

## Audit, Governance and Standards Committee Action List – 21st September 2017 Meeting

Ref	Action / Issue	Discussed	Lead Officer(s) / Member(s)	Priority / timescale	Latest Officer / Member Response & Action Status
1	<p><b>Statement of Accounts 2014/15</b></p> <p><b>Inventories</b> Request for further details in relation to £27k Inventories.</p>	<p>Minute No's: 32 of 28.01.16 62 of 21.04.16 12 of 07.07.16 37 of 02.02.17 51 of 27.04.17 65 of 06.07.17 meeting</p>	<p>Jayne Pickering Kevin Hirons Dave Jones Cllr Potter</p>	<p>21.09.17 meeting</p>	<p>Mr Jones reported at the 02.02.17 meeting that he had met with Officers in late April 2016 to discuss the inventories position and detailed his findings in this regard. A delay had arisen with the reporting of this information as Mr Jones had not been able to attend the previous two meetings of the Committee. In light of the feedback provided the Committee requested that Kevin Hirons, Environmental Services Manager, be invited to attend the 27.04.17 meeting to discuss the issues raised by Mr Jones. As Mr Hirons was unable to attend that meeting it was agreed that a separate meeting (outside of the Committee) would take place between relevant Officers and Members, and that this would be reported back on at the 06.07.17 meeting. Update given at 06.07.17 meeting advising that additional work was being undertaken by Officers, and that a further update would be provided at the 21.09.17 meeting.</p> <p><b>FURTHER UPDATE TO BE PROVIDED AT 21.09.17 MEETING. REMOVE FROM ACTION LIST IF REQUIRED ACTION COMPLETED.</b></p>

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<b>2</b>	<p><b>Debt Recovery Update – Quarters 1 and 3 2015/16</b></p> <p><b>Write-offs / Measures Dashboard</b> Request for levels of debts written off for 2014/15.</p>	<p>Minute No's: 43 of 28.01.16 62 of 21.04.16 12 of 07.07.16 37 of 02.02.17 51 of 27.04.17 65 of 06.07.17 meeting</p>	<p>Jayne Pickering Dave Jones</p>	<p>21.09.17 meeting</p>	<p>Mr Jones reported at the 02.02.17 meeting that he had met with Officers to review the Measures Dashboard. In light of the feedback provided it was agreed that Mr Jones would arrange to meet with Jayne Pickering to discuss the position, and that a further update on this would be given at the 27.04.17 meeting. No update was provided at the April meeting and it was therefore agreed that this would be given at the 06.07.17 meeting. No update was provided at the 06.07.17 meeting and it was therefore agreed that this would be given at the 21.09.17 meeting.</p> <p><b>UPDATE TO BE PROVIDED AT 21.09.17 MEETING. REMOVE FROM ACTION LIST IF REQUIRED ACTION COMPLETED.</b></p>
<b>3</b>	<p><b>Compliance Team Update</b></p> <p><b>Monies Recovered and Repayment Timescales</b> Request for details of actual monies recovered and agreed repayment timescales to be included in next report.</p>	<p>Minute No. 33 of 02.02.17 meeting</p>	<p>Mandy Singleton Paul Stephenson</p>	<p>21.09.17 meeting</p>	<p>Officers will look to see whether it is possible to include this information in the next report to Committee on 21.09.17.</p> <p><b>REMOVE FROM ACTION LIST IF REQUIRED ACTION COMPLETED.</b></p>

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<b>4</b>	<p><b>Treasury Management Strategy Statement and Investment Strategy 2017/18 to 2019/20</b></p> <p><b>Yield Benchmark Data</b> Request from Mr Jones for yield benchmark data showing how the Authority invested its funds to be included in report.</p>	<p>Minute No's: 32 of 02.02.17 51 of 27.04.17 meeting</p>	<p>Jayne Pickering</p>	<p>01.02.18 meeting</p>	<p>Officers will look to provide this information in the 2018 Treasury Management Strategy report.</p> <p><b>RETAIN ON ACTION LIST FOR 01.02.18 MEETING.</b></p>
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