel: 01527 881205, Tel: 01527 881673
Ash Die Back Action Plan <b>Key:</b> No	Executive 7 Dec 2021		Report of the Head of Environmental and Housing Property Services	Carl Walker, Environmental Services Manager Tel: 01527 64252 ext 3421
Fees and Charges 2022/23 <b>Key:</b> No	Executive 7 Dec 2021 Council 31 Jan 2022		Report of the Head of Finance and Customer Services	Chris Forrester, Head of Financial and Customer Services Tel: 01527 881673

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Finance Monitoring Report 2021/22 <b>Key:</b> No	Executive 7 Dec 2021 Council 31 Jan 2022		Report of the Executive Director, Finance and Resources	James Howse, Executive Director Finance, Chris Forrester, Head of Financial and Customer Services Tel: 01527 881205, Tel: 01527 881673
Management and Development of a Cafe at Morton Stanley Park <b>Key:</b> Yes	Executive 7 Dec 2021 Council 31 Jan 2022		Report of the Head of Planning, Regeneration and Leisure Services	Ishrat Karimi-Fini, Parks and Events Service Manager Tel: 01527 881204
Matchborough and Winyates Regeneration Proposals <b>Key:</b> Yes	Executive Not before 7th Dec 2021		Report of the Head of Planning, Regeneration and Leisure Services	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192
Mobile Homes Act 2013 - Introduction of Licensing Fees <b>Key:</b> No	Executive 7 Dec 2021 Council 31 Jan 2022		Report of the Head of Community and Housing Services	Steve Shammon, Private Sector Housing Team Leader Tel: 01527 64252 ext 3630

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
New Cemetery Provision <b>Key:</b> No	Executive Not before 7th Dec 2021  Council Not before 31st Jan 2022		Report of the Head of Environmental and Housing Property Services	Michael Birkinshaw, Bereavement Services Manager Tel: 01527 62174
2022/23 Budget and Medium Term Financial Plan - Update <b>Key:</b> No	Executive 7 Dec 2021		Report of the Executive Director, Finance and Resources	Chris Forrester, Head of Financial and Customer Services, James Howse, Executive Director Finance Tel: 01527 881673, Tel: 01527 881205
Stores Report and Service Review <b>Key:</b> No	Executive 7 Dec 2021  Council 31 Jan 2022	This report may contain exempt information which would need to be discussed in private session.	Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705
Council Tax Base 2022/23 <b>Key:</b> No	Executive 11 Jan 2022  Council 31 Jan 2022		Report of the Head of Finance and Customer Services	Chris Forrester, Head of Financial and Customer Services Tel: 01527 881673

<b>Decision including Whether it is a key Decision</b>	<b>Decision Taker Date of Decision</b>	<b>Details of Exempt information (if any) and any additional information for noting</b>	<b>Documents submitted to Decision Maker / Background Papers List</b>	<b>Contact for Comments</b>
Flexible Homelessness Support Grant and Homelessness Reduction Grant 2022/23 <b>Key: No</b>	Executive 11 Jan 2022		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
Growth Options for the Garden Waste Service <b>Key: No</b>	Executive 11 Jan 2022		Report of the Head of Environmental and Housing Property Services	Matthew Austin, Environmental Services Manager Tel: 01527 64252
Housing Revenue Account (HRA) Initial Estimate 2022/23 <b>Key: No</b>	Executive 11 Jan 2022  Council 31 Jan 2022		Report of the Head of Finance and Customer Services	Chris Forrester, Head of Financial and Customer Services Tel: 01527 881673
Independent Remuneration Panel 2022/23 <b>Key: No</b>	Executive 11 Jan 2022  Council 31 Jan 2022		Report of the Head of Legal, Democratic and Property Services	Darren Whitney, Electoral Services Manager Tel: 01527 882547

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
2022/23 Budget and Medium Term Financial Plan - Update <b>Key:</b> No	Executive 11 Jan 2022		Report of the Executive Director, Finance and Resources	Chris Forrester, Head of Financial and Customer Services, James Howse, Executive Director Finance Tel: 01527 881673, Tel: 01527 881205
Appointment of External Auditors <b>Key:</b> No	Executive 8 Feb 2022 Council 21 Feb 2022		Report of the Executive Director of Finance and Resources	James Howse, Executive Director Finance Tel: 01527 881205
Asset Management Strategy and investment programme for council housing stock <b>Key:</b> No	Executive 8 Feb 2022 Council 11 Apr 2022		Report of the Head of Environmental and Housing Property Services	Simon Parry, Housing Property Services Manager Tel: 01527 64252
Council Tax Resolutions 2022/23 <b>Key:</b> No	Executive 8 Feb 2022 Council 21 Feb 2022		Report of the Head of Finance and Customer Services	Chris Forrester, Head of Financial and Customer Services Tel: 01527 881673

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Decarbonisation of the Council Fleet <b>Key:</b> No	Executive 8 Feb 2022 Council 11 Apr 2022		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705
Future Plans for Auxerre House <b>Key:</b> No	Executive Not before 8th Feb 2022 Council Not before 11th Apr 2022	This report may contain exempt information which would need to be discussed by the Executive Committee in private session.	Report of the Head of Environmental and Housing Property Services	Simon Parry, Housing Property Services Manager Tel: 01527 64252
Housing Policies <b>Key:</b> No	Executive 8 Feb 2022 Council 11 Apr 2022		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
2022/23 Budget and Medium Term Financial Plan (including Capital Programme) <b>Key:</b> No	Executive 8 Feb 2022 Council 21 Feb 2022		Report of the Executive Director, Finance and Resources	James Howse, Executive Director Finance, Chris Forrester, Head of Financial and Customer Services Tel: 01527 881205, Tel: 01527 881673

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Pay Policy Statement 2022/23 <b>Key:</b> No	Executive 8 Feb 2022 Council 21 Feb 2022		Report of the Human Resources and Development Manager	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Redditch Town Investment Plan Business Cases <b>Key:</b> Yes	Executive Not before 8th Feb 2022 Council Not before 21st Feb 2022		Report of the Head of Planning, Regeneration and Leisure Services	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192
Sustainable Warmth Funding <b>Key:</b> No	Executive 8 Feb 2022 Council 21 Feb 2022		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
Financial Monitoring Report Quarter 3 2021/22 <b>Key:</b> No	Executive 22 Mar 2022 Council 11 Apr 2022		Report of the Executive Director of Finance and Resources	Kate Goldey, Financial Services Manager Tel: 01527 881208
Overview and Scrutiny Annual Report 2021/22 <b>Key:</b> No	Council 11 Apr 2022		Report of the Chair of the Overview and Scrutiny Committee	Joanne Gresham, Democratic Services Officer Tel: 01527 64252 Ext: 3031