

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**1 September 2022 to 31 December 2022**

(published as at 1<sup>st</sup> August 2022)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Democratic Services and Property Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3072 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 6.30pm.

## **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships  
Councillor Nyear Nazir, Deputy Leader  
Councillor Joanne Beecham, Portfolio Holder for Leisure  
Councillor Peter Fleming, Portfolio Holder for Environmental Services  
Councillor Anthony Lovell, Portfolio Holder for Climate Change  
Councillor Nyear Nazir, Community Services and Regulatory Services  
Councillor Karen Ashley, Portfolio Holder for Finance and Enabling  
Councillor Craig Warhurst, Portfolio Holder for Housing and Procurement  
Councillor Lucy Harrison  
Councillor Emma Marshall

| Decision including Whether it is a key Decision  | Decision Taker<br>Date of Decision          | Details of Exempt information (if any) and any additional information for noting | Documents submitted to Decision Maker / Background Papers List                                 | Contact for Comments  |
|--|---|--|--|---|
| Asset Management Strategy and investment programme for council housing stock<br><b>Key:</b> No | Executive 6 Sep 2022<br>Council 19 Sep 2022 |  | Report of the Head of Environmental and Housing Property Services                              | Simon Parry, Housing Property Services Manager<br>Tel: 01527 64252  |
| Budget Framework and Finance and Performance Quarter 1 Monitoring Report<br><b>Key:</b> No     | Executive 6 Sep 2022                        |  | Report of the Executive Director of Resources  | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252  |
| Climate Change Strategy<br><b>Key:</b> No  | Executive 6 Sep 2022<br>Council 19 Sep 2022 |  | Head of Community and Housing Services and Head of Environmental and Housing Property Services | Guy Revans, Head of Environmental and Housing Property Services, Judith Willis, Head of Community and Housing Services<br>Tel: 01527 64252 ext 3292,<br>Tel: 01527 64252 ext 3284 |

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|---|---|--|--|--|
| Compulsory purchase of a long term empty property<br><b>Key:</b> No | Executive Not before 6th Sep 2022<br><br>Council Not before 19th Sep 2022 | This report will contain exempt information which will need to be considered in private session. | Report of the Head of Community and Housing Services           | Matthew Bough, Housing Policy and Performance Manager<br>Tel: 01527 64252 ext 3120 |
| Draft Council Tax Support Scheme 2023/24<br><b>Key:</b> No          | Executive 6 Sep 2022  |  | Report of the Executive Director of Resources                  | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                   |
| Finance Improvement/Recovery Plan<br><b>Key:</b> No                 | Executive 6 Sep 2022  |  | Report of the Interim Section 151 Officer                      | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                   |
| Financial Outturn Report 2021/22<br><b>Key:</b> No                  | Executive 6 Sep 2022<br><br>Council 19 Sep 2022                           |  | Report of the Executive Director of Resources                  | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                   |
| First Homes<br><b>Key:</b> No                                       | Executive 6 Sep 2022  |  | Report of the Head of Community and Housing Services           | Amanda Delahunty, Housing Strategy and Enabling Officer<br>Tel: (01527) 881269     |

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|--|---|--|---|---|
| Nomination of the Community Centre at Easemore Road - Asset of Community Value<br><b>Key:</b> No | Executive 6 Sep 2022                        |  | Report of the Head of Planning, Regeneration and Leisure Services | Ruth Bamford, Head of Planning, Regeneration and Leisure Services<br>Tel: 01527 64252                   |
| Recommissioning of the County Single Homeless and Childless Couples Service<br><b>Key:</b> No    | Executive 6 Sep 2022                        |  | Report of the Head of Community and Housing Services              | Amanda Delahunty, Housing Strategy and Enabling Officer<br>Tel: (01527) 881269                          |
| Worcestershire Homelessness and Rough Sleeping Strategy<br><b>Key:</b> No                        | Executive 6 Sep 2022<br>Council 19 Sep 2022 |  | Report of the Head of Community and Housing Services              | Amanda Delahunty, Housing Strategy and Enabling Officer<br>Tel: (01527) 881269                          |
| Redditch TIP Library Redevelopment - Business Case<br><b>Key:</b> Yes                            | Executive 27 Sep 2022                       | This report may contain exempt information which would need to be considered in private session. | Report of the Head of Planning, Regeneration and Leisure Services | Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration<br>Tel: 01562 732192 |

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| Asset Strategy<br><b>Key:</b> No   | Executive 25 Oct 2022  |  | Report of the Head of Legal, Democratic and Property Services     | Claire Felton, Head of Legal, Democratic and Property Services<br>Tel: 01527 881429          |
| Environment Act - Changes to Waste Services - Implications<br><b>Key:</b> No         | Executive Not before 25th Oct 2022<br><br>Council Not before 14th Nov 2022 |  | Report of the Head of Environmental and Housing Property Services | Guy Revans, Head of Environmental and Housing Property Services<br>Tel: 01527 64252 ext 3292 |
| Financial Monitoring Report<br><b>Key:</b> No  | Executive 25 Oct 2022  |  | Report of the Executive Director Finance & Resources              | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                             |
| Fees and Charges 2023/24<br><b>Key:</b> No   | Executive 25 Oct 2022<br><br>Council 14 Nov 2022                           |  | Report of the Executive Director of Resources                     | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                             |
| Future Maintenance of Former Railway Bridge - Green Lane, Studley<br><b>Key:</b> Yes | Executive 25 Oct 2022  |  | Report of the Head of Environmental and Housing Property Services | Pete Liddington, GIS/Design Officer<br>Tel: 01527 64252 ext 3638                             |

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| Future Plans for Auxerre House<br><b>Key:</b> No                         | Executive 25 Oct 2022<br>Council 14 Nov 2022 | This report may contain exempt information which would need to be discussed by the Executive Committee in private session. | Report of the Head of Environmental and Housing Property Services | Simon Parry, Housing Property Services Manager<br>Tel: 01527 64252                    |
| Leisure Strategy<br><b>Key:</b> No                                       | Executive 25 Oct 2022<br>Council 14 Nov 2022 |  | Report of the Head of Planning, Regeneration and Leisure Services | Ruth Bamford, Head of Planning, Regeneration and Leisure Services<br>Tel: 01527 64252 |
| Local Lettings Plans<br><b>Key:</b> No                                   | Executive 25 Oct 2022                        |  | Report of the Head of Community and Housing Services              | Amanda Delahunty, Housing Strategy and Enabling Officer<br>Tel: (01527) 881269        |
| Medium Term Financial Plan 2023/24 to 2025/26 - Update<br><b>Key:</b> No | Executive 25 Oct 2022                        |  | Report of the Head of Resources                                   | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                      |

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| Parking Enforcement Service Level Agreement<br><b>Key: Yes</b>                  | Executive 25 Oct 2022  | This report may contain exempt information which would need to be discussed in private session. | Report of the Head of Environmental and Housing Property Services | Kevin Hirons, Environmental Services Manager<br>Tel: 01527 881705                   |
| Quarterly Risk Update<br><b>Key: No</b>   | Executive 25 Oct 2022  |   | Report of the Executive Director of Resources                     | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                    |
| Review of Governance Arrangements for Rubicon Leisure Limited<br><b>Key: No</b> | Executive Not before 25th Oct 2022<br><br>Council Not before 14th Nov 2022 |   | Report of the Head of Legal, Democratic and Property Services     | Claire Felton, Head of Legal, Democratic and Property Services<br>Tel: 01527 881429 |
| Voluntary Bodies Scheme<br><b>Key: No</b>                                       | Executive 25 Oct 2022  |   | Report of the Head of Community and Housing Services              | Judith Willis, Head of Community and Housing Services<br>Tel: 01527 64252 ext 3284  |

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| Financial Monitoring Report<br><b>Key:</b> No                         | Executive 6 Dec 2022                            |  | Report of the Executive Director Finance & Resources   | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252  |
| Homelessness Prevention Grant 2023/24<br><b>Key:</b> Yes              | Executive 6 Dec 2022                            |  | Report of the Head of Community and Housing Services   | Amanda Delahunty, Housing Strategy and Enabling Officer<br>Tel: (01527) 881269                          |
| Housing Policies<br><b>Key:</b> No                                    | Executive 6 Dec 2022<br><br>Council 30 Jan 2023 |  | Report of the Head of Community and Housing Services   | Judith Willis, Head of Community and Housing Services<br>Tel: 01527 64252 ext 3284                      |
| HR and Organisational Development / People Strategy<br><b>Key:</b> No | Executive 6 Dec 2022                            |  | Report of the Head of Business Transformation, Organisational Development and Digital Strategy | Deb Poole, Head of Business Transformation and Organisational Development<br>Tel: 01527 881256          |
| Matchborough and Winyates Regeneration Proposals<br><b>Key:</b> Yes   | Executive Not before 6th Dec 2022               |  | Report of the Head of Planning, Regeneration and Leisure Services                              | Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration<br>Tel: 01562 732192 |



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| Medium Term Financial Plan 2023/24 to 2025/26 - Update<br><b>Key:</b> No | Executive 6 Dec 2022                         |  | Report of the Executive Director of Resources                  | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                   |
| Treasury Management Report - Six Month Update<br><b>Key:</b> No          | Executive 6 Dec 2022                         |  | Report of the Executive Director of Resources                  | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                   |
| Worcestershire Housing Strategy 2040<br><b>Key:</b> No                   | Executive 6 Dec 2022<br>Council 30 Jan 2023  |  | Report of the Chief Executive                                  | Judith Willis, Head of Community and Housing Services<br>Tel: 01527 64252 ext 3284 |
| Council Tax Base 2023/24<br><b>Key:</b> No                               | Executive 10 Jan 2023<br>Council 30 Jan 2023 |  | Report of the Executive Director of Resources                  | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                   |
| Financial Monitoring Report<br><b>Key:</b> No                            | Executive 10 Jan 2023                        |  | Report of the Executive Director, Finance & Resources          | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                   |

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| Final Council Tax Support Scheme 2023/24<br><b>Key:</b> No  | Executive 10 Jan 2023                       |  | Report of the Executive Director of Resources                     | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252  |
| Medium Term Financial Plan 2023/24 to 2025/25 - Update<br><b>Key:</b> No  | Executive 10 Jan 2023                       |  | Report of the Executive Director of Resources                     | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252  |
| Quarterly Risk Update<br><b>Key:</b> No   | Executive 10 Jan 2023                       |  | Report of the Executive Director of Resources                     | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252  |
| 2023/24 Budget and Medium Term Financial Plan 2023/24 to 2025/26 (Including Treasury Management Strategy and Capital Programme)<br><b>Key:</b> No | Executive 7 Feb 2023<br>Council 27 Feb 2023 |  | Report of the Executive Director of Resources                     | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252  |
| Decarbonisation of the Council Fleet<br><b>Key:</b> No  | Executive 7 Feb 2023<br>Council 3 Apr 2023  |  | Report of the Head of Environmental and Housing Property Services | Kevin Hirons, Environmental Services Manager<br>Tel: 01527 881705 |

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| Financial Monitoring Report<br><b>Key:</b> No     | Executive 7 Feb 2023                         |  | Report of the Executive Director, Finance and Resources  | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                   |
| Pay Policy Statement 2023/24<br><b>Key:</b> No    | Executive 7 Feb 2023<br>Council 27 Feb 2023  |  | Report of the Head of Business Transformation, Organisational Development and Digital Strategy | Becky Talbot, Human Resources and Development Manager<br>Tel: 01527 64252 ext 3385 |
| Council Tax Resolutions 2023/24<br><b>Key:</b> No | Executive 27 Feb 2023<br>Council 27 Feb 2023 |  | Report of the Executive Director of Resources  | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                   |
| Financial Monitoring Report<br><b>Key:</b> No     | Executive 21 Mar 2023                        |  | Report of the Executive Director Finance & Resources   | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                   |
| Quarterly Risk Update<br><b>Key:</b> No           | Executive 21 Mar 2023                        |  | Report of the Executive Director of Resources  | Peter Carpenter, Interim Section 151 Officer<br>Tel: 01527 64252                   |