

* item has been selected for pre-scrutiny by main Committee

** item has been selected for pre-scrutiny by Budget Scrutiny Working Group

EXECUTIVE COMMITTEE LEADER'S

WORK PROGRAMME

1 September 2023 to 31 December 2023

(published as at 1st August 2023)

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Democratic Services and Property Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3072 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 6.30pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships

Councillor Gemma Monaco, Deputy Leader and Portfolio Holder for Climate Change

Councillor Joe Baker

Councillor Joanne Beecham Portfolio Holder for Leisure

Councillor Brandon Clayton Portfolio Holder for Environmental Services

Councillor Luke Court Portfolio Holder for Finance and Enabling

Councillor Lucy Harrison Portfolio Holder for Community and Regulatory Services

Councillor Bill Hartnett

Councillor Craig Warhurst, Portfolio Holder for Housing and Procurement

| Decision including Whether it is a key Decision | Decision Taker Date of Decision | Details of Exempt information (if any) and any additional information for noting | Documents submitted to Decision Maker / Background Papers List | Contact for Comments |
|---|--|--|--|--|
| Carbon Reduction Strategy - Annual Review Key: No | Executive 12 Sep 2023 Council 25 Sep 2023 | | Report of the Head of Community and Housing Services | Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284 |
| Disposal of Long Leasehold Interest at Woodfield Close, Abbeydale, Redditch Key: No | Executive 12 Sep 2023 | This report may contain exempt information which may need to be considered in private session. | Report of the Head of Legal, Democratic and Property Services | Victoria Bendall, Property Manager Tel: 01527 881333 ext 3300 |
| ** Draft Council Tax Support Scheme 2024/25 Key: No | Executive 12 Sep 2023 | | Report of the Executive Director of Resources | Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 |
| Finance and Performance Monitoring Report - Quarter 1 2023/24 Key: No | Executive 12 Sep 2023 Council 25 Sep 2023 | | Report of the Head of Finance and Customer Services | Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 |

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|--|--|--|---|---|
| Financial Outturn Report 2022/23 Key: No | Executive 12 Sep 2023 Council 25 Sep 2023 | | Report of the Head of Finance and Customer Services | Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 |
| Future of Brick Arched Former Railway Bridge, Green Lane, Studley Key: Yes | Executive 12 Sep 2023 | | Report of the Head of Environmental and Housing Property Services | Pete Liddington, GIS/Design Officer Tel: 01527 64252 ext 3638 |
| Housing development proposal - Loxley Close, Church Hill Key: Yes | Executive 12 Sep 2023 Council 25 Sep 2023 | | Report of the Head of Community and Housing Services | Matthew Bough, Housing Policy and Performance Manager Tel: 01527 64252 ext 3120 |
| * Matchborough and Winyates Regeneration Proposals Key: Yes | Executive 12 Sep 2023 | | Report of the Head of Planning, Regeneration and Leisure Services | Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192 |

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|---|--|--|---|---|
| * The Town Hall Refurbishment - Final Decision Key: Yes | Executive 12 Sep 2023 | This report will contain exempt information which may need to be discussed in private session. | Report of the Interim Section 151 Officer | Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 |
| Approvals to Spend Report Key: No | Executive 31 Oct 2023 | | Report of the Executive Director of Finance and Corporate Resources | Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 |
| * Council response to Local Plan Consultations; Birmingham Development Plan, South Staffordshire Local Plan and South Worcestershire Development Plan Key: No | Executive Not before 31st Oct 2023 Council Not before 13th Nov 2023 | | Report of the Head of Planning, Regeneration and Leisure Services | Mike Dunphy, Strategic Planning and Conservation Manager Tel: (01527) 881325 |
| Draft Council Plan Key: No | Executive 31 Oct 2023 Council 13 Nov 2023 | | Report of the Executive Director of Finance and Corporate Resources | Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 |

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| Finance Recovery Plan - Update Key: No | Executive 31 Oct 2023 | | Report of the Executive Director of Resources | Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 |
| Garden Waste Service Key: Yes | Executive 31 Oct 2023 Council 13 Nov 2023 | | Report of the Head of Environmental and Housing Property Services | Matthew Austin, Environmental Services Manager Tel: 01527 64252 |
| ** Medium Term Financial Plan - Tranche 1 Budget including Fees and Charges (prior to consultation) Key: No | Executive 31 Oct 2023 | | Report of the Executive Director of Resources | Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 |
| * Parking Enforcement Service Level Agreement Key: Yes | Executive Not before 31st Oct 2023 | This report may contain exempt information which would need to be discussed in private session. | Report of the Head of Environmental and Housing Property Services | Kevin Hiron, Environmental Services Manager Tel: 01527 881705 |

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| Proposal for a Public Space Protection Order (PSPO) in Redditch Town Centre Key: Yes | Executive Not before 31st Oct 2023 | | Report of the Head of Community and Housing Services | Bev Houghton, Community Safety Manager (Redditch and Bromsgrove) Tel: 01527 64252 ext 3656 |
| Play Audit Key: Yes | Executive Not before 31st Oct 2023 Council Not before 13th Nov 2023 | | Report of the Head of Planning, Regeneration and Leisure Services | Ishrat Karimi-Fini, Parks and Events Service Manager Tel: 01527 881204 |
| * Playing Pitch and Built Facilities Strategies Key: No | Executive 31 Oct 2023 | | Report of the Head of Planning, Regeneration and Leisure Services | Jonathan Cochrane, Development Services Manager Tel: 01527 63051 |
| * Review of Governance Arrangements for Rubicon Leisure Limited Key: No | Executive 31 Oct 2023 Council 13 Nov 2023 | | Report of the Head of Legal, Democratic and Property Services | Claire Felton, Head of Legal, Democratic and Property Services Tel: 01527 881429 |

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| Finance and Performance Quarter 2 Report 2023/24 Key: No | Executive 5 Dec 2023 Council 29 Jan 2024 | | Report of the Head of Finance and Customer Services | Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 |
| * Future Plans for Auxerre House Key: No | Executive 5 Dec 2023 Council 29 Jan 2024 | This report may contain exempt information which would need to be discussed by the Executive Committee in private session. | Report of the Head of Environmental and Housing Property Services | Simon Parry, Housing Property Services Manager Tel: 01527 64252 |
| Homelessness Prevention Grant and Domestic Abuse Grant Key: Yes | Executive 5 Dec 2023 | | Report of the Head of Community and Housing Services | Amanda Delahunty, Housing Strategy and Enabling Officer Tel: (01527) 881269 |
| ** Medium Term Financial Plan - Tranche 1 Budget Update including Fees and Charges Key: No | Executive 5 Dec 2023 Council 29 Jan 2024 | | Report of the Executive Director of Resources | Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 |

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| Approvals to Spend Report Key: No | Executive 9 Jan 2024 | | Report of the Executive Director of Finance and Corporate Resources | Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 |
| Council Tax Base and Business Rates Yield 2024/25 Key: No | Executive 9 Jan 2024 Council 29 Jan 2024 | | Report of the Executive Director of Resources | Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 |
| Council Tax - Discretionary Council Tax Reduction Policy Key: No | Executive 9 Jan 2024 Council 29 Jan 2024 | | Report of the Head of Finance and Customer Services | David Riley, Revenues Services Manager Tel: 01527 64252 ext 3382 |
| Council Tax - Empty Homes Discounts and Premiums Key: No | Executive 9 Jan 2024 Council 29 Jan 2024 | | Report of the Head of Finance and Customer Services | David Riley, Revenues Services Manager Tel: 01527 64252 ext 3382 |

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| * Decarbonisation of the Council Fleet Key: No | Executive Not before 9th Jan 2024 Council 29 Jan 2024 | | Report of the Head of Environmental and Housing Property Services | Kevin Hirons, Environmental Services Manager Tel: 01527 881705 |
| Final Council Tax Support Scheme 2024/25 Key: No | Executive 9 Jan 2024 Council 29 Jan 2024 | | Report of the Executive Director of Resources | Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 |
| Finance Recovery Plan - Update Key: No | Executive 9 Jan 2024 | | Report of the Executive Director of Resources | Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 |
| HRA Rent Setting 2024/25 Key: No | Executive 9 Jan 2024 Council 29 Jan 2024 | | Report of the Executive Director of Resources | Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 |
| Independent Remuneration Panel Recommendations Key: No | Executive 9 Jan 2024 Council 29 Jan 2024 | | Report of the Executive Director of Resources | Darren Whitney, Electoral Services Manager Tel: 01527 882547 |

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| Non-Domestic Rates - Discretionary Rate Relief Policy Key: No | Executive 9 Jan 2024 Council 29 Jan 2024 | | Report of the Head of Finance and Customer Services | David Riley, Revenues Services Manager Tel: 01527 64252 ext 3382 |
| Pay Policy 2024/25 Key: No | Executive 9 Jan 2024 Council 29 Jan 2024 | | Report of the Executive Director of Resources | Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385 |
| ** Medium Term Financial Plan (including Treasury Management Strategy, Capital Strategy, Minimum Revenue Provision and Investment Strategy) (Tranche 2) Key: No | Executive 6 Feb 2024 Council 26 Feb 2024 | | Report of the Executive Director of Resources | Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 |
| Council Tax Resolutions 2024/25 Key: No | Executive 26 Feb 2024 Council 26 Feb 2024 | | Report of the Executive Director of Resources | Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 |

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| Finance and Performance Quarter 3 Report 2023/24 Key: No | Executive 26 Feb 2024 Council 26 Feb 2024 | | Report of the Head of Finance and Customer Services | Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252 |
| * Overview and Scrutiny Annual Report Key: No | Council 26 Feb 2024 | | Report of the Overview and Scrutiny Committee | Mateusz Sliwinski, Democratic Services Officer |
| Approvals to Spend Report Key: No | Executive 19 Mar 2024 | | Report of the Executive Director of Finance and Corporate Resources | Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 |
| Finance and Performance Monitoring Outturn Report 2023/24 Key: No | Executive Not before 1st Jun 2024 Council Not before 1st Jun 2024 | | Report of the Head of Finance and Customer Services | Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252 |