

REDDITCH BOROUGH COUNCIL

Legal, Democratic and Property Services

Roundings to the nearest 10p.

| Service Category | Charge 1st April 2021 | % Change | increase/ decrease | Proposed charge from 2022 | Proposed Increase 23/24 | New Charge 1st April 2023 | COMMENTS |
|--|-----------------------|----------|-----------------------|------------------------------|----------------------------|------------------------------|--------------------------------------|
| | £ | | £ | £ | | £ | |
| Legal Costs | | | | | | | |
| Legal work - General hourly rate | 146.80 | 6.00% | 8.80 | 155.60 | 10% | 171.20 | |
| Legal Consent - Admin Fee | 26.10 | 6.00% | 1.60 | 27.70 | 10% | 30.50 | |
| Mortgage Redemption Fee | 69.60 | 6.00% | 4.20 | 73.80 | 10% | 81.20 | |
| Second Mortgage questionnaire | 47.80 | 6.00% | 2.90 | 50.70 | 10% | 55.80 | |
| Surrender of Garage Lease | 79.50 | 6.00% | 4.80 | 84.30 | 10% | 92.70 | |
| Discount questionnaire | 36.30 | 6.00% | 2.20 | 38.50 | 10% | 42.40 | |
| Leasehold Questionnaire | 83.80 | 6.00% | 5.00 | 88.80 | 10% | 97.70 | |
| Notice of Postponement during Right to Buy | 26.40 | 6.00% | 1.60 | 28.00 | 10% | 30.80 | |
| Notice of Postponement post Right to Buy | 36.30 | 6.00% | 2.20 | 38.50 | 10% | 42.40 | |
| Re-mortgage | 62.20 | 6.00% | 3.70 | 65.90 | 10% | 72.50 | |
| Consent for alterations to former Council house/flat | 161.20 | 6.00% | 9.70 | 170.90 | 10% | 188.00 | |
| Retrospective Consent for alterations to former Council house/flat | 201.60 | 6.00% | 12.10 | 213.70 | 10% | 235.10 | |
| Garden licence - initial administration fee (plus annual fee) | 249.80 | 6.00% | 15.00 | 264.80 | 10% | 291.30 | |
| WayLeave Agreement | 374.70 | 6.00% | 22.50 | 397.20 | 10% | 436.90 | |
| Deed of Grant/Easement | 392.70 | 6.00% | 23.60 | 416.30 | 10% | 457.90 | |
| * Licence to Assign | 392.70 | 6.00% | 23.60 | 416.30 | 10% | 457.90 | |
| * Rent Deposit Deed | 392.70 | 6.00% | 23.60 | 416.30 | 10% | 457.90 | |
| * Authorised Guarantee Agreement | 392.70 | 6.00% | 23.60 | 416.30 | 10% | 457.90 | |
| * Licence for Alterations | 392.70 | 6.00% | 23.60 | 416.30 | 10% | 457.90 | |
| * Licence to Sub-let | 392.70 | 6.00% | 23.60 | 416.30 | 10% | 457.90 | |
| * Deed of Variation | 392.70 | 6.00% | 23.60 | 416.30 | 10% | 457.90 | |
| * Grant of Lease | 531.10 | 6.00% | 31.90 | 563.00 | 10% | 619.30 | |
| * Extended Lease | 531.10 | 6.00% | 31.90 | 563.00 | 10% | 619.30 | |
| * Deed of Surrender | 392.70 | 6.00% | 23.60 | 416.30 | 10% | 457.90 | |
| * Please note that each document shall be charged for separately, except where one transaction involves more than two documents, in which case fees will be capped at £765.00 | | | | | | | |
| Tenancy at Will | 392.70 | 6.00% | 23.60 | 416.30 | 10% | 457.90 | |
| Renewal of Lease | 392.70 | 6.00% | 23.60 | 416.30 | 10% | 457.90 | |
| Minor land sales - legal fees upto the value of £1,000 | 515.70 | 6.00% | 30.90 | 546.60 | 10% | 601.30 | |
| Major land sales - legal fees £10,000+ - 2.75% of the purchase price, with a minimum charge of £500 | Fixed fee | | | Fixed fee | Full cost | Full Cost Recovery | |
| Major land sales - legal fees £50,000+ - 2.75% of the purchase price, with a minimum charge of £750 | Fixed fee | | | Fixed fee | Full cost | Full Cost Recovery | |
| Deed of release of covenant - 1% of the release consideration with a minimum of £750 | Fixed fee | | | Fixed fee | Full cost | Full Cost Recovery | |
| Footpath Diversion Orders | 2,165.50 | 6.00% | 129.90 | 2,295.40 | 10% | 2,524.90 | |
| Freehold reversions - admin fee | 392.70 | 6.00% | 23.60 | 416.30 | 10% | 457.90 | |
| Copy of lease (up to 25 pages) | | | | | | | |
| Copies of RTB service charges (up to last three years) | | | | | | | |
| Extra copies of valuation - S.125 Notice | | | | | | | |
| Section 106 | | | | | | | |
| Private Owner | 529.50 | 6.00% | 31.80 | 561.30 | 10% | 617.40 | |
| Each additional unit added (up to a maximum of £1,500) * | 71.10 | 6.00% | 4.30 | 75.40 | 10% | 82.90 | |
| 100% Affordable housing schemes | 984.10 | 6.00% | 59.00 | 1,043.10 | 10% | 1,147.40 | |
| Deed of Variation ** | 374.00 | 6.00% | 22.40 | 396.40 | 10% | 436.00 | |
| Fee for agreeing a unilateral undertaking | 374.00 | 6.00% | 22.40 | 396.40 | 10% | 436.00 | |
| LOCAL LAND CHARGES | | | | | | | |
| Search Type | | | | | | | |
| Official Certificate of Search (LLC1) only | 29.20 | | | Not Applicable | | | LLC searches now carried out by HMLR |
| CON29R Enquiries of Local Authority (2016) | | | | | | | |
| - Residential | 111.60 | | 0.00 | 111.60 | 10% | 122.80 | |
| - Commercial | 156.30 | | 0.00 | 156.30 | 10% | 171.90 | |
| Standard Search Fee: LLC1 and CON 29R combined | | | | | | | |
| - Residential | 138.40 | | | Not Applicable | | | |
| - Commercial | 184.40 | | | Not Applicable | | | |
| CON 290 Optional enquiries of Local Authority (2007) | | | | | | | |

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|---|--------|-------|-------|--------|-----|--------|
| (Questions 5,6,8,9,11,15) per question | 13.50 | 5.00% | 0.70 | 14.20 | 10% | 15.60 |
| (Questions 7,10,12,13,14,16-21) per question | 6.80 | 5.00% | 0.30 | 7.10 | 10% | 7.80 |
| (Question 22) | 30.00 | 0.00% | 0.00 | 30.00 | 10% | 33.00 |
| (Question 4) | 15.10 | | 0.00 | 15.10 | 10% | 16.60 |
| Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries) | 52.70 | 5.00% | 2.60 | 55.30 | 10% | 60.80 |
| Each additional parcel of land (LLC1 and CON29R) | 24.70 | 5.00% | 1.20 | 25.90 | 10% | 28.50 |
| Expedited (within 48 hrs) | 33.70 | 5.00% | 1.70 | 35.40 | 10% | 38.90 |
| Committee Room 1: | | | | | | |
| 4 hour minimum - Standard | 58.52 | 5.00% | 2.90 | 61.45 | 10% | 67.60 |
| Concession 25 | 43.91 | 5.00% | 2.20 | 46.11 | 10% | 50.70 |
| Concession 50 | 29.26 | 5.00% | 1.50 | 30.72 | 10% | 33.80 |
| Concession 75 | 14.66 | 5.00% | 0.70 | 15.39 | 10% | 16.90 |
| 8 hour minimum - daytime and/or evening | 77.28 | 5.00% | 3.90 | 81.14 | 10% | 89.30 |
| Concession 25 | 57.94 | 5.00% | 2.90 | 60.84 | 10% | 66.90 |
| Concession 50 | 38.66 | 5.00% | 1.90 | 40.59 | 10% | 44.60 |
| Concession 75 | 19.33 | 5.00% | 1.00 | 20.30 | 10% | 22.30 |
| CIVIC SUITE COMMERCIAL CHARGES | | | | | | |
| Committee Room 2/3: | | | | | | |
| 4 hour minimum - daytime | 118.14 | 4.37% | 5.20 | 123.30 | 10% | 135.60 |
| Concession 25 | 88.62 | 4.27% | 3.80 | 92.40 | 10% | 101.60 |
| Concession 50 | 59.10 | 4.23% | 2.50 | 61.60 | 10% | 67.80 |
| Concession 75 | 29.52 | 4.34% | 1.30 | 30.80 | 10% | 33.90 |
| 8 hour minimum - daytime and/or evening | 167.63 | 4.40% | 7.40 | 175.00 | 10% | 192.50 |
| Concession 25 | 125.70 | 4.14% | 5.20 | 130.90 | 10% | 144.00 |
| Concession 50 | 83.78 | 4.44% | 3.70 | 87.50 | 10% | 96.30 |
| Concession 75 | 41.92 | 4.25% | 1.80 | 43.70 | 10% | 48.10 |
| Council Chamber: | | | | | | |
| 4 hour minimum - daytime | 162.74 | 4.34% | 7.10 | 169.80 | 10% | 186.80 |
| Concession 25 | 122.04 | 4.06% | 5.00 | 127.00 | 10% | 139.70 |
| Concession 50 | 81.35 | 4.36% | 3.60 | 84.90 | 10% | 93.40 |
| Concession 75 | 40.70 | 4.18% | 1.70 | 42.40 | 10% | 46.60 |
| 8 hour minimum - daytime and/or evening | 265.86 | 4.19% | 11.10 | 277.00 | 10% | 304.70 |
| Concession 25 | 199.41 | 4.31% | 8.60 | 208.00 | 10% | 228.80 |
| Concession 50 | 132.96 | 4.17% | 5.50 | 138.50 | 10% | 152.40 |
| Concession 75 | 66.45 | 4.29% | 2.80 | 69.30 | 10% | 76.20 |
| Full Civic Suite: Monday to Saturday (including servery) | | | | | | |
| 4 hour minimum - daytime | 265.86 | 4.19% | 11.10 | 277.00 | 10% | 304.70 |
| Concession 25 | 199.41 | 4.31% | 8.60 | 208.00 | 10% | 228.80 |
| Concession 50 | 132.96 | 4.17% | 5.50 | 138.50 | 10% | 152.40 |
| Concession 75 | 66.45 | 4.29% | 2.80 | 69.30 | 10% | 76.20 |
| 8 hour minimum - daytime and/or evening | 482.66 | 4.32% | 20.80 | 503.50 | 10% | 553.90 |
| Concession 25 | 362.00 | 4.14% | 15.00 | 377.00 | 10% | 414.70 |
| Concession 50 | 241.33 | 4.21% | 10.20 | 251.50 | 10% | 276.70 |
| Concession 75 | 120.67 | 4.25% | 5.10 | 125.80 | 10% | 138.40 |
| Full Civic Suite: Sunday - exceptional (including servery) | | | | | | |
| 4 hour minimum - daytime | 302.23 | 4.23% | 12.80 | 315.00 | 10% | 346.50 |
| | | 4.32% | | | | |
| Concession 25 | 226.70 | | 9.80 | 236.50 | 10% | 260.20 |
| Concession 50 | 151.11 | 4.29% | 6.50 | 157.60 | 10% | 173.40 |
| Concession 75 | 75.58 | 4.26% | 3.20 | 78.80 | 10% | 86.70 |
| 8 hour minimum - daytime and/or evening | 549.88 | 4.20% | 23.10 | 573.00 | 10% | 630.30 |
| Concession 25 | 412.44 | 4.26% | 17.60 | 430.00 | 10% | 473.00 |
| Concession 50 | 274.94 | 4.20% | 11.60 | 286.50 | 10% | 315.20 |
| Concession 75 | 137.50 | 4.36% | 6.00 | 143.50 | 10% | 157.90 |
| CIVIC SUITE COMMERCIAL CHARGES | | | | | | |
| Equipment Hire | | | | | | |

| | | | | | | |
|--|--------|-------|-------|--------|-----|--------|
| OHP/Screen | 23.82 | 4.32% | 1.00 | 24.85 | 10% | 27.30 |
| TV/Video | 23.82 | 4.32% | 1.00 | 24.85 | 10% | 27.30 |
| Conferencing Sound System | 23.82 | 4.32% | 1.00 | 24.85 | 10% | 27.30 |
| Flipchart stand | | | | | | |
| 4 hour minimum - daytime | 7.91 | 4.30% | 0.30 | 8.25 | 10% | 9.10 |
| 8 hour minimum - daytime and/or evening | 9.03 | 4.10% | 0.40 | 9.40 | 10% | 10.30 |
| Other Fees | | | | | | |
| Security | 250.51 | 4.19% | 10.50 | 261.00 | 10% | 287.10 |
| Retainer | | | | | | |
| CIVIC SUITE - REFRESHMENT CHARGES | | | | | | |
| Teas and Coffees | 1.12 | 7.14% | 0.10 | 1.20 | 10% | 1.30 |
| Commercial - per cup | | | | | | |
| Learning online | | | | | | |
| Personal Development | | | | | | |
| Unemployed | | | | | | |
| Maths * | FREE | | | FREE | | |
| English * | FREE | | | FREE | | |
| *Must demonstrate a need after initial assessment. | | | | | | |
| Employed | | | | | | |
| Maths * | FREE | | | FREE | | |
| English * | FREE | | | FREE | | |
| *Must demonstrate a need after initial assessment. | | | | | | |
| IA Eligibility | | | | | | |
| IA Not Eligible ** | 350.00 | 0.00% | 0.00 | 350.00 | 10% | 385.00 |
| *Must demonstrate a need after initial assessment. | 350.00 | 0.00% | 0.00 | 350.00 | 10% | 385.00 |
| **When the IA shows you are working above Level 2 and therefore not eligible for government funding but wish to gain a recognised qualification. | | | | | | |
| [Full course includes OCR registration, online materials, offline resources, practice papers, tests & certification] | | | | | | |
| Computer Courses | | | | | | |
| Full Awards [Full course includes BCS registration, online materials, offline resources, practice papers, tests & certification] | | | | | | |
| Unemployed | | | | | | |
| BCS IT Level 1 (ECDL) (3 units) | 300.00 | 0.00% | 0.00 | 300.00 | 10% | 330.00 |
| BCS Level 2 (ECDL Extra) 4 units | 360.00 | 0.00% | 0.00 | 360.00 | 10% | 396.00 |
| Employed | | | | | | |
| BCS IT Level 1 (ECDL) (3 units) | 300.00 | 0.00% | 0.00 | 300.00 | 10% | 330.00 |
| BCS Level 2 (ECDL Extra) 4 units | 360.00 | 0.00% | 0.00 | 360.00 | 10% | 396.00 |
| Testing only option [Testing only option includes BCS Registration, 4 tests and certification] | | | | | | |
| Unemployed | | | | | | |
| Tests only | n/a | | | n/a | | |
| Practice papers & tests only | n/a | | | n/a | | |
| Resits | n/a | | | n/a | | |
| Unemployed - no benefits not seeking work | | | | | | |
| Tests only | 200.00 | 0.00% | 0.00 | 200.00 | 10% | 220.00 |
| Practice papers & tests only | 240.00 | 0.00% | 0.00 | 240.00 | 10% | 264.00 |
| Resits | 30.00 | 0.00% | 0.00 | 30.00 | 10% | 33.00 |
| Employed - Less than 16 hours | | | | | | |
| Tests only | n/a | | | n/a | | |
| Practice papers & tests only | n/a | | | n/a | | |
| Resits | n/a | | | n/a | | |
| Employed | | | | | | |
| Tests only | 200.00 | 0.00% | 0.00 | 200.00 | 10% | 220.00 |
| Practice papers & tests only | 240.00 | 0.00% | 0.00 | 240.00 | 10% | 264.00 |
| Resits | 30.00 | 0.00% | 0.00 | 30.00 | 10% | 33.00 |

Single Awards 1 unit only [includes BCS registration, online materials, offline resources, practice papers, test certification]

Unemployed

| | | | | | | |
|----------------------------|-----|--|--|-----|--|--|
| Word Processing | n/a | | | n/a | | |
| Spreadsheets | n/a | | | n/a | | |
| Presentations (PowerPoint) | n/a | | | n/a | | |
| Improving productivity | n/a | | | n/a | | |

Unemployed - no benefits not seeking work

| | | | | | | |
|----------------------------|-------|-------|------|-------|-----|-------|
| Word Processing | 80.00 | 0.00% | 0.00 | 80.00 | 10% | 88.00 |
| Spreadsheets | 80.00 | 0.00% | 0.00 | 80.00 | 10% | 88.00 |
| Presentations (PowerPoint) | 80.00 | 0.00% | 0.00 | 80.00 | 10% | 88.00 |
| Improving productivity | 80.00 | 0.00% | 0.00 | 80.00 | 10% | 88.00 |

Employed

| | | | | | | |
|----------------------------|-------|-------|------|-------|-----|-------|
| Word Processing | 80.00 | 0.00% | 0.00 | 80.00 | 10% | 88.00 |
| Spreadsheets | 80.00 | 0.00% | 0.00 | 80.00 | 10% | 88.00 |
| Presentations (PowerPoint) | 80.00 | 0.00% | 0.00 | 80.00 | 10% | 88.00 |
| Improving productivity | 80.00 | 0.00% | 0.00 | 80.00 | 10% | 88.00 |

Testing only option Per module [Testing only option includes BCS Registration, 1 test and certification]

Unemployed

| | | | | | | |
|------------------------------|-----|--|--|-----|--|--|
| Tests only | n/a | | | n/a | | |
| Practice papers & tests only | n/a | | | n/a | | |
| Resits | n/a | | | n/a | | |

Unemployed - no benefits not seeking work

| | | | | | | |
|------------------------------|-------|-------|------|-------|-----|-------|
| Tests only | 50.00 | 0.00% | 0.00 | 50.00 | 10% | 55.00 |
| Practice papers & tests only | 60.00 | 0.00% | 0.00 | 60.00 | 10% | 66.00 |
| Resits | 30.00 | 0.00% | 0.00 | 30.00 | 10% | 33.00 |

Employed

| | | | | | | |
|------------------------------|-------|-------|------|-------|-----|-------|
| Tests only | 50.00 | 0.00% | 0.00 | 50.00 | 10% | 55.00 |
| Practice papers & tests only | 60.00 | 0.00% | 0.00 | 60.00 | 10% | 66.00 |
| Resits | 30.00 | 0.00% | 0.00 | 30.00 | 10% | 33.00 |

Enrolments and testing can only be carried out at our registered training centre (Greenlands Business Centre, Redditch, Worcestershire B98 7HD).

You must be able to provide proof of ID in the form of a current passport or driving licence or two forms of ID that show your current address. To be eligible for free courses you must show proof of eligibility if self-declaring.

To sign up for a course call or email us to arrange a date and time to meet and set up the initial assessments.

Enrolments need to be done in the Centre because of the need for I.D. checks, however the initial assessments and learning can take place from home.

Contact details for further information: Learningonline - Redditch 01527 524762

Email: learningonline@redditchbc.gov.uk

| <u>Property Services</u> | | | | | | | |
|--|--------|--------|--------|---------------|-----------|--------------------|--|
| Minor Land Sales Request for Information | 52.90 | 36.11% | 19.10 | 72.00 | Full cost | Full Cost Recovery | VAT not included in previous year plus Inflationary Increase |
| Minor Land Sales Full Application | 387.35 | 27.02% | 104.70 | 492.00 | Full cost | Full Cost Recovery | VAT not included in previous year plus Inflationary Increase |
| Advertising - Estimated Fee per Advert (new charge based on cost per advert) | NEW | | | 360.00 | Full cost | Full Cost Recovery | New charge based on cost per advert |
| Surveyors Fees - Estimated Fee (new charge based on an hourly cost) | NEW | | | 90.00 | Full cost | Full Cost Recovery | New charge based on an hourly rate |