

**REDDITCH BOROUGH COUNCIL**

**Legal, Democratic and Property Services**

Roundings to the nearest 10p.

Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	Increase 23/24	Charge 1st April 2023	Proposed Increase 24/5	Proposed Charge for 1st April 2024
	£		£	£		£		
<b>Legal Costs</b>								
Legal work - General hourly rate	146.80	6.00%	8.80	155.60	10%	171.16	7%	183.10
Legal Consent - Admin Fee	26.10	6.00%	1.60	27.70	10%	30.47	7%	32.60
Mortgage Redemption Fee	69.60	6.00%	4.20	73.80	10%	81.18	7%	86.90
Second Mortgage questionnaire	47.80	6.00%	2.90	50.70	10%	55.77	7%	59.70
Surrender of Garage Lease	79.50	6.00%	4.80	84.30	10%	92.73	7%	99.20
Discount questionnaire	36.30	6.00%	2.20	38.50	10%	42.35	7%	45.30
Leasehold Questionnaire	83.80	6.00%	5.00	88.80	10%	97.68	7%	104.50
Notice of Postponement during Right to Buy	26.40	6.00%	1.60	28.00	10%	30.80	7%	33.00
Notice of Postponement post Right to Buy	36.30	6.00%	2.20	38.50	10%	42.35	7%	45.30
Re-mortgage	62.20	6.00%	3.70	65.90	10%	72.49	7%	77.60
Consent for alterations to former Council house/flat	161.20	6.00%	9.70	170.90	10%	187.99	7%	201.10
Retrospective Consent for alterations to former Council house/flat	201.60	6.00%	12.10	213.70	10%	235.07	7%	251.50
Garden licence - initial administration fee (plus annual fee)	249.80	6.00%	15.00	264.80	10%	291.28	7%	311.70
WayLeave Agreement	374.70	6.00%	22.50	397.20	10%	436.92	7%	467.50
Deed of Grant/Easement	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00
* Licence to Assign	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00
* Rent Deposit Deed	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00
* Authorised Guarantee Agreement	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00
* Licence for Alterations	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00
* Licence to Sub-let	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00
* Deed of Variation	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00
* Grant of Lease	531.10	6.00%	31.90	563.00	10%	619.30	7%	662.70
* Extended Lease	531.10	6.00%	31.90	563.00	10%	619.30	7%	662.70
* Deed of Surrender	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00
<b>* Please note that each document shall be charged for separately, except where one transaction involves more than two documents, in which case fees will be capped at £765.00</b>								
Tenancy at Will	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00
Renewal of Lease	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00
Minor land sales - legal fees upto the value of £1,000	515.70	6.00%	30.90	546.60	10%	601.26	7%	643.30
Major land sales - legal fees £10,000+ - <b>2.75% of the purchase price, with a minimum charge of £500</b>	<b>Fixed fee</b>			<b>Fixed fee</b>	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Major land sales - legal fees £50,000+ - <b>2.75% of the purchase price, with a minimum charge of £750</b>	<b>Fixed fee</b>			<b>Fixed fee</b>	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Deed of release of covenant - <b>1% of the release consideration with a minimum of £750</b>	<b>Fixed fee</b>			<b>Fixed fee</b>	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Footpath Diversion Orders	2,165.50	6.00%	129.90	2,295.40	10%	2,524.94	7%	2,701.70
Freehold reversions - admin fee	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00
Copy of lease (up to 25 pages)								
Copies of RTB service charges (up to last three years)								
Extra copies of valuation - S.125 Notice								
<b>Section 106</b>								
Private Owner	529.50	6.00%	31.80	561.30	10%	617.43	7%	660.70
Each additional unit added (up to a maximum of £1,500) *	71.10	6.00%	4.30	75.40	10%	82.94	7%	88.70
100% Affordable housing schemes	984.10	6.00%	59.00	1,043.10	10%	1,147.41	7%	1,227.70

Deed of Variation **	374.00	6.00%	22.40	396.40	10%	436.04	7%	466.60
Fee for agreeing a unilateral undertaking	374.00	6.00%	22.40	396.40	10%	436.04	7%	466.60
<b>LOCAL LAND CHARGES</b>								
<b>Search Type</b>								
<b>Official Certificate of Search (LLC1) only</b>	29.20			Not Applicable				
<b>CON29R Enquiries of Local Authority (2016)</b>								
- Residential	111.60		0.00	111.60	10%	122.76	7%	131.40
- Commercial	156.30		0.00	156.30	10%	171.93	7%	184.00
<b>Standard Search Fee: LLC1 and CON 29R combined</b>								
- Residential	138.40			Not Applicable				
- Commercial	184.40			Not Applicable				
<b>CON 290 Optional enquiries of Local Authority (2007)</b>								
(Questions 5,6,8,9,11,15) per question	13.50	5.00%	0.70	14.20	10%	15.62	7%	16.70
(Questions 7,10,12,13,14,16-21) per question	6.80	5.00%	0.30	7.10	10%	7.81	7%	8.40
(Question 22)	30.00	0.00%	0.00	30.00	10%	33.00	7%	35.30
(Question 4)	15.10		0.00	15.10	10%	16.61	7%	17.80
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	52.70	5.00%	2.60	55.30	10%	60.83	7%	65.10
Each additional parcel of land (LLC1 and CON29R)	24.70	5.00%	1.20	25.90	10%	28.49	7%	30.50
Expedited (within 48 hrs)	33.70	5.00%	1.70	35.40	10%	38.94	7%	41.70
<b>Committee Room 1:</b>								
4 hour minimum - Standard	58.52	5.00%	2.90	61.45	10%	67.60	7%	72.30
Concession 25	43.91	5.00%	2.20	46.11	10%	50.72	7%	54.30
Concession 50	29.26	5.00%	1.50	30.72	10%	33.79	7%	36.20
Concession 75	14.66	5.00%	0.70	15.39	10%	16.93	7%	18.10
8 hour minimum - daytime and/or evening	77.28	5.00%	3.90	81.14	10%	89.25	7%	95.50
Concession 25	57.94	5.00%	2.90	60.84	10%	66.92	7%	71.60
Concession 50	38.66	5.00%	1.90	40.59	10%	44.65	7%	47.80
Concession 75	19.33	5.00%	1.00	20.30	10%	22.33	7%	23.90
<b>CIVIC SUITE COMMERCIAL CHARGES</b>								
<b>Committee Room 2/3:</b>								
4 hour minimum - daytime	118.14	4.37%	5.20	123.30	10%	135.63	7%	145.10
Concession 25	88.62	4.27%	3.80	92.40	10%	101.64	7%	108.80
Concession 50	59.10	4.23%	2.50	61.60	10%	67.76	7%	72.50
Concession 75	29.52	4.34%	1.30	30.80	10%	33.88	7%	36.30
8 hour minimum - daytime and/or evening	167.63	4.40%	7.40	175.00	10%	192.50	7%	206.00
Concession 25	125.70	4.14%	5.20	130.90	10%	143.99	7%	154.10
Concession 50	83.78	4.44%	3.70	87.50	10%	96.25	7%	103.00
Concession 75	41.92	4.25%	1.80	43.70	10%	48.07	7%	51.40
<b>Council Chamber:</b>								
4 hour minimum - daytime	162.74	4.34%	7.10	169.80	10%	186.78	7%	199.90
Concession 25	122.04	4.06%	5.00	127.00	10%	139.70	7%	149.50
Concession 50	81.35	4.36%	3.60	84.90	10%	93.39	7%	99.90
Concession 75	40.70	4.18%	1.70	42.40	10%	46.64	7%	49.90
8 hour minimum - daytime and/or evening	265.86	4.19%	11.10	277.00	10%	304.70	7%	326.00
Concession 25	199.41	4.31%	8.60	208.00	10%	228.80	7%	244.80
Concession 50	132.96	4.17%	5.50	138.50	10%	152.35	7%	163.00
Concession 75	66.45	4.29%	2.80	69.30	10%	76.23	7%	81.60
<b>Full Civic Suite: Monday to Saturday (including servery)</b>								
4 hour minimum - daytime	265.86	4.19%	11.10	277.00	10%	304.70	7%	326.00
Concession 25	199.41	4.31%	8.60	208.00	10%	228.80	7%	244.80
Concession 50	132.96	4.17%	5.50	138.50	10%	152.35	7%	163.00
Concession 75	66.45	4.29%	2.80	69.30	10%	76.23	7%	81.60

8 hour minimum - daytime and/or evening		4.32%						
	482.66		20.80	503.50	10%	553.85	7%	592.60
Concession 25	362.00	4.14%	15.00	377.00	10%	414.70	7%	443.70
Concession 50	241.33	4.21%	10.20	251.50	10%	276.65	7%	296.00
Concession 75	120.67	4.25%	5.10	125.80	10%	138.38	7%	148.10
<b>Full Civic Suite: Sunday - exceptional (including servery)</b>								
4 hour minimum - daytime	302.23	4.23%	12.80	315.00	10%	346.50	7%	370.80
		4.32%						
Concession 25	226.70		9.80	236.50	10%	260.15	7%	278.40
Concession 50	151.11	4.29%	6.50	157.60	10%	173.36	7%	185.50
Concession 75	75.58	4.26%	3.20	78.80	10%	86.68	7%	92.70
		4.20%						
8 hour minimum - daytime and/or evening	549.88		23.10	573.00	10%	630.30	7%	674.40
Concession 25	412.44	4.26%	17.60	430.00	10%	473.00	7%	506.10
Concession 50	274.94	4.20%	11.60	286.50	10%	315.15	7%	337.20
Concession 75	137.50	4.36%	6.00	143.50	10%	157.85	7%	168.90
<b>CIVIC SUITE COMMERCIAL CHARGES</b>								
<b>Equipment Hire</b>								
OHP/Screen	23.82	4.32%	1.00	24.85	10%	27.34	7%	29.20
TV/Video	23.82	4.32%	1.00	24.85	10%	27.34	7%	29.20
Conferencing Sound System	23.82	4.32%	1.00	24.85	10%	27.34	7%	29.20
Flipchart stand								
4 hour minimum - daytime	7.91	4.30%	0.30	8.25	10%	9.08	7%	9.70
8 hour minimum - daytime and/or evening	9.03	4.10%	0.40	9.40	10%	10.34	7%	11.10
<b>Other Fees</b>								
Security	250.51	4.19%	10.50	261.00	10%	287.10	7%	307.20
Retainer								
<b>CIVIC SUITE - REFRESHMENT CHARGES</b>								
Teas and Coffees	1.12	7.14%	0.10	1.20	10%	1.32	7%	1.40
Commercial - per cup								
<b>Learning online</b>								
<b>Personal Development</b>								
<b>Unemployed</b>								
Maths *	FREE			FREE				
English *	FREE			FREE				
*Must demonstrate a need after initial assessment.								
<b>Employed</b>								
Maths *	FREE			FREE				
English *	FREE			FREE				
*Must demonstrate a need after initial assessment.								
<b>IA Eligibility</b>								
IA Not Eligible **	350.00	0.00%	0.00	350.00	10%	385.00	7%	412.00
*Must demonstrate a need after initial assessment.	350.00	0.00%	0.00	350.00	10%	385.00	7%	412.00
**When the IA shows you are working above Level 2 and therefore not eligible for government funding but wish to gain a recognised qualification.								
<b>[Full course includes OCR registration, online materials, offline resources, practice papers, tests &amp; certification]</b>								
<b>Computer Courses</b>								
<b>Full Awards [Full course includes BCS registration, online materials, offline resources, practice papers, tests &amp; certification]</b>								
<b>Unemployed</b>								
BCS IT Level 1 (ECDL) (3 units)	300.00	0.00%	0.00	300.00	10%	330.00	7%	353.10
BCS Level 2 (ECDL Extra) 4 units	360.00	0.00%	0.00	360.00	10%	396.00	7%	423.70
<b>Employed</b>								

BCS IT Level 1 (ECDL) (3 units)	300.00	0.00%	0.00	300.00	10%	330.00	7%	353.10
BCS Level 2 (ECDL Extra) 4 units	360.00	0.00%	0.00	360.00	10%	396.00	7%	423.70
<b>Testing only option [Testing only option includes BCS Registration, 4 tests and certification]</b>								
<b>Unemployed</b>								
Tests only	n/a			n/a				
Practice papers & tests only	n/a			n/a				
Resits	n/a			n/a				
<b>Unemployed - no benefits not seeking work</b>								
Tests only	200.00	0.00%	0.00	200.00	10%	220.00	7%	235.40
Practice papers & tests only	240.00	0.00%	0.00	240.00	10%	264.00	7%	282.50
Resits	30.00	0.00%	0.00	30.00	10%	33.00	7%	35.30
<b>Employed - Less than 16 hours</b>								
Tests only	n/a			n/a				
Practice papers & tests only	n/a			n/a				
Resits	n/a			n/a				
<b>Employed</b>								
Tests only	200.00	0.00%	0.00	200.00	10%	220.00	7%	235.40
Practice papers & tests only	240.00	0.00%	0.00	240.00	10%	264.00	7%	282.50
Resits	30.00	0.00%	0.00	30.00	10%	33.00	7%	35.30
<b>Single Awards 1 unit only [ includes BCS registration, online materials, offline resources, practice papers, test certification]</b>								
<b>Unemployed</b>								
Word Processing	n/a			n/a				
Spreadsheets	n/a			n/a				
Presentations (PowerPoint)	n/a			n/a				
Improving productivity	n/a			n/a				
<b>Unemployed - no benefits not seeking work</b>								
Word Processing	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20
Spreadsheets	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20
Presentations (PowerPoint)	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20
Improving productivity	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20
<b>Employed</b>								
Word Processing	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20
Spreadsheets	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20
Presentations (PowerPoint)	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20
Improving productivity	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20
<b>Testing only option Per module [Testing only option includes BCS Registration, 1 test and certification]</b>								
<b>Unemployed</b>								
Tests only	n/a			n/a				
Practice papers & tests only	n/a			n/a				
Resits	n/a			n/a				
<b>Unemployed - no benefits not seeking work</b>								
Tests only	50.00	0.00%	0.00	50.00	10%	55.00	7%	58.90
Practice papers & tests only	60.00	0.00%	0.00	60.00	10%	66.00	7%	70.60
Resits	30.00	0.00%	0.00	30.00	10%	33.00	7%	35.30
<b>Employed</b>								
Tests only	50.00	0.00%	0.00	50.00	10%	55.00	7%	58.90
Practice papers & tests only	60.00	0.00%	0.00	60.00	10%	66.00	7%	70.60
Resits	30.00	0.00%	0.00	30.00	10%	33.00	7%	35.30

Enrolments and testing can only be carried out at our registered training centre (Greenlands Business Centre, Redditch, Worcestershire B98 7HD).

You must be able to provide proof of ID in the form of a current passport or driving licence or two forms of ID that show your current address. To be eligible for free courses you must show proof of eligibility if self-declaring.

To sign up for a course call or email us to arrange a date and time to meet and set up the initial assessments.

Enrolments need to be done in the Centre because of the need for I.D. checks, however the initial assessments and learning can take place from home.

Contact details for further information: Learningonline - Redditch 01527 524762

Email: learningonline@redditchbc.gov.uk

<u>Property Services</u>								
Minor Land Sales Request for Information	52.90	36.11%	19.10	<b>72.00</b>	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Minor Land Sales Full Application	387.35	27.02%	104.70	<b>492.00</b>	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Advertising - Estimated Fee	657.30	0.00%	-657.30	<b>0.00</b>				
Advertising - Estimated Fee per Advert (new charge based on cost per advert)	NEW			<b>360.00</b>	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Surveyors Fees - Estimated Fee	528.25	0.00%	-528.30	<b>0.00</b>				
Surveyors Fees - Estimated Fee (new charge based on an hourly cost)	NEW			<b>90.00</b>	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery