

Action Tracker Update
Overview and Scrutiny Committee
February 2021

RECOMMENDATION TRACKER REPORT

1. SUMMARY

This Recommendation Tracker lists all recommendations made by the Overview and Scrutiny Committee (including Task Group recommendations which have been agreed by Executive) until implementation is complete.

The recommendations are by;

- A. Task and Finish Group
- B. Budget Scrutiny Working Group
- C. Overview and Scrutiny Committee

2. RECOMMENDATIONS

- 2.1 That the Committee notes the quarterly Recommendation Tracker, confirms the status of the recommendations and agrees to the removal of any items which the Committee feel have been completed.

| Subject and Date of Meeting requested | Actions | Lead Officer | Date completion required | Comments | Completion Date and RAG Rating |
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| Church Green Conservation Area Appraisal and Management Plan | 1) the draft Church Green Conservation Area Appraisal and Management Plan be endorsed; and 2) a six-week public consultation period be approved. The result of this consultation will be reported back to the Executive Committee in due course | | | These recommendations were endorsed by the Overview and Scrutiny Committee held on 3 rd December 2020. Recommendation agreed at the Executive meeting held on 8th December 2020 | GREEN |
| Budget Scrutiny Working Group – Fees and Charges | 3) Fees and Charges are set following due consideration of the strategy of each service area, taking into account overheads, cost recovery and the provision of the service. | Democratic Services | | Amendment made to the recommendation: “Fees and Charges are set following due consideration of the strategy of each service area, taking into account overheads, <i>business benefits deriving from such strategies</i> , cost recovery and the provision of the service. The proposals detailed in this recommendation will be taken into account when officers prepare the next fees and charges report, Recommendation agreed at the Executive meeting held on 8th December 2020 | GREEN |
| Suicide prevention Task Group | 4) That the Redditch Borough Council Equalities Strategy should reflect the Council’s commitment to suicide prevention and supporting good mental health, and that in producing the updated | | | The final report was presented at O&S in July 2020. A further recommendation (recommendation 4) was made by Executive at the meeting held on 4 th | GREEN |

RED – Overdue AMBER – Ongoing GREEN – Completed

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| | <p>version of the Equalities Strategy for 2020 to 2024 objectives and actions should be included to cover the following:-</p> <ul style="list-style-type: none"> a) That officers continue to publicise messages around positive mental health to staff and promote opportunities to participate in training and events. b) That officers develop the signposting information available on the intranet to support staff in being able to signpost either service users or colleagues to the relevant support services. c) That officers mark suicide prevention awareness day in September 2020 including using this as an opportunity to promote the work of local groups that support suicide prevention. d) Recognising that not all staff may undertake the Mental Health First Aid training, that officers arrange for some alternative web based training resources to be provided for staff, to be aimed at those working in front line posts. <p>2) Support to local voluntary sector organisations around improving promotion of their organisations</p> <ul style="list-style-type: none"> a) That officers from the Communications Team work with the Partnership Manager to identify local voluntary sector organisation which offer support around mental health and wellbeing and/ or promote suicide prevention. | | | <p>August 2020. (Actioned on 15th September 2020)</p> <p>All recommendations were agreed at the Executive meeting held on 4th August 2020.</p> <p>1)The Equality Strategy is currently under review and will be going to CMT at the end of May. One of the main objectives will be a Mental Health Objectives and the recommendations from the Suicide Task Group will key actions against this objective covering communication, signposting, events, training, and partnerships.</p> <p>The Policy Team will be annually reviewing the strategy once adopted and the objectives will be in place for 4 years.</p> <p>The Policy Team have made contacted the newly formed Suicide Prevention Team at WCC who will be working across Herefordshire and Worcestershire. The 3-year project secured Wave 3 funding from NHS England to reduce the risk of suicide with a particular focus on middle aged men. Key elements of the project include raising awareness, suicide prevention training and developing localised community centred initiatives to build opportunities for men to talk and build relationships.</p> <p>The Policy Team will work with the Redditch Partnership Manager, Communications and HR colleagues on</p> | |
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| | <p>b) That the organisations identified be invited to participate in workshop training sessions to be provided by the Communications Team to help them to better publicise the support and services their organisations provide through use of social media and other publicity.</p> <p>3) Publicising the findings of the Task Group</p> <p>4) Officers be tasked with sending a copy of the Suicide Prevention Task Group’s final report to Worcestershire County Council and the Member of Parliament for Redditch.</p> | | | <p>the signposting element marking Suicide Prevention Day 2021.</p> <p>a) The Communications Unit continue to do this where possible through the intranet and have instigated initiatives such as the Staff Space enabling staff to link up for chats if struggling with making links with others while working at home. Redditch Partnership Manager has promoted a whole range of mental health projects and initiatives provided by partner organisations in the “Wellbeing in Partnership” news bulletin which goes to all 4th Tier Managers and CMT</p> <p>b) Mental health programmes/initiatives and projects are available by searching “mental health” in the Council’s online directory Knowledge Bank. Future work can be undertaken to develop this.</p> <p>c) This was not undertaken owing to Officer capacity but please see section 2.</p> <p>d) Officers to follow up with HR in respect of progress</p> <p>2) the Pandemic unfortunately prevented any face to face training to take place on this issue. It is suggested that a face to face workshop be undertaken in and around 20 Sept to mark World Suicide day this year instead.</p> <p>3) Redditch Partnership Manager has publicised the review at meetings she has attended regarding mental health and also through the Wellbeing in Partnership newsletter. She has also brought it to the attention of the County Council’s Suicide Prevention Group. Redditch Partnership</p> | |
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| | | | | <p>Manager is attending a county Suicide Prevention workshop on 3rd March and will feedback to relevant channels any relevant work or opportunities which arise from this to link in with the Task Group review.</p> <p>With the establishment of a Suicide Prevention Team in Public Health, as mentioned above, the Redditch Partnership Manager and Policy Team will link in with this team and explore ways of supporting each other going forward with work around suicide prevention in Redditch.</p> | |
| <p>Parking Enforcement Task Group Final Report – June 2020</p> | <p>1) that at a meeting of Worcestershire Leaders' Board the Leader should raise the need to introduce Traffic Regulation Orders (TROs) for all zigzag road markings outside schools in the county. As part of this process the Leader should formally request that Worcestershire County Council write to the Secretary of State for Transport to request that additional, ring-fenced funding be provided to Worcestershire County Council that can be invested in introducing these additional TROs;</p> <p>2) subject to the successful implementation of Recommendation 1 above, Redditch Borough Council should fund an additional Civil Enforcement Officer post dedicated to enforcement action around schools, to work term-time only;</p> | | | <p>Amendment made to recommendation 2 to "<i>that</i>, subject to the successful implementation of Recommendation 1 above, <i>and following a scoped trial period</i>, Redditch Borough Council should consider funding an additional Civil Enforcement Officer post dedicated to enforcement action around schools to work term-time only;"</p> <p>All recommendations and amendments were agreed at the Executive meeting held on 9th June 2020.</p> <p>In respect of recommendation 1 - The Leader has raised the issue of parking enforcement at a meeting of Worcestershire Leaders' Group and a letter formally setting out the group's findings was sent to relevant lead Members and Officers at Worcestershire County Council on this subject.</p> | GREEN |

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| | <p>3) Officers from Redditch Borough Council work with Worcestershire County Council, local schools and West Mercia Police to develop a strategy to tackle problem parking near schools;</p> <p>4) the need for road markings to be replaced as soon as possible after resurfacing work has been undertaken should be discussed at a forthcoming Redditch Highways Forum meeting. All Worcestershire County Councillors representing a Redditch division should be provided with a copy of the group's final report to facilitate a discussion of this subject;</p> <p>5) training in respect of parking enforcement arrangements in the Borough should be provided in a single training session each municipal year as part of the member induction programme. New elected Members should be offered the opportunity to shadow a Civil Parking Enforcement Officer;</p> | | | <p>A copy of the group's report was sent to all of the county councillors representing a Redditch division. A formal response was received from some of those Members, a copy of which was shared with members of the scrutiny group.</p> <p>The proposed training has been considered and agreed by the Member Support Steering Group. However, due to the current social distancing measures in place during the Covid-19 pandemic the Member Support Steering Group has decided to focus on quasi-judicial and overview and scrutiny training in 2021/22. It is anticipated that the training in respect of parking enforcement will take place at a later date once it is safe to do so.</p> <p>The Parking Team liaise with County, other Districts and the Local PCSOs and discuss a number of topics one of these is parking outside schools. However due to COVID-19 and the Schools being shut for a large part of the last year some delays have been experienced. However, the Parking Team are planning to get all partners together including representatives of some schools once pupils return to discuss this topic.</p> | |
| Budget Scrutiny Working Group - Commercialism | An all-Member briefing from Black Radley's Professor Peter Latchford, in respect of commercialism take place in January 2020. | Democratic Services | | This recommendation was agreed at the Executive meeting held on and the briefing took place on 28 th January 2020 – the caveat was there needed to be a minimum number of members in attendance | GREEN |
| Pre decision scrutiny – Disposal of HRA Asset – | No. 65 Green Lane, Studley be declared surplus to requirements and officers to dispose of the site; | Guy Revans | | These recommendations were agreed at the Executive meeting on 10th September 2019. | AMBER |

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| <p>Green Lane Studley – 5th September 2019</p> | <p>any HRA capital receipt achieved based on the current market value of No. 65 Green Lane, be used to increase the HRA stock;</p> <p>Option C - The Capital Engineering Scheme be approved, with Authority be delegated to the Head of Environmental Services to submit a detailed planning application to Stratford-on-Avon District Council, for the complete scheme. If successful, the Planning consent will include an outline approval for the erection of 2 No. 4 bed houses</p> <p>the sites for the 2 No. 4 bed houses be marketed and the received monies, after deduction of the amount as described in ii) above, shall be used as Capital funds towards the cost of the Engineering Works</p> <p>the additional funds required to complete the Engineering Works be taken from the Capital Locality Scheme Budget, as the proposed works are of the nature that the budget was set up for in the first instance;</p> <p>the estimated cost of the Engineering Works cannot be finalised at this time, as Officers are currently endeavouring to determine the most cost effective method of disposing of the extensive surplus material from the excavated embankments. However, subject to the satisfactory outcome of this analysis the total Engineering Works should not exceed £200k</p> | | | <p>A Hybrid Planning Application was made to both Stratford-upon-Avon District Council (SoADC) and this Authority, which included:</p> <ol style="list-style-type: none"> 1.Full Application - Demolition of former railway brick arched bridge, removal of embankments, and realignment of existing footpath/cycle way to form an at-level crossing. 2.Outline Application - Demolition of No.65 Green Lane, and construction of 2 No. 4-bed houses with all matters reserved. <p>After some weeks the relevant Planning Case Officer at SoADC confirmed that the Planning Application recommendation was for refusal (residential part of the application and a number of objections had been received against the demolition of the bridge structure itself).</p> <p>The Planning Application was withdrawn, and would be re-submitted after a re-design of the scheme eliminating the residential proposal.</p> <p>When the revised planning application was submitted to Stratford-on-Avon District Council (SDC), without the proposed residential development, they have advised that this constitutes a new planning application and that a fee, together with a detailed structural survey of the bridge was required. There was no requirement of a detailed structural survey</p> | |
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| | | | | <p>of the bridge was mentioned in the original application. Additionally, planning officers at SDC have advised that the second application, purely for the removal of the bridge structure and replacement with an at-level Cycle Way/Footpath crossing, is unlikely to be approved.</p> <p>Given the above, Officers are currently in discussion with Warwickshire County Council (WarCC), on the possible adoption of the bridge by the WarCC. Consequently, we are awaiting a formal response from WarCC on the likelihood that such an option will be accepted. Once a detailed response is received back from WarCC, a further report will be presented to Executive Committee, either to accept the transfer of this asset to WarCC, or failing an agreement being reached, considerations of the way forward.</p> | |
| <p>Endorsement of Proposals for the Redevelopment of Matchborough and Winyates for the Purposes of Public Consultation (formally Development Partner to progress the possible redevelopment of Winyates and/or Matchborough District Centres</p> | <p>Recommended that assurances be given that no Council housing stock or business unit assets would be lost from the redevelopment of the Winyates and Matchborough district centres.</p> | <p>Paul Spooner</p> | | <p>The Executive Committee will receive a report seeking agreement to a brief for development which will require potential development partners to work with the Council on the regeneration of the local centres and protect the Council's income and financial position and ensure the provision of social housing at current level.</p> <p>This item appears on the Executive Work Programme and the report will be pre-scrutinised by the Overview and Scrutiny Committee before being considered by the Executive Committee (The report is currently due to be considered in</p> | <p>AMBER</p> |

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| and Surrounding Areas) | | | | September 2021, though the date may change.) | |
| Redi Centre Lease Arrangement - Pre Decision Scrutiny Overview and Scrutiny – 5 July 2018 | the Executive Committee take into account the following three recommendations; a 12 year lease is granted to RYCE for the use of the REDI Centre subject to commence when the Lottery funding for works on the building is approved; approval of a rent of £7k per annum is agreed for the period of the lease; and should the Lottery grant be unsuccessful that a further report be presented to Members on the future opportunities for the centre. | Jayne Pickering | | At the Executive Committee on 5 July 2018 the recommendations were approved. <u>March 2019</u> This piece of work is still in progress, as yet there is no further update. The Lease was completed on 30 th August 2019. | GREEN |