

Quarterly Monitoring Report

0090	Economic Development
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	41150.00	18885.12	45.89
TRANSPT	Transport Expenses	220.00	139.13	63.24
SUPPSERV	Supplies And Services	41220.00	5868.07	14.24
CONTRIB	Other Grants Reimbur & Contrib	-15000.00	-15000.00	100.00
		67590.00	9892.32	14.64

Manager vacancy - will be partly used to fund secondment of staff member from Planning Services
 Saving is due to staff vacancy
 £20k is committed for Princes Trust - £10k forms part of virement request for Office Needs Assessment
 Match funding contribution from WCC

0125	Print & Reprographic Unit
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	112610.00	96548.44	85.74
TRANSPT	Transport Expenses	100.00	0.00	0.00
SUPPSERV	Supplies And Services	58840.00	35267.18	59.94
THIRDPP	Third Party Payments	1000.00	565.00	56.50
CUSREC	Customer & Client Receipts	-7500.00	-7342.85	97.90
CONTRIB	Other Grants Reimbur & Contrib	-10.00	-206.29	2062.90
INRECHG	Recharges	-221160.00	-91391.71	41.32
		-56120.00	33439.77	-59.59

Redundancy payment included in actual
 3rd qtr charges not included
 Volume of external work greater than estimated
 Internal printing volume of work reduced

0126	Photocopier Services
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	31800.00	12827.20	40.34
INRECHG	Recharges	-69080.00	-48321.27	69.95
		-37280.00	-35494.07	95.21

3rd qtr maintenance charge not included

0142	Planning Services
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	522230.00	381115.64	72.98
TRANSPT	Transport Expenses	3880.00	2837.01	73.12
SUPPSERV	Supplies And Services	34820.00	22950.50	65.91
CUSREC	Customer & Client Receipts	-13000.00	-7423.10	57.10
CONTRIB	Other Grants Reimbur & Contrib	-20.00	-5.57	27.85
INRECHG	Recharges	-547910.00	-410930.00	75.00
		0.00	-11455.52	0.00

Underspend is due to staff vacancies

The photocopying and central printing budgets are showing an underspend at the end of the 3rd qtr
Income from sale of planning documents is lower than expected at the end of the 3rd qtr
Contribution toward private telephone calls

0143	Environmental Serv Management
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	418240.00	305413.99	73.02
TRANSPT	Transport Expenses	1500.00	691.11	46.07
SUPPSERV	Supplies And Services	11910.00	3726.12	31.29
CONTRIB	Other Grants Reimbur & Contrib	0.00	-11.66	0.00
INRECHG	Recharges	-431650.00	-323761.58	75.01
		0.00	-13942.02	0.00

Car mileage is lower than budgeted for

There is an underspend on the office equipment budget-waiting build alterations for carpets

0147	Taxi Licensing
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	109020.00	56499.87	51.83
TRANSPT	Transport Expenses	500.00	339.93	67.99
SUPPSERV	Supplies And Services	9000.00	3131.57	34.80
INRECHG	Recharges	-118500.00	-88880.00	75.00
		20.00	-28908.63	

Vacant posts have now been appointed to but there will qtr year savings on these posts by end of year

Due to the staff vacancies, there have been savings on stationery and a software licence is due to be paid

CLEANS	Cleansing Teams
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	678340.00	502295.41	74.05
PREMISES	Premise Expenses	595.00	626.95	105.37
TRANSPT	Transport Expenses	161250.00	115173.73	71.43
SUPPSERV	Supplies And Services	20505.00	9833.45	47.96
THIRDPP	Third Party Payments	23500.00	26500.51	112.77
CONTRIB	Other Grants Reimbur & Contrib	-84330.00	-35828.20	42.49
INRECHG	Recharges	-1015060.00	-775941.60	76.44
		-215200.00	-157339.75	73.11

Allows for cleaning materials - mostly hand cleaning wipes

Does not show December hire costs.

Material budgets were underspent at end of 3rd qtr. Expect to be on target at end year

Additional costs for road closures to carry out cleansing/landscape works (WCC contribute £12K to road closures)

Budgeted to receive £30k S106 money at end of financial year

LANDS	Landscape Teams
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	973520.00	708799.28	72.81
PREMISES	Premise Expenses	150.00	149.86	99.91
TRANSPT	Transport Expenses	370395.00	312560.08	84.39
SUPPSERV	Supplies And Services	106840.00	70623.12	66.10
THIRDPP	Third Party Payments	67420.00	31392.79	46.56
CONTRIB	Other Grants Reimbur & Contrib	-246220.00	-2650.71	1.08
INRECHG	Recharges	-1774315.00	-1380844.81	77.82
		-502210.00	-259970.39	51.77

The additional hire is for chippers which has resulted in reduced tipping charges
 Material budgets were underspent at end of 3rd qtr. Expect to be on target at end year
 There is a saving on budget for hire of skips as more shredding of landscape waste has been carried out
 Budgeted to receive £170k S106 money at end of financial year

0437	Market
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	76950.00	58772.28	76.38
PREMISES	Premise Expenses	27600.00	20443.12	74.07
TRANSPT	Transport Expenses	600.00	274.60	45.77
SUPPSERV	Supplies And Services	32460.00	24857.71	76.58
CUSREC	Customer & Client Receipts	-158170.00	-87886.20	55.56
CONTRIB	Other Grants Reimbur & Contrib	-500.00	-468.09	93.62
		-21060.00	15993.42	-75.94

DH Car mileage not in for December
 Unrealistic balancing figure income expented to be £105,000
 Sale of old market stalls

0704	Allotments
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Group	Description	Revised Budget	Actual	%
PREMISES	Premise Expenses	9820.00	5224.08	53.20
SUPPSERV	Supplies And Services	870.00	806.53	92.70
CUSREC	Customer & Client Receipts	-8000.00	-7612.22	95.15
CONTRIB	Other Grants Reimbur & Contrib	0.00	-19.55	0.00
		2690.00	-1601.16	-59.52

Work committed for Allotment groundwork
 Expenditure for Garden competition fully paid at 3rd qtr
 Income billed at beginning of financial year

0705	Shopmobility Gen. Running Costs
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	95470.00	74943.91	78.50
PREMISES	Premise Expenses	9690.00	5526.90	57.04
TRANSPT	Transport Expenses	200.00	85.85	42.93
SUPPSERV	Supplies And Services	14230.00	12375.19	86.97
CONTRIB	Other Grants Reimbur & Contrib	-40150.00	-35069.97	87.35
		79440.00	57861.88	72.84

Awaiting contract cleaning invoices
 There will be a saving on this budget
 Additional repairs to vehicles undertaken
 Contribution from Kingfisher Town Centre Management

0707	Dial-A-Ride
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	226070.00	166250.11	73.54
PREMISES	Premise Expenses	50.00	3.82	7.64
TRANSPT	Transport Expenses	71270.00	50640.29	71.05
SUPPSERV	Supplies And Services	4670.00	3186.81	68.24
GRANTS	Government Grants	-11000.00	-5701.72	51.83
CUSREC	Customer & Client Receipts	-40000.00	-29362.93	73.41
CONTRIB	Other Grants Reimbur & Contrib	-77290.00	-67860.42	87.80
		173770.00	117155.96	67.42

consumable cleaning materials
 Lower than anticipated transport costs.
 General underspend on equipment
 Awaiting second half year grant
 Two grants paid in full (WCC Grant and WINN)

0710	Climate Change
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	6000.00	2803.21	46.72
		6000.00	2803.21	46.72

Does not show commitment for Climate & Sustainability training

0711	Energy Conservation
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	300.00	275.00	91.67
THIRDPP	Third Party Payments	8400.00	8396.00	99.95
		8700.00	8671.00	99.67

Annual subscription costs
 Service Level Agreement - annual order to Warwickshire Energy Efficiency Advice Centre

0718	Waste Collection Team
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	620210.00	457734.20	73.80
PREMISES	Premise Expenses	300.00	130.45	43.48
TRANSPT	Transport Expenses	303550.00	283476.68	93.39
SUPPSERV	Supplies And Services	67390.00	45572.44	67.62
THIRDPP	Third Party Payments	20000.00	15097.30	75.49
CUSREC	Customer & Client Receipts	-39830.00	-26806.43	67.30
CONTRIB	Other Grants Reimbur & Contrib	-21010.00	-4.26	0.02
INRECHG	Recharges	-20000.00	-16497.00	82.49
		930610.00	758703.38	81.53

Expenditure for consumable cleaning materials is less than budgeted for
 Increased hire costs due to late delivery of new vehicles should be balanced against late penalty income. High fuel cost at the beginning of the year have contributed to the overspend
 Purchase of replacement wheeled bins is less than estimated for the period
 Income from bulky waste removal is less than budgeted for
 Income for late delivery of new vehicles - budget included a duplicated invoice which was reserved back to 07/08
 Recharges to other services for other refuse work more than estimated

0720	Waste Collection General
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	11000.00	3611.44	32.83

Works to be carried out in the 3rd qtr

THIRDPP	Third Party Payments	44190.00	19475.31	44.07
CUSREC	Customer & Client Receipts	-18000.00	-11806.00	65.59
CONTRIB	Other Grants Reimbur & Contrib	-50670.00	-26638.99	52.57
		-13480.00	-15358.24	113.93

Does not include invoices from recycling merchants for the third quarter
Textile income due for the 3rd quarter
Recycling credits are due from WCC for the third quarter of the year

0733	Contaminated Land
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	33930.00	24217.58	71.38
GRANTS	Government Grants	-23930.00	-23929.00	100.00
		10000.00	288.58	2.89

Includes monitoring & testing expenditure which is funded by a Defra grant
Grant from Defra

0736	Health Administration
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	25160.00	21597.88	85.84
THIRDPP	Third Party Payments	8590.00	5240.94	61.01
GRANTS	Government Grants	-18780.00	-14090.00	75.03
CUSREC	Customer & Client Receipts	-29680.00	-28149.10	94.84
CONTRIB	Other Grants Reimbur & Contrib	-520.00	-221.29	42.56
		-15230.00	-15621.57	102.57

Includes agency staff for 'Smoke free initiative' funded by grant money
Monitoring & testing of health samples is anticipated to be fully spend by the ned of the financial year
Includes income from pollution control permits fully charged for the year
Court compensation income was under budget at the qtr year. Monies have been received in the 4th qtr

0742	Hac Car & Pri Hir Veh General
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Group	Description	Revised Budget	Actual	%
PREMISES	Premise Expenses	1750.00	-1000.00	-57.14
TRANSPT	Transport Expenses	2000.00	315.52	15.78
SUPPSERV	Supplies And Services	15510.00	10581.02	68.22
CUSREC	Customer & Client Receipts	-116590.00	-103776.89	89.01
		-97330.00	-93880.35	96.46

Rent of Bus Station taxi rank still being negotiated with Kingfisher Shopping Centre
Budget allows mechanics costs for spot checks on taxis - due to staff vacancies, this has not been fully utilised
Materials budgets includes a commitment for taxi plates
Income received is higher than budget for the quarter

0748	Crematorium
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Group	Description	Revised Budget	Actual	%
EMPLOYEE	Employee Expenses	171220.00	125617.72	73.37
PREMISES	Premise Expenses	177630.00	135268.64	76.15
TRANSPT	Transport Expenses	2880.00	1982.51	68.84
SUPPSERV	Supplies And Services	39630.00	22470.07	56.70
THIRDPP	Third Party Payments	4000.00	-12730.00	-318.25
CUSREC	Customer & Client Receipts	-623070.00	-389717.09	62.55
CONTRIB	Other Grants Reimbur & Contrib	-26600.00	-11686.72	43.94
		-254310.00	-128794.87	50.64

Car Mileage is £177 less than budgeted for
A decline in requests for memorials has resulted in a reduction of the purchase of memorial wall plaques
Feasibility study now completed-work committed and due to be paid
Income is expected to achieve budget by year end
The memorial plaque income is lower than budgeted for

0751	Planning Applications
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	16000.00	9437.67	58.99
CUSREC	Customer & Client Receipts	-150340.00	-106247.86	70.67
		-134340.00	-96810.19	72.06

Work committed for Consultant to carry out revised schedule of Historic buildings
Income is lower than budgeted (budget was reduced by £100k at revised estimates)

0756	Regional Spatial Strategy
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	20000.00	0.00	0.00
		20000.00	0.00	0.00

£13,000 has been committed to Regional Spatial Strategy

0757	Retail & Leisure Needs Assess
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	35000.00	32710.32	93.46
		35000.00	32710.32	93.46

Work now complete - saving forms part of virement request approved by Members

0758	Planning Assessment/Reviews
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	70000.00	36178.40	51.68
		70000.00	36178.40	51.68

£15k saving on Housing Land Availability Review - this forms part of virement request approved by Members

0760	Building Control
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	4100.00	-1973.33	-48.13
CUSREC	Customer & Client Receipts	-117490.00	-78853.64	67.12
		-113390.00	-80826.97	71.28

Budget for professional fees - orders have been committed (Wyre Forest -cross boundary working)
Although budget was reduce by £30k at revised estimates, there is still a shortfall in income due to recession

0770	Woodland Management
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Group	Description	Revised Budget	Actual	%
SUPPSERV	Supplies And Services	4600.00	-3066.67	-66.67
THIRDPP	Third Party Payments	58890.00	0.00	0.00
CONTRIB	Other Grants Reimbur & Contrib	-63490.00	-17934.15	28.25
		0.00	-21000.82	0.00

Consultant payments outstanding for 3/4 qtr 2007/08 and 2008/09
Work committed for woodland thinning to be completed by end of financial year
Grant money due for works carried out

0772	Grazing Project
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Group	Description	Revised Budget	Actual	%
THIRDPP	Third Party Payments	15640.00	11727.45	74.98
CUSREC	Customer & Client Receipts	-5750.00	5658.41	-98.41
		9890.00	17385.86	175.79

Waiting for new lease agreement for grazing Licence for use of Papermill Farm to be arranged by Property Services.