

# Executive Committee

8<sup>th</sup> December 2020

## **FEES AND CHARGES**

Relevant Portfolio Holder	Councillor David Thain, Portfolio Holder for Corporate Management
Portfolio Holder Consulted	Yes
Relevant Head of Service	Chris Forrester, Head of Finance and Customer services
Wards Affected	All
Ward Councillor Consulted	No
Non-Key Decision	

### **1. SUMMARY OF PROPOSALS**

- 1.1 To set out the fees and charges to be levied on services provided by the Council as used as the basis for income targets in the Medium Term Financial Plan.

### **2. RECOMMENDATIONS**

- 1 It is recommended that Executive consider the fees and charges as included at Appendix 1 and;
- 2 **recommend to Council** to approve all of the fees and charges that are included in Appendix 1
- 3 **approve** all fees and charges that are included in Appendix 1 are charged commencing 1<sup>st</sup> April 2021.

### **3. KEY ISSUES**

#### **Financial Implications**

- 3.1 The Medium Term Financial Plan has been prepared on the basis that additional income will be generated from fees and charges. A process was followed for the review of income to be realised from 1<sup>st</sup> April 2021. This included an assessment of each fee to identify how it met the Councils strategic purposes and the level of increase that was proposed. The levels of increase have been based on a robust estimate of the impact of cost increases and demand within the services.

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- 3.2 Fees were to be considered using the following criteria:
- Service to be subsidised by the Council
  - Service to break even
  - Service to make a surplus to offset other overhead costs
- 3.3 Appendix 1 details all of the fees and charges for each area with a commentary against each block.

## **Legal Implications**

- 3.5 A number of statutes governing the provision of services covered by this report contain express powers or duties to charge for services. Where an express power to charge does not exist the Council has the power under Section 111 of the Local Government Act 1972 to charge where the activity is incidental or conducive to or calculated to facilitate the Council's statutory function.

## **Service / Operational Implications**

- 3.6 Monitoring will be undertaken to ensure that income targets are achieved.

## **Customer / Equalities and Diversity Implications**

- 3.7 The implementation of the revised fees and charges will be notified in advance to the customer to ensure that all users are aware of the new charges and any concessions available to them.

## **4. RISK MANAGEMENT**

- 4.1 There is a risk that if fees and charges are not increased that income levels will not be achieved and the cost of services will increase. This is mitigated by managers reviewing their fees and charges annually.

## **5. APPENDICES**

Appendix 1 – Fees and Charges

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**6. BACKGROUND PAPERS**

None.

**7. KEY**

None

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