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**Report title: Item 12: Urgent Business: Committee Appointments Report**

Relevant Portfolio Holder	Councillor Joe Baker
Portfolio Holder Consulted	Yes
Relevant Head of Service	Claire Felton, Head of Legal, Democratic and Property Services
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Wards Affected	All
Ward Councillor(s) consulted	N/A
Relevant Strategic Purpose(s)	An Effective and Sustainable Council
Non-Key Decision	
If you have any questions about this report, please contact the report author in advance of the meeting.	

**1. RECOMMENDATIONS**

**Council is asked to RESOLVE that**

- 1) the Political balance of the Committees of the Council be agreed as set out at Appendix 1; and**
- 2) appointments by political group leaders to the places on each Committee etc. be noted.**

**2. BACKGROUND**

- 2.1 This report sets out the proposed political balance of the authority's Committees and seeks the Council's agreement to these.
- 2.2 This report is required as there has been a change to the membership of political groups at the authority since the last meeting of Council.
- 2.3 Once the Council has agreed the political balance, the Leaders of each of the Political Groups on the Council can nominate to the places on each for their group.
- 2.4 The attached list of Committee appointments relates to Committees that form part of the political balance only. Informal Committees and other committees where there is no requirement for the membership to reflect the political balance are not addressed in this report.

**3. OPERATIONAL ISSUES**

- 3.1 Once the Council has agreed the allocation of seats to the main Committees, the leaders of each political group will nominate members to fill them so that the business of the Council can continue to run smoothly. It is planned to have a list of the nominations available for noting at the Council meeting.

**4. FINANCIAL IMPLICATIONS**

- 4.1 There are no financial implications arising from this report. The level of Members' allowances, based on the current number of positions as set out in this report, is due to be considered as a separate item on the agenda for the meeting.

**5. LEGAL IMPLICATIONS**

- 5.1 With the exception of the Executive Committee, the Council is required by law and / or its own constitution to allocate places on its main Committees in accordance with its political make-up and to approve the Committee terms of reference. The main requirements are that:
- the number of seats on each Committee allocated to each Political Group reflects the proportion it holds of the total number of seats on the Council; and
  - the Group with the majority of seats on the Council should hold the majority of seats on each Committee.
- 5.2 The definition of a Political Group for these purposes is that it has a minimum of 2 members. The current composition of the Council is 20 Labour group members, 5 Conservative group members and 2 non-aligned members.
- 5.3 There is no proposal to change any of the appointments to positions of Chairs or Vice Chairs for any of the Committees and this is not therefore addressed in this report.

**6. OTHER - IMPLICATIONS**

**Relevant Strategic Purposes**

- 6.1 The proposals detailed in this report support the aim to be 'An Effective and Sustainable Council'.

- 6.2 The Council is required to consider the political balance when changes are made to the composition of the membership of the authority and this report enables the Council to address this requirement.

**Climate Change Implications**

- 6.3 There are no climate change implications.

**Equalities and Diversity Implications**

- 6.4 There are no equalities and diversity implications.

**7. RISK MANAGEMENT**

- 7.1 There are no specific risks arising from this report.

**8. APPENDICES and BACKGROUND PAPERS**

Appendices

- Appendix 1 – Political Balance  
Appendix 2 - Committee Appointments

**9. REPORT SIGN OFF**

<b>Department</b>	<b>Name and Job Title</b>	<b>Date</b>
Portfolio Holder	Councillor Joe Baker	26/07/24
Lead Director / Head of Service	Claire Felton, Head of Legal, Democratic and Property Services	26/07/24
Financial Services	Pete Carpenter, Interim Section 151 Officer	26/07/24
Legal Services	Claire Felton, Head of Legal, Democratic and Property Services	26/07/24