

CONSTITUTION – PART 5.01 – Chief Executive

CHIEF EXECUTIVE’S OFFICE			
Miscellaneous See "General Delegations" and service-specific delegations elsewhere			
Subject	Detail	Delegated by:	Delegated to:
Secretariat / Civic Support	To agree expenditure in relation to civic support / civic events.	Council	Chief Executive
Town Twinning	To agree expenditure in relation to town-twinning events, based on the principle of equitable sharing of available funds over time between the Borough’s link towns, but with variation permitted to deal with exceptional events / activity.	Executive Committee	Chief Executive
Legal Proceedings – Occupation of Council Land	To pursue legal proceedings (whether by possession action, injunction or otherwise) to recover possession of Council-owned land occupied without consent, or to secure the removal from other land (not in the Council's ownership) of a person or persons (and his/her/their possessions, including motor or other vehicles) occupying such land without, or in contravention of, any authority or consent (statutory or otherwise), or to prevent or stop any activity in contravention of legislation which it is the responsibility of the Council to administer or enforce.	Council / Executive Committee	Chief Executive or in his/her absence the Duty Officer (Deputy Chief Executive) or in his/her absence - other Director
Flags	To agree variations to approved protocols for the flying of flags at the Town Hall.	Executive Committee	Chief Executive in consultation with Portfolio Holder - Corporate Management
National Care Standards – Responsible Individual	To identify and notify the National Care Standards Commission of the “Responsible Individual” for the purposes of the Care Standards Act 2000. See Community Services delegations for reference to the registered provider and manager.	Council	Chief Executive
Returning Officer / ERO	To fulfil the duties of Returning Officer and Electoral Registration	External / Council	Deputy Chief Executive

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Functions	Officer for Redditch in accordance with statute.		
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