

Action Tracker Update
Overview and Scrutiny Committee
January 2022

RECOMMENDATION TRACKER REPORT

1. SUMMARY

This Recommendation Tracker lists all recommendations made by the Overview and Scrutiny Committee (including Task Group recommendations which have been agreed by Executive) until implementation is complete.

The recommendations are by;

- A. Task and Finish Group
- B. Budget Scrutiny Working Group
- C. Overview and Scrutiny Committee

2. RECOMMENDATIONS

- 2.1 That the Committee notes the quarterly Recommendation Tracker, confirms the status of the recommendations and agrees to the removal of any items which the Committee feel have been completed.

Subject and Date of Meeting requested	Actions	Lead Officer	Date completion required	Comments	Latest Update from Officers (6 th January 2022)	Completion Date and RAG Rating
New Cemetery Provision - 13th December 2021	<p>To the Executive Committee RECOMMEND that</p> <ol style="list-style-type: none"> 1) Redditch Borough Council continue to provide new burial provision; and 2) Ipsley Church Lane be progressed as the preferred option to provide new burial provision <p>To Council RECOMMEND that</p> <ol style="list-style-type: none"> 3) A sum of £320,000 be budgeted to progress new burial provision 	Mike Birkinshaw		<p>All recommendations 1-4 were agreed by the Executive Committee at their meeting held on 15th December 2021</p> <p>Recommendation 3 will be considered at Full Council due to be held on 31st January 2022</p>		AMBER
Dementia Task Group – Final Report September 2021	<ol style="list-style-type: none"> 1) officers work with local agencies including the Older People’s Forum, Age UK to hold a Dementia Awareness Event in the Town Hall and promote the event on the Council’s website. 2) officers undertake a refresh of the Older People Services Booklet which is currently available on the Redditch Borough Council website and include a specific section regarding Dementia Services available in the Borough. 	Jo Gresham		<p>The Overview and Scrutiny Committee agreed all of the recommendations made by the Dementia Task Group at their meeting held on 2nd September 2021.</p> <p>An additional recommendation was made (recommendation 4).</p> <p>All recommendations 1-4 were agreed by the Executive Committee at their meeting held on 7th September 2021</p>	<ol style="list-style-type: none"> 1) Owing to the fact that we are still in a pandemic and the Council is discouraging large face to face meetings, this recommendation will have to be implemented at a time when it is safe to do so. 2) The Redditch Partnership Manager had a conversation with Pat Witherspoon from the Older People’s Forum about the directory. Pat oversees the updating of the directory and was having problems doing so given the number of groups not up and 	AMBER

RED – Overdue AMBER – Ongoing GREEN – Completed

	<p>3) Dementia Training be provided to all Elected Members in order for them to better understand the changing needs of the residents in the Borough.</p> <p>4) As part of the work in respect of Integrated Care System, the Chief Executive of Redditch Borough Council to work alongside partner agencies to provide Members with further information on Dementia services in the Borough and potential services for the future.</p>				<p>running due to the pandemic. The idea was to try to update and republish but as this was proving difficult, this was put on hold for the time being. The Redditch Partnership Manager will relay the recommendation that a specific section on dementia be included in any future edition of the booklet. However, it may be some time before we are confident that information in the booklet is up to date and can be republished.</p> <p>3) This recommendation was agreed in principle at the Member Support Steering Group and Dementia training will feature as part of the new Members indication from the next municipal year.</p> <p>4) Kevin Dicks contacted Public Health and the Primary Care Networks about this recommendation. Some discussions took place about what help and support is out there for dementia – Public Health suggested a couple of things in relation to awareness raising and</p>	
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					<p>training - "In follow up re Dementia Friends Training - It looks like the national DF champions programme has been stopped/paused for the time being but this is website to sign up to be a champion: https://www.dementiafriends.org.uk/WEBArticle?page=what-is-a-champion#.YYo5MWDp3IU Worcester University offer training and workshops for organisations https://www.worcester.ac.uk/about/academic-schools/school-of-allied-health-and-community/allied-health-research/association-for-dementia-studies/ads-education-and-research/</p> <p>Discussions will continue to take place about services as Kevin is working closely with the PCNs to take forward the Redditch District Collaborative (RDC) initiative. This covers mental wellbeing as a priority so dementia can be looked at as part of this.</p>	
Suicide prevention Task Group	1) That the Redditch Borough Council Equalities Strategy should reflect the			The final report was presented at O&S in July 2020.	1) The Equality Strategy is currently under review to consider the impact of the	AMBER

	<p>Council's commitment to suicide prevention and supporting good mental health, and that in producing the updated version of the Equalities Strategy for 2020 to 2024 objectives and actions should be included to cover the following:-</p> <p>a) That officers continue to publicise messages around positive mental health to staff and promote opportunities to participate in training and events.</p> <p>b) That officers develop the signposting information available on the intranet to support staff in being able to signpost either service users or colleagues to the relevant support services.</p> <p>c) That officers mark suicide prevention awareness day in September 2020 including using this as an opportunity to promote the work of local groups that support suicide prevention.</p> <p>d) Recognising that not all staff may undertake the Mental Health First Aid training, that officers</p>			<p>A further recommendation (recommendation 4) was made by Executive at the meeting held on 4th August 2020. (Actioned on 15th September 2020)</p> <p>All recommendations were agreed at the Executive meeting held on 4th August 2020.</p> <p>1)The Equality Strategy is currently under review and will be going to CMT at the end of May. One of the main objectives will be a Mental Health Objectives and the recommendations from the Suicide Task Group will key actions against this objective covering communication, signposting, events, training, and partnerships.</p> <p>The Policy Team will be annually reviewing the strategy once adopted and the objectives will be in place for 4 years.</p> <p>The Policy Team have made contacted the newly formed Suicide Prevention Team at WCC who will be working across Herefordshire and Worcestershire. The 3-year project secured Wave 3 funding from NHS England to reduce the risk of suicide with a particular focus on middle aged men. Key elements of the project include</p>	<p>pandemic and is expected to be published Summer 2022.</p> <p><u>Update for 1a and b</u> Opportunities are utilised where possible to promote good mental health and wellbeing. Recently a series of online wellbeing sessions were provided in the run up to World Mental Health Day for staff such as seated yoga, tai chi, breathing exercises and tapping. To support staff, a free mental health Check-In tool has been promoted on the Orb and Oracle to help staff assess their current state of mind and provide suggestions for growth. Users can create an anonymised account, and once logged in can opt to take a quick or full check-in. Users will be asked a series of questions about their mental health to assess how they are currently coping. Once the check-in is complete, users will be able to view their results and explore suggestions for how to improve their mental health and wellbeing.</p> <p><u>Update for 1d</u> Worcestershire County Council is currently offering free mental health first aid courses both online and face to face. These</p>	
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	<p>arrange for some alternative web based training resources to be provided for staff, to be aimed at those working in front line posts.</p> <p>2) Support to local voluntary sector organisations around improving promotion of their organisations</p> <p>a) That officers from the Communications Team work with the Partnership Manager to identify local voluntary sector organisation which offer support around mental health and wellbeing and/ or promote suicide prevention.</p> <p>b) That the organisations identified be invited to participate in workshop training sessions to be provided by the Communications Team to help them to better publicise the support and services their organisations provide through use of social media and other publicity.</p> <p>3) Publicising the findings of the Task Group</p>			<p>raising awareness, suicide prevention training and developing localised community centred initiatives to build opportunities for men to talk and build relationships.</p> <p>The Policy Team will work with the Redditch Partnership Manager, Communications and HR colleagues on the signposting element marking Suicide Prevention Day 2021.</p> <p>a) The Communications Unit continue to do this where possible through the intranet and have instigated initiatives such as the Staff Space enabling staff to link up for chats if struggling with making links with others while working at home. Redditch Partnership Manager has promoted a whole range of mental health projects and initiatives provided by partner organisations in the "Wellbeing in Partnership" news bulletin which goes to all 4th Tier Managers and CMT</p> <p>b) Mental health programmes/initiatives and projects are available by searching "mental health" in the Council's online directory Knowledge Bank. Future work can be undertaken to develop this.</p>	<p>have been promoted both to staff and partner organisations.</p> <p><u>Update for 2a and 2b</u> Communications Team worked with Redditch Partnership Manager to hold a MS Teams Training session for the VCS to support them in how to utilise social media to their best advantage to promote their services and positive messages about mental health. This session took place on 30th September in the run up to World Mental health Day on 10th Oct. There were around 8-10 organisations that attended, and the sessions was viewed really positively. A "top tips" guide to help with social media was produced to be circulated to the VCS.</p> <p>It is envisaged that more work could continue from the session including engaging with the VCS and building a collective social media presence under a collective hashtag such as #youarenotaloneRedditch.</p> <p>The Department of Health and Social Care (DHSC) has made available £4 million for a grant fund to support suicide</p>	
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	<p>4) Officers be tasked with sending a copy of the Suicide Prevention Task Group's final report to Worcestershire County Council and the Member of Parliament for Redditch.</p>		<p>c) This was not undertaken owing to Officer capacity but please see section 2. d) Officers to follow up with HR in respect of progress</p> <p>2) the Pandemic unfortunately prevented any face to face training to take place on this issue. It is suggested that a face to face workshop be undertaken in and around 20 Sept to mark World Suicide day this year instead.</p> <p>3) Redditch Partnership Manager has publicised the review at meetings she has attended regarding mental health and also through the Wellbeing in Partnership newsletter. She has also brought it to the attention of the County Council's Suicide Prevention Group. Redditch Partnership Manager is attending a county Suicide Prevention workshop on 3rd March and will feedback to relevant channels any relevant work or opportunities which arise from this to link in with the Task Group review.</p> <p>With the establishment of a Suicide Prevention Team in Public Health, as mentioned above, the Redditch Partnership Manager and Policy Team will</p>	<p>prevention VCSE organisations across 2021 to 2022. A portion of the grant fund will be ring-fenced specifically to help support small community-led and user-led groups and organisations. The Suicide Prevention VCSE Grant Fund was launched on 2 December 2021 and will close on 16 January 2022.</p> <p>The strategic objectives of the fund are:</p> <ul style="list-style-type: none"> • service provision: to support suicide prevention VCSE organisations to meet the increased need or demand for suicide prevention services because of the pandemic • to support service provision particularly to people considered to be at a higher risk of suicide, through the work of the diverse range of suicide prevention VCSE organisations and enhancing service provision to high-risk groups <p>More information is available at Suicide Prevention Fund 2021 to 2022 - GOV.UK (www.gov.uk)</p>	
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				link in with this team and explore ways of supporting each other going forward with work around suicide prevention in Redditch.		
Parking Enforcement Task Group Final Report – June 2020	<p>1) that at a meeting of Worcestershire Leaders' Board the Leader should raise the need to introduce Traffic Regulation Orders (TROs) for all zigzag road markings outside schools in the county. As part of this process the Leader should formally request that Worcestershire County Council write to the Secretary of State for Transport to request that additional, ring-fenced funding be provided to Worcestershire County Council that can be invested in introducing these additional TROs;</p> <p>2) subject to the successful implementation of Recommendation 1 above, Redditch Borough Council should fund an additional Civil Enforcement Officer post dedicated to enforcement action around schools, to work term-time only;</p> <p>3) Officers from Redditch Borough Council work with Worcestershire County Council, local schools and West Mercia Police to develop a strategy to tackle</p>			<p>Amendment made to recommendation 2 to "<i>that</i>, subject to the successful implementation of Recommendation 1 above, <i>and following a scoped trial period</i>, Redditch Borough Council should consider funding an additional Civil Enforcement Officer post dedicated to enforcement action around schools to work term-time only;"</p> <p>All recommendations and amendments were agreed at the Executive meeting held on 9th June 2020.</p> <p>In respect of recommendation 1 - The Leader has raised the issue of parking enforcement at a meeting of Worcestershire Leaders' Group and a letter formally setting out the group's findings was sent to relevant lead Members and Officers at Worcestershire County Council on this subject.</p> <p>A copy of the group's report was sent to all of the county councillors representing a Redditch division. A formal response was received from some of those Members, a copy</p>	<p>At an Overview and Scrutiny meeting held on 2nd September 2021 the Chief Executive recommended that some monitoring be undertaken within the next 6 months by Officers around schools in addition to the possibility of looking into School Streets, an initiative where a temporary restriction on motorised traffic at school drop-off and pick-up times was implemented on the road outside a school. It was agreed that the Parking Enforcement Task Group be re-established to reconsider the outstanding recommendations and the possibility of the implementation of School Streets in the Borough. The Chief Executive also agreed that the earlier suggestion of offering Redditch as a trial area was a positive one and could potentially provide good outcomes for the Borough.</p> <p>At that same meeting, Councillor Beecham volunteered as Chair of the Parking Enforcement Task Group should it be re-established, and Members</p>	AMBER

	<p>problem parking near schools;</p> <p>4) the need for road markings to be replaced as soon as possible after resurfacing work has been undertaken should be discussed at a forthcoming Redditch Highways Forum meeting. All Worcestershire County Councillors representing a Redditch division should be provided with a copy of the group's final report to facilitate a discussion of this subject;</p> <p>5) training in respect of parking enforcement arrangements in the Borough should be provided in a single training session each municipal year as part of the member induction programme. New elected Members should be offered the opportunity to shadow a Civil Parking Enforcement Officer;</p>			<p>of which was shared with members of the scrutiny group.</p> <p>The proposed training has been considered and agreed by the Member Support Steering Group. However, due to the current social distancing measures in place during the Covid-19 pandemic the Member Support Steering Group has decided to focus on quasi-judicial and overview and scrutiny training in 2021/22. It is anticipated that the training in respect of parking enforcement will take place at a later date once it is safe to do so.</p> <p>The Parking Team liaise with County, other Districts and the Local PCSOs and discuss a number of topics one of these is parking outside schools. However due to COVID-19 and the Schools being shut for a large part of the last year some delays have been experienced. However, the Parking Team are planning to get all partners together including representatives of some schools once pupils return to discuss this topic.</p>	<p>were happy with this suggestion. However, due to the change in membership of the Overview and Scrutiny Committee and Executive Committee there has been a delay in re-establishing the task group.</p> <p>An update will be provided on the O&S work programme in 6 months' time.</p>	
Pre decision scrutiny – Disposal of HRA Asset – Green Lane Studley –	No. 65 Green Lane, Studley be declared surplus to requirements and officers to dispose of the site;	Guy Revans		These recommendations were agreed at the Executive meeting on 10th September 2019.	At the beginning of November, WarCC came back with their decision whether or not to adopt the bridge structure. Regrettably, they decided that	AMBER

<p>5th September 2019</p>	<p>any HRA capital receipt achieved based on the current market value of No. 65 Green Lane, be used to increase the HRA stock;</p> <p>Option C - The Capital Engineering Scheme be approved, with Authority be delegated to the Head of Environmental Services to submit a detailed planning application to Stratford-on-Avon District Council, for the complete scheme. If successful, the Planning consent will include an outline approval for the erection of 2 No. 4 bed houses</p> <p>the sites for the 2 No. 4 bed houses be marketed and the received monies, after deduction of the amount as described in ii) above, shall be used as Capital funds towards the cost of the Engineering Works</p> <p>the additional funds required to complete the Engineering Works be taken from the Capital Locality Scheme Budget, as the proposed works are of the nature that the budget was set up for in the first instance;</p> <p>the estimated cost of the Engineering Works cannot be finalised at this time, as Officers are currently endeavouring to</p>			<p>A Hybrid Planning Application was made to both Stratford-upon-Avon District Council (SoADC) and this Authority, which included:</p> <p>1.Full Application - Demolition of former railway brick arched bridge, removal of embankments, and realignment of existing footpath/cycle way to form an at-level crossing.</p> <p>2.Outline Application - Demolition of No.65 Green Lane, and construction of 2 No. 4-bed houses with all matters reserved.</p> <p>After some weeks the relevant Planning Case Officer at SoADC confirmed that the Planning Application recommendation was for refusal (residential part of the application and a number of objections had been received against the demolition of the bridge structure itself).</p> <p>The Planning Application was withdrawn, and would be re-submitted after a re-design of the scheme eliminating the residential proposal.</p> <p>When the revised planning application was submitted to Stratford-on-Avon District Council (SDC), without the</p>	<p>for a number of reasons, they could not accept adoption of the structure.</p> <p>Following, further consultation with WarCC, it was suggested to them that as this Asset was to remain with this Authority, it would be beneficial if the necessary detailed Structural Assessments and future inspection regime was undertaken by WarCC on our behalf, obviously on a rechargeable basis.</p> <p>WarCC advised that they would be prepared to accept this arrangement subject to formal agreements. It is therefore the intention to report back to Executive Committee to confirm such arrangements as soon as possible.</p> <p>With regard to the adjacent property, No. 65 Green Lane, which is part of our HRA Housing stock, this property formed part of the initial site which included removal of the bridge structure. As the bridge structure remains as part of our assets, an Outline Planning application was made to Stratford-on-Avon District Council, for the replacement of this dwelling with a 3-bed detached dwelling. Consent</p>	
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	<p>determine the most cost effective method of disposing of the extensive surplus material from the excavated embankments. However, subject to the satisfactory outcome of this analysis the total Engineering Works should not exceed £200k</p>			<p>proposed residential development, they have advised that this constitutes a new planning application and that a fee, together with a detailed structural survey of the bridge was required. There was no requirement of a detailed structural survey of the bridge was mentioned in the original application. Additionally, planning officers at SDC have advised that the second application, purely for the removal of the bridge structure and replacement with an at-level Cycle Way/Footpath crossing, is unlikely to be approved.</p> <p>Given the above, Officers are currently in discussion with Warwickshire County Council (WarCC), on the possible adoption of the bridge by the WarCC. Consequently, we are awaiting a formal response from WarCC on the likelihood that such an option will be accepted. Once a detailed response is received back from WarCC, a further report will be presented to Executive Committee, either to accept the transfer of this asset to WarCC, or failing an agreement being reached, considerations of the way forward.</p>	<p>has recently been received for this proposal, and the property was sold at auction on the 25 November 2021.</p>	
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<p>Endorsement of Proposals for the Redevelopment of Matchborough and Winyates for the Purposes of Public Consultation (formally Development Partner to progress the possible redevelopment of Winyates and/or Matchborough District Centres and Surrounding Areas)</p>	<p>Recommended that assurances be given that no Council housing stock or business unit assets would be lost from the redevelopment of the Winyates and Matchborough district centres.</p>	<p>Ruth Bamford/ Ostap Paparega</p>		<p>The Executive Committee will receive a report seeking agreement to a brief for development which will require potential development partners to work with the Council on the regeneration of the local centres and protect the Council's income and financial position and ensure the provision of social housing at current level.</p> <p>This item appears on the Executive Work Programme and the report will be pre-scrutinised by the Overview and Scrutiny Committee before being considered by the Executive Committee (The report is currently due to be considered not before 7th December 2021, though the date may change.)</p>	<p>Due to delay with further building reports required to inform consultant work report due to be considered in February with consultation in the new year.</p>	<p>AMBER</p>
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