



Overview & Scrutiny Committee

No Direct Ward Relevance

28th May 2008

13. WORK PROGRAMME

(Report of the Borough Director)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
ALL MEETINGS	REGULAR ITEMS	(LEAD DIRECTOR - CHRIS SMITH)
	Minutes of previous meeting Consideration of the Forward Plan Consideration of Executive Committee key decisions Call-ins (if any) Consideration of Overview and Scrutiny Actions List Referrals from Council or Executive Committee, etc. (if any) Task & Finish Groups - feedback Committee Work Programme	Borough Director Borough Director Borough Director Borough Director Borough Director Borough Director Relevant Lead Director Borough Director
	REGULAR ITEMS Quarterly Performance Report Quarterly Budget Monitoring Report Review of Service Plans 2008/11	Borough Director Borough Director Relevant Lead Director

Overview & Scrutiny

Committee

28th May 2008

	<p>REGULAR ITEMS</p> <p>Oral updates on the progress of:</p> <ol style="list-style-type: none">1. the District Centres Task and Finish Group;2. the Communications Task and Finish Group;3. the Fees and Charges Task and Finish Group; and4. the Joint Scrutiny Exercise into Flooding	<p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p>
18th June 2008	<p>REGULAR ITEMS</p> <p>Performance Outturn Report</p>	<p>Relevant Lead Directors</p>
9th July 2008	<p>REGULAR ITEMS</p> <p>Review of Service Plans 2008/11</p>	<p>Relevant Lead Directors</p>
20th August 2008	<p>REGULAR ITEMS</p> <p>Quarterly Performance Report</p>	<p>Relevant Lead Directors</p>
20th August 2008	<p>REGULAR ITEMS</p> <p>Quarterly Budget Report</p>	<p>Relevant Lead Directors</p>
26th November 2008	<p>REGULAR ITEMS</p> <p>Quarterly Performance Report</p>	<p>Relevant Lead Directors</p>

Overview & Scrutiny

Committee

28th May 2008

26th November 2008	REGULAR ITEMS Quarterly Budget Report	Relevant Lead Directors
25th February 2008	REGULAR ITEMS Quarterly Performance Report	Relevant Lead Directors
25th February 2008	REGULAR ITEMS Quarterly Budget Report	Relevant Lead Directors
29th April 2009	REGULAR ITEMS Annual Overview and Scrutiny Report 2008/09	Borough Director
OTHER ITEMS - DATE FIXED		
28th May 2008	Overview and Scrutiny Procedures Document – Update	Borough Director
28th May 2008	Overview and Scrutiny Scoping Document - Update	Borough Director
30th July 2008	Housing and Homelessness Appeals – Update Report on Responses to Recommendations.	Relevant Lead Directors
20th August 2008	Civil Parking Enforcement – Update Report on Responses to Recommendations	Relevant Lead Directors

Overview & Scrutiny

Committee

28th May 2008

5th November 2008	Fees and Charges Task and Finish Group – Update Report on Responses to Recommendations	Relevant Lead Directors
14th January 2009	District Centres Task and Finish Group – Update Report on Response to Recommendations	Relevant Lead Directors
8th April 2009	Communications Task and Finish Group – Update report on response to recommendations	Relevant Lead Directors
OTHER ITEMS – DATE NOT FIXED		
	Community Calls for Action – Discussion	Relevant Lead Director
	Economic Development – Discussion	Relevant Lead Director
	Education attainment levels - Discussion	Relevant Lead Director
	Fees and Charges Task and Finish Group –Ongoing Recommendations	Relevant Lead Director
	Proposed Business Centres Scrutiny Exercise – Member Discussion	Relevant Lead Director
	Review of ditches –discussion	Relevant Lead Director
	Third Sector Task and Finish Group – Start of Group Activity	Relevant Lead Director