

# Overview and Scrutiny

## Committee

No Direct Ward Relevance

5th July 2011

### WORK PROGRAMME

(Report of the Chief Executive)

| Date of Meeting     | Subject Matter   | Officer(s) Responsible for report  |
|---------------------|--|--|
| <b>ALL MEETINGS</b> | <b>REGULAR ITEMS</b>   | <b>(CHIEF EXECUTIVE)</b>   |
|                     | Minutes of previous meeting<br>Consideration of the Forward Plan<br>Consideration of Executive Committee key decisions<br>Call-ins (if any)<br>Pre-scrutiny (if any)<br>Consideration of Overview and Scrutiny Actions List<br>Referrals from Council or Executive Committee, etc. (if any)<br>Task Groups / Short, Sharp Review Groups - feedback<br>Committee Work Programme | Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive |
|                     | <b>REGULAR ITEMS</b><br>Quarterly Performance Report<br>Quarterly Budget Monitoring Report<br>Annual Update on the Implementation of the Civil Parking Enforcement Scheme  | Chief Executive<br>Chief Executive<br>Relevant Lead Heads of Service   |

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|  | <p><b>REGULAR ITEMS</b></p> <p>Update on fly tipping and progress with the Worth It campaign</p> <p>Update on the work of the Crime and Disorder Scrutiny Panel.</p> <p>Updates on the work of the Worcestershire Health Overview and Scrutiny Committee</p> <p>Updates on the outcome of quarterly meetings of the Leader and Chair of the Overview and Scrutiny Committee</p> <p>Petitions (as and when received)</p> <p>Bi-Annual Recommendation Tracker Reports – Scrutiny Committee</p> <p>Bi-Annual Recommendation Tracker Reports - Petition Recommendations</p> | <p>Relevant Lead<br/>Head(s) of Service</p> <p>Chair of the Crime and Disorder Scrutiny Panel</p> <p>Redditch Borough Council representative on the Health Overview and Scrutiny Committee</p> <p>Relevant Lead<br/>Head(s) of Service</p> <p>Relevant Lead<br/>Head(s) of Service</p> <p>Relevant Lead<br/>Head(s) of Service</p> |
| <p><b>OTHER ITEMS<br/>- DATE FIXED</b></p> |   |  |
| <p><b>5th July 2011</b></p>                | <p>Alcohol related admissions to hospital – discussion of next steps</p>  | <p>Councillor Hartnett</p>   |
| <p><b>5th July 2011</b></p>                | <p>Feedback from a meeting with representatives of the Alexandra Hospital</p>   | <p>Councillor Hartnett</p>   |
| <p><b>5th July 2011</b></p>                | <p>Feedback from the Regional Scrutiny Members Meeting</p>  | <p>Councillor Mould</p>  |

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|-----------------------|---|-------------------------------|
| <b>5th July 2011</b>  | Feedback from the quarterly meeting of the Chair of the Committee with the Leader of the Council              | Councillor Mould              |
| <b>5th July 2011</b>  | Phone Masts – Submission of Scoping Document  | Councillor M Chalk            |
| <b>5th July 2011</b>  | Quarterly Performance Report – Quarter 4 – January – March 2011   | Relevant Lead Director        |
| <b>5th July 2011</b>  | Young People in Sport – Submission of Scoping Document  | Councillor L Stephens         |
| <b>5th July 2011</b>  | Youth Service Provision – Submission of Scoping Document  | Councillor S Chalk            |
| <b>26th July 2011</b> | Council Flat Communal Cleaning Task and Finish Group – Update on Implementation of Recommendations Stage Two. | Relevant Lead Head of Service |
| <b>26th July 2011</b> | Private Sector Home Support Service – Post Scrutiny   | Relevant Lead Head of Service |
| <b>26th July 2011</b> | Quarterly Budget Report – Quarter 4 – January – March 2011  | Relevant Lead Head of Service |
| <b>26th July 2011</b> | Town Centre Landscape Improvements (including Church Green Improvements) – Pre-scrutiny                       | Relevant Lead Head of Service |
| <b>26th July 2011</b> | Youth Employment at Redditch Borough Council – Update Report  | Relevant Lead Head of Service |

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|----------------------------|--|----------------------------------|
| <b>6th September 2011</b>  | Update on fly tipping and progress with the Worth It campaign  | Relevant Lead<br>Head of Service |
| <b>27th September 2011</b> | Portfolio Holder Annual Report – Corporate Management, Councillor Braley   | Councillor Braley                |
| <b>27th September 2011</b> | Quarterly Performance Report – Quarter 1 – April – June 2011   | Relevant Lead Director           |
| <b>27th September 2011</b> | Quarterly Budget Report – Quarter 1 – April – June 2011  | Relevant Lead<br>Head of Service |
| <b>8th November 2011</b>   | LSP Task and Finish Group – Monitoring Update Report   | Relevant Lead Director           |
| <b>8th November 2011</b>   | Monitoring Report – Scrutiny of the Sustainable Community Strategy   | Relevant Lead Director           |
| <b>8th November 2011</b>   | Portfolio Holder Annual Report – Housing, Local Environment and Health, Councillor B Clayton                                 | Councillor B Clayton             |
| <b>24th January 2012</b>   | External Refurbishment of Housing Stock – Monitoring Update Report   | Relevant Lead Head(s) of Service |
| <b>6th March 2012</b>      | Portfolio Holder Annual Report – Portfolio for Planning, Regeneration, Economic Development and Transport, Councillor Pearce | Councillor Pearce                |
| <b>27th March 2012</b>     | Portfolio Holder Annual Report – Portfolio for community Leadership and Partnership, Councillor Gandy                        | Councillor Gandy                 |

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|   |   |                                  |
|---|---|----------------------------------|
| <b>August 2012</b>                          | Update Report – Promoting Redditch Task and Finish Group  | Relevant Lead<br>Head of Service |
| <b>OTHER ITEMS<br/>– DATE NOT<br/>FIXED</b> |   |                                  |
|   | Energy Consumption – Submission of a Scoping Document   | Councillor Anderson              |
|   | Equalities and Diversity – submission of a Scoping Document                                       | Councillor Fry                   |
|   | External Refurbishment of Housing Stock Short, Sharp Review – Update Report on additional actions | Relevant Lead<br>Head of Service |
|   | Overview and Scrutiny Member Training on Pre-Scrutiny.  | Relevant Lead<br>Head of Service |
|   | Remaining Portfolio Holder Annual Reports – To be arranged  | Relevant Lead<br>Head of Service |
|   | Staff Volunteering Policy – Scrutiny.   | Relevant Lead Director           |
|   | Worcestershire Supporting People Strategy   | Relevant Lead<br>Head of Service |