



# Overview and Scrutiny Committee

No Direct Ward Relevance

27th September 2011

## WORK PROGRAMME

(Report of the Chief Executive)

| Date of Meeting     | Subject Matter                                                                                                                                                                                                                                                                                                                                                                 | Officer(s) Responsible for report                                                                                                                    |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>ALL MEETINGS</b> | <b>REGULAR ITEMS</b>                                                                                                                                                                                                                                                                                                                                                           | <b>(CHIEF EXECUTIVE)</b>                                                                                                                             |
|                     | Minutes of previous meeting<br>Consideration of the Forward Plan<br>Consideration of Executive Committee key decisions<br>Call-ins (if any)<br>Pre-scrutiny (if any)<br>Consideration of Overview and Scrutiny Actions List<br>Referrals from Council or Executive Committee, etc. (if any)<br>Task Groups / Short, Sharp Review Groups - feedback<br>Committee Work Programme | Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive<br>Chief Executive |
|                     | <b>REGULAR ITEMS</b><br>Quarterly Performance Report<br>Quarterly Budget Monitoring Report<br>Annual Update on the Implementation of the Civil Parking Enforcement Scheme                                                                                                                                                                                                      | Chief Executive<br>Chief Executive<br>Relevant Lead Heads of Service                                                                                 |

# Overview and Scrutiny

Committee

27th September 2011

|                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                            | <p><b>REGULAR ITEMS</b></p> <p>Update on fly tipping and progress with the Worth It campaign</p> <p>Update on the work of the Crime and Disorder Scrutiny Panel.</p> <p>Updates on the work of the Worcestershire Health Overview and Scrutiny Committee</p> <p>Updates on the outcome of quarterly meetings of the Leader and Chair of the Overview and Scrutiny Committee</p> <p>Petitions (as and when received)</p> <p>Bi-Annual Recommendation Tracker Reports – Scrutiny Committee</p> <p>Bi-Annual Recommendation Tracker Reports - Petition Recommendations</p> | <p>Relevant Lead<br/>Head(s) of Service</p> <p>Chair of the Crime and Disorder Scrutiny Panel</p> <p>Redditch Borough Council representative on the Health Overview and Scrutiny Committee</p> <p>Relevant Lead<br/>Head(s) of Service</p> <p>Relevant Lead<br/>Head(s) of Service</p> <p>Relevant Lead<br/>Head(s) of Service</p> |
| <p><b>OTHER ITEMS<br/>- DATE FIXED</b></p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                    |
| <p><b>27th<br/>September<br/>2011</b></p>  | <p>External Refurbishment of Housing Stock Short, Sharp Review Group – Update Report</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>Relevant Lead<br/>Head of Service</p>                                                                                                                                                                                                                                                                                           |
| <p><b>27th<br/>September<br/>2011</b></p>  | <p>Portfolio Holder Annual Report – Corporate Management, Councillor Braley</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <p>Councillor Braley</p>                                                                                                                                                                                                                                                                                                           |
| <p><b>27th<br/>September<br/>2011</b></p>  | <p>Quarterly Performance Report – Quarter 1 – April – June 2011</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <p>Relevant Lead Director</p>                                                                                                                                                                                                                                                                                                      |

# Overview and Scrutiny

Committee

27th September 2011

|                            |                                                                                                                |                                  |
|----------------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------|
| <b>27th September 2011</b> | Quarterly Budget Report – Quarter 1 – April – June 2011                                                        | Relevant Lead Head of Service    |
| <b>18th October 2011</b>   | Housing Revenue Account Report                                                                                 | Relevant Lead Head(s) of Service |
| <b>18th October 2011</b>   | Performance report for services within the remit of the portfolio for Housing, Local Environment and Health    | Relevant Lead Head(s) of Service |
| <b>18th October 2011</b>   | Performance report for services within the remit of the portfolio for Community Safety and Regulatory Services | Relevant Lead Head(s) of Service |
| <b>18th October 2011</b>   | Scrutiny Proposal – Review of Redditch Market                                                                  | Councillor Quinney               |
| <b>8th November 2011</b>   | Budget Bids and Savings – Pre-Scrutiny                                                                         | Relevant Lead Head(s) of Service |
| <b>8th November 2011</b>   | LSP Task and Finish Group – Monitoring Update Report                                                           | Relevant Lead Director           |
| <b>8th November 2011</b>   | Monitoring Report – Scrutiny of the Sustainable Community Strategy                                             | Relevant Lead Director           |
| <b>8th November 2011</b>   | Portfolio Holder Annual Report – Housing, Local Environment and Health, Councillor B Clayton                   | Councillor B Clayton             |
| <b>29th November 2011</b>  | Youth Employment at Redditch Borough Council – Update Report                                                   | Relevant Lead Head of Service    |

# Overview and Scrutiny

Committee

27th September 2011

|                           |                                                                                                                                         |                                  |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| <b>29th November 2011</b> | Portfolio Holder Annual Report – Community Safety and Regulatory Services, Councillor Brunner                                           | Councillor Brunner               |
| <b>3rd January 2012</b>   | Performance report for services within the remit of the portfolio for Leisure and tourism                                               | Relevant Lead Head(s) of Service |
| <b>24th January 2012</b>  | Budget Update Report – Pre-Scrutiny                                                                                                     | Relevant Lead Head(s) of Service |
| <b>24th January 2012</b>  | External Refurbishment of Housing Stock – Monitoring Update Report                                                                      | Relevant Lead Head(s) of Service |
| <b>24th January 2012</b>  | Portfolio Holder Annual Report – Portfolio for Leisure and Tourism, Councillor Derek Taylor                                             | Councillor Derek Taylor          |
| <b>14th February 2012</b> | Performance report for services within the remit of the portfolio for Planning, Regeneration, Economic Development and Public Transport | Relevant Lead Head(s) of Service |
| <b>6th March 2012</b>     | Performance report for services within the remit of the portfolio for Community Leadership and Partnership                              | Relevant Lead Head(s) of Service |
| <b>6th March 2012</b>     | Portfolio Holder Annual Report – Portfolio for Planning, Regeneration, Economic Development and Transport, Councillor Pearce            | Councillor Pearce                |
| <b>27th March 2012</b>    | Portfolio Holder Annual Report – Portfolio for community Leadership and Partnership, Councillor Gandy                                   | Councillor Gandy                 |
| <b>27th March 2012</b>    | Improving Recycling Rates Short, Sharp Review – Final Report                                                                            | Councillor Hopkins               |

# Overview and Scrutiny

Committee

27th September 2011

|                                     |                                                                                         |                                  |
|-------------------------------------|-----------------------------------------------------------------------------------------|----------------------------------|
| <b>17th April 2012</b>              | Youth Services Provision Task Group – Final Report                                      | Councillor S Chalk               |
| <b>17th April 2012</b>              | Facilities for Disabled People Task Group – Final Report                                | Councillor Mason                 |
| <b>22nd May 2012</b>                | Promoting Sporting Participation Task Group – Final Report                              | Councillor Stephens              |
| <b>22nd May 2012</b>                | Work Experience Task Group – Monitoring Report                                          | Relevant Lead<br>Head of Service |
| <b>August 2012</b>                  | Update Report – Promoting Redditch Task and Finish Group                                | Relevant Lead<br>Head of Service |
| <b>OTHER ITEMS – DATE NOT FIXED</b> |                                                                                         |                                  |
|                                     | Town Centre Landscape Improvements (including Church Green Improvements) – Pre-scrutiny | Relevant Lead<br>Head of Service |
|                                     | Energy Consumption – Submission of a Scoping Document                                   | Councillor Anderson              |
|                                     | Equalities and Diversity – Submission of a Scoping Document                             | Councillor Fry                   |
|                                     | Gritting short, Sharp Review Group – Monitoring Report                                  | Relevant Lead<br>Head of Service |

# Overview and Scrutiny

Committee

27th September 2011

|  |                                                        |                                  |
|--|--------------------------------------------------------|----------------------------------|
|  | Overview and Scrutiny Member Training on Pre-Scrutiny. | Relevant Lead<br>Head of Service |
|  | Worcestershire Supporting People Strategy              | Relevant Lead<br>Head of Service |