

EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

1st May 2023 to 31st August 2023

(published as at 3rd April 2023)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Democratic Services and Property Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3072 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 6.30pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships
Councillor Nyear Nazir, Deputy Leader
Councillor Joanne Beecham, Portfolio Holder for Leisure
Councillor Peter Fleming, Portfolio Holder for Environmental Services
Councillor Anthony Lovell, Portfolio Holder for Climate Change
Councillor Nyear Nazir, Community Services and Regulatory Services
Councillor Karen Ashley, Portfolio Holder for Finance and Enabling
Councillor Craig Warhurst, Portfolio Holder for Housing and Procurement
Councillor Lucy Harrison
Councillor Emma Marshall

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Compulsory purchase of a long term empty property Key: No	Executive 13 Jun 2023 Council 26 Jun 2023	This report will contain exempt information which will need to be considered in private session.	Report of the Head of Community and Housing Services	Matthew Bough, Housing Policy and Performance Manager Tel: 01527 64252 ext 3120
Corporate Peer Challenge - Action Plan Key: No	Executive 13 Jun 2023		Report of the Chief Executive	Kevin Dicks, Chief Executive Tel: 01527 64252 ext 3250
Council response to Local Plan Consultations; Birmingham Development Plan, South Staffordshire Local Plan and South Worcestershire Development Plan Key: No	Executive 13 Jun 2023 Council 26 Jun 2023		Report of the Head of Planning, Regeneration and Leisure Services	Mike Dunphy, Strategic Planning and Conservation Manager Tel: (01527) 881325
Finance and Performance Outturn Report 2022/23 Key: No	Executive 13 Jun 2023 Council 26 Jun 2023		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Playing Pitch and Built Facilities Strategies Key: No	Executive 13 Jun 2023		Report of the Head of Planning, Regeneration and Leisure Services	Jonathan Cochrane, Development Services Manager Tel: 01527 63051
Provisional Financial Outturn Report 2022/23 Key: No	Executive 13 Jun 2023 Council 26 Jun 2023		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Quarterly Risk Update Key: No	Executive 13 Jun 2023		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Review of Governance Arrangements for Rubicon Leisure Limited Key: No	Executive 13 Jun 2023 Council 26 Jun 2023			Claire Felton, Head of Legal, Democratic and Property Services Tel: 01527 881429

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Worcestershire Housing Strategy 2040 Key: No	Executive 13 Jun 2023 Council 26 Jun 2023		Report of the Chief Executive	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
Approvals to Spend Report Key: No	Executive 25 Jul 2023		Report of the Executive Director of Finance and Corporate Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor Karen Ashley
Decarbonisation of the Council Fleet Key: No	Executive 25 Jul 2023 Council 25 Sep 2023		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705
Finance Recovery Plan - Update Key: Yes	Executive 25 Jul 2023		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Future Plans for Auxerre House Key: No	Executive 25 Jul 2023 Council 25 Sep 2023	This report may contain exempt information which would need to be discussed by the Executive Committee in private session.	Report of the Head of Environmental and Housing Property Services	Simon Parry, Housing Property Services Manager Tel: 01527 64252
Treasury Outturn Report 22/23 Key: No	Executive 25 Jul 2023 Council 25 Sep 2023		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Matchborough and Winyates Regeneration Proposals Key: Yes	Executive Not before 1st Jul 2023		Report of the Head of Planning, Regeneration and Leisure Services	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Parking Enforcement Service Level Agreement Key: Yes	Executive 25 Jul 2023	This report may contain exempt information which would need to be discussed in private session.	Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705
Carbon Reduction Strategy - Annual Review Key: No	Executive 12 Sep 2023 Council 25 Sep 2023		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
Draft Council Tax Support Scheme 2024/25 Key: No	Executive 12 Sep 2023		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Environment Act - Changes to Waste Services - Implications Key: No	Executive 12 Sep 2023 Council 25 Sep 2023		Report of the Head of Environmental and Housing Property Services	Guy Revans, Head of Environmental and Housing Property Services Tel: 01527 64252 ext 3292

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Finance and Performance Monitoring Report - Quarter 1 2023/24 Key: No	Executive 12 Sep 2023 Council 25 Sep 2023		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Approvals to Spend Report Key: No	Executive 31 Oct 2023		Report of the Executive Director of Finance and Corporate Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor Karen Ashley
Finance Recovery Plan - Update Key: No	Executive 31 Oct 2023		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Medium Term Financial Plan - Tranche 1 Budget including Fees and Charges (prior to consultation) Key: No	Executive 31 Oct 2023		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Finance and Performance Quarter 2 Report 2023/24 Key: No	Executive 5 Dec 2023 Council 29 Jan 2024		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Medium Term Financial Plan - Tranche 1 Budget Update including Fees and Charges Key: No	Executive 5 Dec 2023 Council 29 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Approvals to Spend Report Key: No	Executive 9 Jan 2024		Report of the Executive Director of Finance and Corporate Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor Karen Ashley
Council Tax Base and Business Rates Yield 2024/25 Key: No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Final Council Tax Support Scheme 2024/25 Key: No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Finance Recovery Plan - Update Key: No	Executive 9 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
HRA Rent Setting 2024/25 Key: No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Independent Remuneration Panel Recommendations Key: No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Darren Whitney, Electoral Services Manager Tel: 01527 882547

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Pay Policy 2024/25 Key: No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Medium Term Financial Plan (including Treasury Management Strategy, Capital Strategy, Minimum Revenue Provision and Investment Strategy) (Tranche 2) Key: No	Executive 6 Feb 2024 Council 26 Feb 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Council Tax Resolutions 2024/25 Key: No	Executive 26 Feb 2024 Council 26 Feb 2024		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Finance and Performance Quarter 3 Report 2023/24 Key: No	Executive 26 Feb 2024 Council 26 Feb 2024		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Overview and Scrutiny Annual Report Key: No	Council 26 Feb 2024		Report of the Overview and Scrutiny Committee	Mateusz Sliwinski, Democratic Services Officer
Approvals to Spend Report Key: No	Executive 19 Mar 2024		Report of the Executive Director of Finance and Corporate Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 Councillor Karen Ashley