



# Overview and Scrutiny Committee

No Direct Ward Relevance

6th September 2011

## WORK PROGRAMME

(Report of the Chief Executive)

| Date of Meeting     | Subject Matter   | Officer(s) Responsible for report  |
|---------------------|--|--|
| <b>ALL MEETINGS</b> | <b>REGULAR ITEMS</b>   | <b>(CHIEF EXECUTIVE)</b>   |
|                     | Minutes of previous meeting<br>Consideration of the Forward Plan<br>Consideration of Executive Committee key decisions<br>Call-ins (if any)<br>Pre-scrutiny (if any)<br>Consideration of Overview and Scrutiny Actions List<br>Referrals from Council or Executive Committee, etc. (if any)<br>Task Groups / Short, Sharp Review Groups - feedback<br>Committee Work Programme | Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive |
|                     | <b>REGULAR ITEMS</b><br>Quarterly Performance Report<br>Quarterly Budget Monitoring Report<br>Annual Update on the Implementation of the Civil Parking Enforcement Scheme  | Chief Executive<br>Chief Executive<br>Relevant Lead Heads of Service   |

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|  | <p><b>REGULAR ITEMS</b></p> <p>Update on fly tipping and progress with the Worth It campaign</p> <p>Update on the work of the Crime and Disorder Scrutiny Panel.</p> <p>Updates on the work of the Worcestershire Health Overview and Scrutiny Committee</p> <p>Updates on the outcome of quarterly meetings of the Leader and Chair of the Overview and Scrutiny Committee</p> <p>Petitions (as and when received)</p> <p>Bi-Annual Recommendation Tracker Reports – Scrutiny Committee</p> <p>Bi-Annual Recommendation Tracker Reports - Petition Recommendations</p> | <p>Relevant Lead<br/>Head(s) of Service</p> <p>Chair of the Crime and Disorder Scrutiny Panel</p> <p>Redditch Borough Council representative on the Health Overview and Scrutiny Committee</p> <p>Relevant Lead<br/>Head(s) of Service</p> <p>Relevant Lead<br/>Head(s) of Service</p> <p>Relevant Lead<br/>Head(s) of Service</p> |
| <p><b>OTHER ITEMS<br/>- DATE FIXED</b></p> |   |  |
| <p><b>6th September<br/>2011</b></p>       | <p>Performance report for services within the remit of the Corporate Management portfolio</p>   | <p>Relevant Lead<br/>Head of Service</p>   |
| <p><b>6th September<br/>2011</b></p>       | <p>Update on fly tipping and progress with the Worth It campaign</p>  | <p>Relevant Lead<br/>Head of Service</p>   |
| <p><b>27th<br/>September<br/>2011</b></p>  | <p>External Refurbishment of Housing Stock Short, Sharp Review Group – Update Report</p>  | <p>Relevant Lead<br/>Head of Service</p>   |

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|----------------------------|--|----------------------------------|
| <b>27th September 2011</b> | Portfolio Holder Annual Report – Corporate Management, Councillor Braley                                       | Councillor Braley                |
| <b>27th September 2011</b> | Quarterly Performance Report – Quarter 1 – April – June 2011   | Relevant Lead Director           |
| <b>27th September 2011</b> | Quarterly Budget Report – Quarter 1 – April – June 2011  | Relevant Lead Head of Service    |
| <b>27th September 2011</b> | Update report on the position of the Housing Revenue Account (HRA)   | Relevant Lead Head(s) of Service |
| <b>18th October 2011</b>   | Performance report for services within the remit of the portfolio for Housing, Local Environment and Health    | Relevant Lead Head(s) of Service |
| <b>18th October 2011</b>   | Performance report for services within the remit of the portfolio for Community Safety and Regulatory Services | Relevant Lead Head(s) of Service |
| <b>November 2011</b>       | Improving Recycling Rates Short, Sharp Review Group – Launch of Review   | Councillor Hopkins               |
| <b>8th November 2011</b>   | Budget Bids and Savings – Pre-Scrutiny   | Relevant Lead Head(s) of Service |
| <b>8th November 2011</b>   | LSP Task and Finish Group – Monitoring Update Report   | Relevant Lead Director           |
| <b>8th November 2011</b>   | Monitoring Report – Scrutiny of the Sustainable Community Strategy   | Relevant Lead Director           |

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| <b>8th November 2011</b>  | Portfolio Holder Annual Report – Housing, Local Environment and Health, Councillor B Clayton  | Councillor B Clayton             |
| <b>29th November 2011</b> | Youth Employment at Redditch Borough Council – Update Report  | Relevant Lead Head of Service    |
| <b>29th November 2011</b> | Portfolio Holder Annual Report – Community Safety and Regulatory Services, Councillor Brunner   | Councillor Brunner               |
| <b>3rd January 2012</b>   | Performance report for services within the remit of the portfolio for Leisure and tourism   | Relevant Lead Head(s) of Service |
| <b>24th January 2012</b>  | Budget Update Report – Pre-Scrutiny   | Relevant Lead Head(s) of Service |
| <b>24th January 2012</b>  | External Refurbishment of Housing Stock – Monitoring Update Report  | Relevant Lead Head(s) of Service |
| <b>24th January 2012</b>  | Portfolio Holder Annual Report – Portfolio for Leisure and Tourism, Councillor Derek Taylor   | Councillor Derek Taylor          |
| <b>14th February 2012</b> | Performance report for services within the remit of the portfolio for Planning, Regeneration, Economic Development and Public Transport | Relevant Lead Head(s) of Service |
| <b>6th March 2012</b>     | Performance report for services within the remit of the portfolio for Community Leadership and Partnership                              | Relevant Lead Head(s) of Service |
| <b>6th March 2012</b>     | Portfolio Holder Annual Report – Portfolio for Planning, Regeneration, Economic Development and Transport, Councillor Pearce            | Councillor Pearce                |

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|                                     |   |                                  |
| <b>27th March 2012</b>              | Portfolio Holder Annual Report – Portfolio for community Leadership and Partnership, Councillor Gandy | Councillor Gandy                 |
| <b>27th March 2012</b>              | Improving Recycling Rates Short, Sharp Review – Final Report  | Councillor Gay Hopkins           |
| <b>17th April 2012</b>              | Youth Services Provision Task Group – Final Report  | Councillor Simon Chalk           |
| <b>22nd May 2012</b>                | Promoting Sporting Participation Task Group – Final Report  | Councillor Luke Stephens         |
| <b>22nd May 2012</b>                | Work Experience Task Group – Monitoring Report  | Relevant Lead<br>Head of Service |
| <b>August 2012</b>                  | Update Report – Promoting Redditch Task and Finish Group  | Relevant Lead<br>Head of Service |
| <b>OTHER ITEMS – DATE NOT FIXED</b> |   |                                  |
|                                     | Town Centre Landscape Improvements (including Church Green Improvements) – Pre-scrutiny               | Relevant Lead<br>Head of Service |
|                                     | Energy Consumption – Submission of a Scoping Document   | Councillor Anderson              |

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|  | Equalities and Diversity – Submission of a Scoping Document | Councillor Fry                   |
|  | Gritting short, Sharp Review Group – Monitoring Report      | Relevant Lead<br>Head of Service |
|  | Overview and Scrutiny Member Training on Pre-Scrutiny.      | Relevant Lead<br>Head of Service |
|  | Worcestershire Supporting People Strategy                   | Relevant Lead<br>Head of Service |