



Overview and Scrutiny Committee

No Direct Ward Relevance

25th November 2009

WORK PROGRAMME

(Report of the Chief Executive)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
ALL MEETINGS	REGULAR ITEMS	(CHIEF EXECUTIVE)
	Minutes of previous meeting Consideration of the Forward Plan Consideration of Executive Committee key decisions Call-ins (if any) Pre-scrutiny (if any) Consideration of Overview and Scrutiny Actions List Referrals from Council or Executive Committee, etc. (if any) Task & Finish Groups - feedback Committee Work Programme	Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive
	REGULAR ITEMS Quarterly Performance Report Quarterly Budget Monitoring Report Review of Service Plans 2010 / 13	Chief Executive Chief Executive Relevant Lead Heads of Service

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	<p>REGULAR ITEMS</p> <p>Oral updates on the progress of:</p> <ol style="list-style-type: none"> 1. the Dial-A-Ride Task and Finish Group; 2. the Neighbourhood Groups Task and Finish Group; and 3. the Local Strategic Partnership Task and Finish Group. 	<p>Relevant Lead Head of Service</p> <p>Relevant Lead Head of Service</p> <p>Relevant Lead Head of Service</p>
OTHER ITEMS - DATE FIXED		
25th November 2009	Quarterly Budget Report – second quarter 2009/10.	Relevant Lead Head of Service
25th November 2009	Quarterly Performance Report – second quarter 2009/10.	Relevant Lead Head of Service
25th November 2009	Options for use of the Former Covered Market area – Pre-Scrutiny	Relevant Lead Head(s) of Service
25th November 2009	Single Equalities Scheme – Pre-Scrutiny	Relevant Lead Head of Service
25th November 2009	Local Strategic Partnership Presentation	Relevant Lead Head(s) of Service
25th November 2009	Neighbourhood Groups Task and Finish Group – Final Report	Relevant Lead Head of Service

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3rd December 2009	Councillor Calls for Action and Duty to Involve – Briefing for all Members	Relevant Lead Head(s) of Service
16th December 2009	Consideration of Budget Bids	Relevant Lead Head of Service
16th December 2009	Fees and Charges Scrutiny	Relevant Lead Head of Service
13th January 2010	Dial-A-Ride Task and Finish Group – Final Report	Relevant Lead Head of Service
13th January 2010	Civil Parking Enforcement – Monitoring Report	Relevant Lead Head of Service
13th January 2010	Arrow Valley Countryside Centre – Pre-Scrutiny of Consultants’ Report.	Relevant Lead Head of Service
3rd February 2010	Initial Estimates 2010/11	Relevant Lead Head of Service
3rd February 2010	Update on fly tipping and the progress of the ‘Worth It’ campaign.	Relevant Lead Head of Service
3rd February 2010	Questions for the Portfolio Holder for Leisure and Tourism Annual Report	Relevant Lead Head of Service
24th February 2010	Quarterly Budget Report – third quarter 2009/10.	Relevant Lead Head of Service

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24th February 2010	Quarterly Performance Report – third quarter 2009/10.	Relevant Lead Head of Service
24th February 2010	Portfolio Holder for Leisure and Tourism – Annual Report	
24th February 2010	Questions for the Portfolio Holder for Community Safety Annual Report	Relevant Lead Head of Service
24th February 2009	Member Role Descriptors – Adoption of Changes – Pre-Scrutiny	Relevant Lead Head of Service
17th March 2010	Review of Ditches - update report	Relevant Lead Head of Service
17th March 2010	Fees and Charges Task and Finish Group – update on implementation of the Charging Policy	Relevant Lead Head of Service
17th March 2010	Portfolio Holder for Community Safety – Annual Report	
17th March 2010	Questions for the Portfolio Holder for Community Leadership and Partnership Annual Report	
7th April 2010	Portfolio Holder for Community Leadership and Partnership – Annual Report	
23rd June 2010	Performance Outturn Report	Relevant Lead Head of Service

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17th November 2010	National Angling Museum Task and Finish Group – update on actions	Relevant Lead Head of Service
2nd March 2011	Council Flat Communal Cleaning Task and Finish Group – update on implementation of recommendations.	Relevant Lead Head of Service
June 2011	Third Sector Task and Finish Group – Stage Two Update on responses to the Group’s recommendations	Relevant Lead Head of Service
OTHER ITEMS – DATE NOT FIXED		
	Overview and Scrutiny Member Training on Pre-Scrutiny.	Relevant Lead Head of Service
	Local Area Agreement Review – Consideration of scoping document.	Relevant Lead Head of Service
	Crime and Disorder Scrutiny Training – for members appointed to the Crime and Disorder Scrutiny Panel.	Relevant Lead Head of Service